

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
November 7, 2023**

These are the minutes of the Regular Board Meeting held on November 7, 2023. The meeting was called to order at 6:04 p.m. by President Harradine.

The following Board Members were in attendance:

Jeffrey Harradine, President  
Terry Ann Carbone, Board Member  
David Howlett, Board Member  
Kathy Robertson, Board Member  
David Stroup, Board Member  
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools  
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction  
Jerilee Gulino, Assistant Superintendent for Human Resources  
Ryan Lanigan, Assistant Superintendent for Instruction  
Darrin Winkley, Assistant Superintendent for Business  
Tammy Clarke, Deputy District Clerk  
Scott Bonisteel  
Tammy Bonisteel  
Kai Bonisteel  
Neil Czerniak III  
Ziyad ElOuardighini  
Kiersten Gingrich  
Julia Hunsinger  
Kory Hunsinger  
Scott Hunsinger  
Jeremy Kulp  
Liz Kulp  
Madison Kulp  
Erica Linden  
Mairi Linden  
Casey Lloyd  
George Lloyd  
Jane Lloyd  
Cheyenne McCullough  
Chris McCullough  
Logan Mesiti  
Mary Kelly-Pelletier  
Michel Pelletier  
Autumn Richey  
Ava Ruggles  
Kristin Stevens  
Abigail Thomas  
James Thomas  
Jacob Thomas  
Jyonnah Ware

Excused:

Robert Lewis, Vice President

**ORDER OF THE AGENDA**

Ms. Carbone moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

**MINUTES**

Mr. Turbeville moved, seconded by Ms. Carbone, that the Board of Education approve the October 17, 2023, Regular Board Meeting Minutes. The motion carried 6-0.

**BOARD PRESENTATIONS**

- Sean Bruno, Superintendent of Schools and Neil Czerniak, Teacher & Drama Coordinator/Producer, presented Certificates of Recognition to International Thespian Society students acknowledging their outstanding achievements in the performing arts.

**COMMUNICATION – PUBLIC COMMENTS**

- None

**BOARD REPORTS**

- None

**1. New Business**

- None

**2. Policy Development**

- None

**3. Instructional Planning & Services**

3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan met with SUNY Brockport regarding 3-1-3 Courses. An exciting development – SUNY Brockport is now allowing BHS to access all 3-1-3 courses a la carte. This will provide our students with more opportunities for academic growth.

3.2 Mr. Turbeville moved, seconded by Ms. Carbone the Board of Education approved the Brockport Model United Nations Club Trip to Model UN Conference at Syracuse University January 5-6, 2024. The motion carried 6-0.

3.3 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher shared information on a recent change in special education legislation that states the legal requirement is now that districts must provide a FAPE (free appropriate public education) to students with disabilities until they either earn a high school diploma or turn 22.
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3.4 Ms. Robertson moved, seconded by Ms. Carbone, RESOLVED, that the Board approve Consent Items (CSE) 3.4.1-3.4.7. The motion carried 6-0.

3.4.1 On October 10, 11, 12, 13, 17, 20, 24, and 27, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.

3.4.2 On October 2, 10, 12, 19, and 23, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

3.4.3 On October 10, 17, and 27, 2023, the Ginther Subcommittee on Special Education students and made recommendations for placement.

3.4.4 On September 29, October 5, 10, 11, 15, and 24, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.

3.4.5 On October 23, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

3.4.6 On October 2, 3, 5, 10, 11, 12, 16, 17, and 19, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.

3.4.7 On October 2, 10, 20, 26, and 27, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

**4. Personnel**

Mr. Turbeville moved, seconded by Mr. Stroup, RESOLVED, that the Board approve Personnel items 4.1-4.13. The motion carried 6-0.

**CERTIFIED****4.1 Appointments**

- 4.1.1 Allison Lombard, to be appointed as a long-term substitute (0.5 FTE) Special Education Teacher at Hill School effective November 8, 2023 through June 30, 2024. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual salary \$45,000 (prorated \$17,437).
- 4.1.2 Robin Georgiev, to be appointed as a long-term substitute (1.0 FTE) Special Education Teacher at Oliver Middle School effective November 8, 2023 through June 30, 2024. Pending program completion certifications will be in the areas of Childhood Education grades 1-6, Students with Disabilities grades 1-6 and Social Studies extension grades 7-9. Annual salary \$43,000 (prorated to 34,400).

**4.2 Resignations**

- 4.2.1 David Messbauer, School Counselor, High School, resigning effective December 15, 2023.

**4.3 Substitutes**

- 4.3.1 Carissa Brooks
- 4.3.2 Nathan Askin
- 4.3.3 Beatrice Lynch, \$250 per day, November 13, 2023 to November 20, 2023
- 4.3.4 Scott Dauphin, \$250 per day, October 16, 2023 to October 27, 2023
- 4.3.5 Corrin Pauly, pending fingerprint clearance
- 4.3.6 Quintin Rogers
- 4.3.7 Michael Hall

**4.4 Teacher Immersion Fellowship Program Participants**

None

**4.5 Leaves of Absence**

None

**4.6 Other**

- 4.6.1 Samantha Pastore, 9<sup>th</sup> grade Class Advisor, Level J- Step 1 \$823 (prorated 11/8/23 – 6/30/24) \$638.
- 4.6.2 Jeffrey Jung, 9<sup>th</sup> grade Class Advisor, Level J- Step 1 \$823 (prorated 11/8/23 – 6/30/24) \$638.
- 4.6.3 Erin Reed, Sunrise Fitness Program Teacher at Hill School effective November 6, 2023 through May 23, 2024 at a rate of \$53.00 per hour.
- 4.6.4 Thomas Rispoli, Sunrise Fitness Program Teacher at Hill School effective November 6, 2023 through May 23, 2024 at a rate of \$53.00 per hour.
- 4.6.5 Sean Alonzo, (0.2) Extra Teaching Assignment, effective November 8, 2023 through June 30, 2024, \$8,415.27.
- 4.6.6 Pamela Hasen, (0.2) Extra Teaching Assignment, effective November 8, 2023 through June 30, 2024, \$13,026.52.
- 4.6.7 Rebecca Page, (0.2) Extra Teaching Assignment, effective November 8, 2023 through June 30, 2024, \$8,628.53.
- 4.6.8 Brooklynn Hill, (0.2) Extra Teaching Assignment, effective November 8, 2023 through June 30, 2024, \$13,026.52.
- 4.6.9–4.6.14 The following staff to be appointed as a Fitness Center Supervisor effective November 8, 2023 at a rate of \$27.50 per hour.
- 4.6.9 Pamela Hasen
- 4.6.10 Lisa Byrne-Emmerson
- 4.6.11 Tara Jackson
- 4.6.12 Erin Reed

- 4.6.13 Christopher Albrecht  
 4.6.14 Joseph Flanagan  
 4.6.15 Celia Zielinski  
 4.6.16 Maria Belpanno  
 4.6.17 Gary Borrelli  
 4.6.18 Samantha Spagnola  
 4.6.19 Kyle Kita  
 4.6.20 KristiAnn Widrick  
 4.6.21-4.6.50 Winter Coaches

	Sport		Name	Level	Step	Amount
4.6.21	Bowling	Varsity	Gordon DiBattisto	C	5	4832
4.6.22	Cheer - Competitive	Varsity	Gerri Hofstra	B	8	6152
4.6.23	Cheer - Competitive	JV	Madison Baker	75% of B	2	3717
4.6.24	Cheer - Competitive	Mod A	Erin Schmeer (split)	60% of B	1	1434
4.6.25	Cheer - Competitive	Mod A	Sara Kaypak (split)	60% of B	2	1487
4.6.26	Indoor Track	Varsity	Michael LaFrance	B	OFF 8	7382
4.6.27	Indoor Track	Assistant	Derek Howlett	75% of B	OFF 8	5537
4.6.28	Indoor Track	Assistant	Brian Harris	75% of B	OFF 1	4868
4.6.29	Indoor Track	Assistant	Kendra Zaffuto	75% of B	5	4145
4.6.30	Boys Basketball	Varsity	James Erbland	A	OFF 3	6983
4.6.31	Boys Basketball	JV	Michael Judd	75% of A	5	4333
4.6.32	Boys Basketball	Assistant	Brendan Broderick	75% of A	2	3905
4.6.33	Boys Basketball	Mod A	Joseph Innes	60% of A	OFF 1	4045
4.6.34	Boys Basketball	Mod B	Jeffrey Jung	60% of A	1	3017
4.6.35	Boys Basketball	Mod B	Austin Stappenbeck	60% of A	2	3124
4.6.36	Girls Basketball	Varsity	Thomas Velletri	A	OFF 4	7108
4.6.37	Girls Basketball	JV	Rebecca Rossier	75% of A	4	4188
4.6.38	Girls Basketball	Assistant	Scott Schleede	75% of A	OFF 6	5524
4.6.39	Boys Swimming	Varsity	Daniel Hickey	B	OFF 7	7247
4.6.40	Boys Swimming	Assistant	Michael Spagnola	75% of B	6	4295
4.6.41	Boys Swimming	Mod B	Michael Schesser	60% of B	1	2867
4.6.42	Hockey	Varsity	William McGrath	B	1	4779
4.6.43	Hockey	Assistant	James Gullen	75% of B	OFF 4	5144
4.6.44	Wrestling	Varsity	Thomas Rispoli	A	OFF 3	6983
4.6.45	Wrestling	JV	Cody Anders	75% of A	2	3905
4.6.46	Wrestling	Mod B	David Schickler	60% of A	5	3466
4.6.47	Wrestling	Mod B	Sean Dowdell (split)	60% of A	2	1562
4.6.48	Wrestling	Mod B	Jacob Davies (split)	60% of A	2	1562
4.6.49	Wrestling	Assistant	Matthew Schirmer	75% of A	OFF 2	5146
4.6.50	Unified Bowling		Matthew Newsome (split)	40% of C	1	837
4.6.51	Unified Bowling		Rebecca Page (split)	40% of C	5	966

4.6.52 Creation of (0.5 FTE) Special Education Teacher at Hill School, 1 year assignment 2023-24 school year.

**CLASSIFIED****4.7 Appointments**

- 4.7.1 Michael Walravens, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024.
- 4.7.2 Clauchett Cook, to be appointed as a provisional Network Technician in the CEPACS Department effective November 8, 2023. Rate is set at \$24.50 per hour.
- 4.7.3 Vilma Herring, to be appointed as a probationary Teacher Aide at Oliver Middle School effective November 8, 2023. Rate is set at \$15.89 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024.
- 4.7.4 Samantha Bregenzer, to be appointed as a probationary Teacher Aide at Oliver Middle School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024.
- 4.7.5 Katrina Schwartz, to be appointed as a provisional Clerk I at Hill School effective November 8, 2023. Rate is set at \$20.59 per hour.
- 4.7.6 Lacey Daniels, to be appointed as a probationary Food Service Helper at Barclay School retroactive to October 30, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 30, 2023 and ends on October 29, 2024.
- 4.7.7 Benjamin Kruger, to be appointed as a probationary Food Service Helper at the High School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024.
- 4.7.8 Nicole Kincaid, to be appointed as a probationary Food Service Helper at Hill School retroactive to October 30, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 30, 2023 and ends on October 29, 2024.
- 4.7.9 Janice Mayes, to be appointed as a probationary Food Service Helper at Ginther School effective November 12, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 12, 2023 and ends on November 11, 2024.
- 4.7.10 Terri Capurso, to be appointed as a probationary Food Service Helper at Barclay School retroactive to October 30, 2023. Rate is set at \$15.50 per hour. Probationary period begins on October 30, 2023 and ends on October 29, 2024.
- 4.7.11 Deborah Read, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024. (Pending fingerprint clearance.)
- 4.7.12 Samantha Hanzlik, to be appointed as a probationary Bus Driver at the Transportation Department retroactive to October 26, 2023. Rate is set at \$21.50 per hour. Probationary period begins on October 26, 2023 and ends on October 25, 2024.
- 4.7.13 Leeann Greider, to be appointed as a probationary Food Service Helper at Hill School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024. (Pending fingerprint clearance.)
- 4.7.14 Jennifer Mayer, to be appointed as a probationary School Aide/Cafeteria Monitor at Ginther School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024. (Pending fingerprint clearance.)
- 4.7.15 Michelle Bupp-Goulet, to be appointed as a probationary Teacher Aide at Barclay School effective November 13, 2023. Rate is set at \$16.28 per hour. Probationary period begins on November 13, 2023 and ends on November 12, 2024.
- 4.7.16 Steven Purtell, to be appointed as a probationary Teacher Aide at Oliver Middle School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024. (Pending fingerprint clearance.)
- 4.7.17 Zachary Hursh, to be appointed as a probationary Bus Driver at the Transportation Department retroactive to October 26, 2023. Rate is set at \$21.50 per hour. Probationary period begins on October 26, 2023 and ends on October 25, 2024.
- 4.7.18 Takia Quackenbush, to be appointed as a probationary Bus Driver at the Transportation Department retroactive to October 26, 2023. Rate is set at \$21.50 per hour. Probationary period begins on October 26, 2023 and ends on October 25, 2024.

- 4.7.19 Chloe Muscarella, to be appointed as a provisional Communications Specialist at District Office effective November 13, 2023. Rate is set at \$60,000 annually (pro-rated).

#### **4.8 Resignations**

- 4.8.1 Christine Andrews, Food Service Helper, High School, terminated effective October 13, 2023.  
4.8.2 Niyana Ocholi, Teacher Aide, Barclay School, resigning effective October 13, 2023.  
4.8.3 Kevin Bentivegna, Cleaner, Ginther School, resigning effective October 15, 2023.  
4.8.4 David Breslawski, Teacher Aide, Oliver Middle School, resigning effective November 1, 2023.  
4.8.5 Katrina Schwartz, Office Clerk 4, Hill School, resigning effective November 7, 2023, pending board approval to the position of Clerk I.  
4.8.6 Anthony DiNatale, Bus Operations Supervisor, Transportation Department, resigning effective November 17, 2023.  
4.8.7 Zachary Hursh, Bus Attendant, Transportation Department, resigning effective October 25, 2023, pending board approval to the position of Bus Driver.

#### **4.9 Substitutes**

- 4.9.1 Brayden Fuller, Teacher Aide, pending fingerprint clearance  
4.9.2 Richard Gallo, Student Cleaner  
4.9.3 Vitalie Jomir, Food Service Helper  
4.9.4 Sherry Kearney, Food Service Helper, pending fingerprint clearance  
4.9.5 Akib Alam, Teacher Aide, pending fingerprint clearance  
4.9.6 Michelle O'Leary, Bus Attendant

#### **4.10 Volunteers**

- 4.10.1 Carrie Carter  
4.10.2 Nicole Jenks  
4.10.3 Nicole Kincaid  
4.10.4 Michelle Llama  
4.10.5 Jennifer Mayer  
4.10.6 Amanda Parmele  
4.10.7 Nicholas Ross  
4.10.8 Nickole Sauer  
4.10.9 Angela Stern  
4.10.10 Sarah Steubing  
4.10.11 Megan Stevens  
4.10.12 Nicole Taylor

#### **4.11 College Participants**

- 4.11.1 Morgan Wright, Student Teaching, (S. Worley)  
4.11.2 Lea Calhoun, Student Teaching, (C. Albrecht)  
4.11.3 Emma DeJesus, Student Teaching, (L. Torrence)  
4.11.4 Taylor Bushey, Student Teaching, (A. Barton)  
4.11.5 Andrew Cavuoto, Student Teaching, (T. Rispoli/J. Innes)  
4.11.6 Nicole Johnson, Student Teaching, (S. Rowcliffe)

#### **4.12 Leaves of Absence**

- 4.12.1 **UPDATE** -- Amy Sullivan, School Aide/Hall Monitor, effective December 5, 2023 through anticipated return on ~~January 2, 2024~~ **January 11, 2024**.  
4.12.2 **UPDATE** -- Shelby Price, Teacher Aide, effective September 6, 2023 through the anticipated date of ~~October 27, 2023~~ **November 20, 2023**.  
4.12.3 Tina Dix, Custodian, effective September 22, 2023 through October 16, 2023.  
4.12.4 Robin Georgiev, Teacher Aide, effective November 8, 2023 through June 30, 2024

#### **4.13 Other**

- 4.13.1 **UPDATE** – Colleen Mattison, change from a provisional appointment to a probationary appointment as a Payroll Clerk, effective October 18, 2023. Probationary period begins on October 18, 2023 and ends on October 17, 2024.

**5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 Mr. Turbeville moved, seconded by Mr. Stroup, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for July, August, and September 2023. The motion carried 6-0.
- 5.3 Ms. Robertson moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve the Treasurer’s Report months of July, August, and September 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Mr. Turbeville moved, seconded by Mr. Stroup, RESOLVED, that the Board of Education approve the Financial Report months of July, August, and September 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 6-0.

**6. Physical Plant, Safety & Security, Transportation and Support Services**

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided updates on the following:
    - Combi Ovens Bid - We will re-bid with the new opening date of November 27, 2023.
    - 2023 Capital Improvement Project vote preparation is continuing. The first building presentation to staff was today at the Hill School.
    - Currently working on RFPs for Construction Management, Architectural-Engineering and Financial Consultant services.

**7. Human Resources**

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- Ms. Gulino deferred to executive session.

**8. Report of the Superintendent of Schools**

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided updates on the following:
    - Attended a seminar on cybersecurity awareness relating to school districts.
    - Provided an update on athletics relating to a girl’s flag football team.

**9. Board Operations**

- None

**10. Old Business**

- None

**11. Other Items of Business**

- Discussion on the James C. Fallon Distinguished Service Award

**12. Round Table**

- Ms. Robertson attended and had a wonderful time at the Hill School Pioneer Day.
- NYSSBA Annual Conference 2023:
  - Mr. Howlett attended the presentations of This is “My Story, Empowering Immigrant Students to Express Themselves” and the jr. high sensory room and felt they were fantastic.
  - Mr. Turbeville felt the conference was good and informative. He attended the safety and security session “Hardening the Target – Softening the Environment and supporting the emotional and mental health of students.
  - Mr. Harradine attended open meetings law, which he stated BCSD is now 100% compliant, being a good questioner and governance at board meetings.
- Discussion on venue change of future board meetings that include presentations.

**13. Executive Session**

13.1 Mr. Howlett moved, seconded by Mr. Stroup, RESOLVED the Board of Education adjourned the meeting at 6:59 p.m. to enter into Executive Session for the purpose of discussing the employment history of particular persons and matters leading to the discipline or dismissal of a particular person. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Stroup, the Board entered into executive session at 7:20 p.m. The motion carried 6-0.

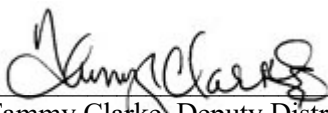
Mr. Howlett exited the meeting at 8:13 p.m.

Ms. Carbone moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:14 p.m. The motion carried 5-0.

**14. Adjournment**

14.1 Ms. Robertson moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:14 p.m. The motion carried 5-0.

Prepared by:

  
\_\_\_\_\_  
Tammy Clarke, Deputy District Clerk

11/21/23  
Date