

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
November 21, 2023**

These are the minutes of the Regular Board Meeting held on November 21, 2023. The meeting was called to order at 6:01 p.m. by President Harradine.

The following Board Members were in attendance:

- Jeffrey Harradine, President
- David Howlett, Board Member
- Robert Lewis, Vice President
- Kathy Robertson, Board Member
- David Stroup, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Ryan Lanigan, Assistant Superintendent for Instruction
- Jill Reichhart, Director of Finance
- Deb Moyer, District Clerk
- Michelle Guerrieri
- Abigail Bristol
- Jerrold Roberts
- Matt Hennard

Excused:

- Terry Ann Carbone, Board Member

**ORDER OF THE AGENDA**

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

**MINUTES**

Mr. Turbeville moved, seconded by Ms. Robertson, that the Board of Education approve the November 7, 2023, Regular Board Meeting Minutes. The motion carried 6-0.

**BOARD PRESENTATIONS**

- Oliver Middle School Presentation: Michelle Guerrieri, Assistant Principal; Matthew Hennard, Assistant Principal, and Jerrod Roberts, Principal gave a presentation titled “Supporting Adolescents: Our OMS Brave Learners.” Their presentation highlighted building goals for the 2023-24 school year and initiatives in place.

**COMMUNICATION – PUBLIC COMMENTS**

- None

**BOARD REPORTS**

- Labor Relations: Jerilee Gulino, Assistant Superintendent for HR shared information from the November 15 meeting regarding Civil Service Law that focused on pending changes to the Section 75 process.

**1. New Business**

- None

## 2. Policy Development

- None

## 3. Instructional Planning & Services

### 3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan shared a potential grant opportunity through NYS Smart Schools to develop an early college high school model where students earn college credits while in high school.

### 3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher shared that the Office of Inclusive Education is in the process of completing projections for BOCES 2 – looking at programming needs for next year which will be solidified in April; programming and itinerant services; looking at professional development data (pool from BEDS day); due in beginning of January.

### 3.3 Mr. Howlett moved, seconded by Mr. Lewis, RESOLVED, that the Board approve Consent Items (CSE) 3.3.1-3.3.8. The motion carried 6-0.

- 3.3.1 On October 30, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On October 31, November 1, 2, 3, 9, and 13, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On October 19, and November 19, 20, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On November 1, 3 and 7, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On November 3, and 9, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 13, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On October 24, 26, 31, and November 8, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On October 26, 30, 31, November 1, 6, 9 and 14, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

## 4. Personnel

Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board approve Personnel items 4.1-4.10.9 and 4.10.11-4.13. The motion carried 6-0; Mr. Lewis abstained from 4.10.10 due to familial connection. The motion carried 5-0.

## CERTIFIED

### 4.1 Appointments

- 4.1.1 Sara Reeves, to be appointed as a provisional Physical Therapist effective December 18, 2023. Annual salary \$52,187 (prorated \$32,616) (Pending fingerprint clearance).

### 4.2 Resignations

- 4.2.1 Jacob Davies, Mod B Wrestling Coach, resigned effective November 6, 2023.

### 4.3 Substitutes

- 4.3.1 Kendall Phillips, pending fingerprint clearance
- 4.3.2 Shawn Williams, Interim Assistant Principal, \$450 per day
- 4.3.3 Kalie Moyer, pending fingerprint clearance
- 4.3.4 Fiona Gibiser, pending fingerprint clearance
- 4.3.5 Joshua Stilwell

### 4.4 Teacher Immersion Fellowship Program Participants

None

**4.5 Leaves of Absence**

None

**4.6 Other**

- 4.6.1 UPDATE Brooklynn Hill, (0.2) Extra Teaching Assignment, effective November 8, 2023 through June 30, 2024, ~~\$13,026.52~~. **\$6,849.61.**
- 4.6.2 UPDATE Cody Anders JV Wrestling Coach, 75% of Level A-Step 2 ~~\$3905~~. **Split w/ Dowdell \$1953.**
- 4.6.3 UPDATE Sean Dowdell ~~Mod B Wrestling Coach, Level 60% of A-Step 2 \$1562~~, **JV Wrestling Coach, 75% of Level A-Step 2, Split w/ Anders, \$1953.**
- 4.6.4 Scott Nugent, Mod B Wrestling Coach, 60% of Level A-Step 7, \$3711.
- 4.6.5 Easton Laureano, Mod B Girls Basketball Coach, 60% of Level A- Step 1, split w/ Sherman, \$1509.
- 4.6.6 Kristy Sherman, Mod B Girls Basketball Coach, 60% of Level A- Off Step 5, split w/ Laureano, \$2171.
- 4.6.7 Jill Corner, Mentor Teacher, \$400 (November – February)

**CLASSIFIED****4.7 Appointments**

- 4.7.1 ~~UPDATE -- Michelle Bupp-Goulet~~ **Michelle Sutera**, to be appointed as a probationary Teacher Aide at Barclay School effective November 13, 2023. Rate is set at \$16.28 per hour. Probationary period begins on November 13, 2023 and ends on November 12, 2024.
- 4.7.2 Janice Waeghe, to be appointed as a temporary Office Clerk III at Hill School effective November 29, 2023. Rate is set at \$18.72 per hour.
- 4.7.3 ~~Leeann Greider, to be appointed as a probationary Food Service Helper at Hill School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024. (Pending fingerprint clearance.)~~ **RESCINDED OFFER**

**4.8 Resignations**

- 4.8.1 Kayla Cathcart, School Aide/Cafeteria Monitor, Ginther School, resigning effective November 21, 2023.
- 4.8.2 Benjamin Kruger, Food Service Helper, High School, resigning effective November 8, 2023.
- 4.8.3 Gina Hughes, Bus Attendant, Transportation Department, resigning effective November 10, 2023.
- 4.8.4 Janice Waeghe, Office Clerk IV, High School, resigning effective November 28, 2023, pending board approval to the position of Office Clerk III.

**4.9 Substitutes**

- 4.9.1 Kayla Cathcart, School Aide
- 4.9.2 Gina Hughes, Bus Attendant
- 4.9.3 Isabella Aversa, Teacher Aide (Pending fingerprint clearance)
- 4.9.4 James Carmody III, Lifeguard (Pending fingerprint clearance)
- 4.9.5 Nevaeh Versluis, Student Cleaner

**4.10 Volunteers**

- 4.10.1 Cindy Barnes
- 4.10.2 Elizabeth Brown
- 4.10.3 Greg Brown
- 4.10.4 Mack Corley
- 4.10.5 William Day
- 4.10.6 Lisa Hickey
- 4.10.7 Kathleen Kuhn
- 4.10.8 Paul Kuhn
- 4.10.9 Easton Laureano
- 4.10.10 Margaret Lewis
- 4.10.11 Lawrence Moroz
- 4.10.12 Jim Thompson
- 4.10.13 Robin Bettilyon
- 4.10.14 Jacob Beyler

- 4.10.15 Colleen Flaherty
- 4.10.16 Jordan Kalwicki
- 4.10.17 Christopher Nau
- 4.10.18 Yalitza Vargas

#### **4.11 College Participants**

- 4.11.1 Seth Karpenko, Student Teacher, (M. Schirmer)

#### **4.12 Leaves of Absence**

None

#### **4.13 Other**

- 4.13.1 – 4.13.4 The following staff have been appointed to the Sports Study Hall at the Oliver Middle School (at their current regular hourly rate) for the 2023-2024 school year.
- 4.13.1 Ilia Torres (Regular)
- 4.13.2 Steven Purtell (Regular)
- 4.13.3 Samantha Bregenzer (Regular)
- 4.13.4 Vilma Herring (Regular)

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- 4.13.4 Vilma Herring (Regular)

### **5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance

- Ms. Reichhart gave an update on the audit committee meeting last week. The audit and corrective plan are on the agenda for approval. The findings were relatively minor, the fund balance in food service was over the allowable fund and a spenddown plan was put into place including looking into purchasing some equipment.

- 5.2 Mr. Howlett moved, seconded by Mr. Turbeville,

Submitted to the Board of Education for their approval is an Intermunicipal Hockey Agreement between, Spencerport Central School District and the Brockport Central School District, for the 2023-2024 school year.

WHEREAS, this Agreement is made pursuant to General Municipal Law, Article 5-G; and  
 WHEREAS, the Districts desire to provide student athletes at each of their respective districts with continued opportunities for interscholastic participation in Hockey at the Varsity level; and  
 WHEREAS, the Districts desire to share opportunities and resources of interscholastic Hockey.

RESOLVED, that the Board of Education approve the hockey agreement with Spencerport Central School District for the 2023-24 school year. The motion carried 6-0.

- 5.3 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Basic Financial Statements, Management Letter and Corrective Action Plan for the year ended June 30, 2023. The motion carried 6-0.

**6. Physical Plant, Safety & Security, Transportation and Support Services**

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- None (absent)

**7. Human Resources**

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- None

**8. Report of the Superintendent of Schools**

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared he attended the musical last Saturday night and the student talent was exceptional. He commented on the hard work and dedication by staff and students.
- The Blue Ribbon Commission on graduation measures put out a report which included 12 recommendations for changes. We could see changes to Regent's exams which could include a reduction in the number of exams as well as changes in standards.

**9. Board Operations**

- None

**10. Old Business**

- None

**11. Other Items of Business**

- Mr. Harradine shared Dr. Goetz will attend the Dec. 5 Board meeting to receive the James C. Fallon Distinguished Service Award.

**12. Round Table**

- Ms. Robertson thanked everyone for flowers and well-wishes for her husband.
- Mr. Howlett thanked the administration and Board for being an awesome team.
- Mr. Lewis shared he has over 3,000 candy canes to give to students during school visits. He also attended the play and was struck by the backup singers who were phenomenal and the high caliber talent all around. Great performance.
- Mr. Harradine shared the sad news that Jim Sutton, long-time Math teacher passed away on Saturday.

**13. Executive Session**

13.1 Mr. Howlett moved, seconded by Mr. Stroup, RESOLVED the Board of Education adjourned the meeting at 6:42 p.m. to enter into Executive Session for the purpose of discussing the employment history of particular persons and matters leading to the discipline or dismissal of a particular persons; and discussions involving current litigation (NYS Division of Human Rights Claim). The motion carried 6-0.


Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:03 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:47 p.m. The motion carried 6-0.

**14. Adjournment**

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:47 p.m. The motion carried 6-0.

Prepared by:

  
Debra Moyer, District Clerk

12/5/23  
Date