

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
February 6, 2024**

These are the minutes of the Regular Board Meeting held on February 6, 2024. The meeting was called to order at 6 p.m. by President Harradine.

The following Board Members were in attendance:

- Terry Ann Carbone, Board Member
- Jeffrey Harradine, President
- David Howlett, Board Member
- Robert Lewis, Vice President
- Kathy Robertson, Board Member
- David Stroup, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Ryan Lanigan, Assistant Superintendent for Instruction
- Darrin Winkley, Assistant Superintendent for Business
- Jill Reichhart, Director of Finance
- Deb Moyer, District Clerk
- John Cassin
- Sandra Cassin
- K. Jenkins
- A. Rath
- J. Bonnett
- Michelle Levcik
- Yvette Alexander
- Richard Alexander
- Janice Waeghe
- Mark Rabjohn
- Jonathan Farley
- Maureen Hetherington
- Liz Hamilton
- Milt Waye
- Mike Sands
- Kristin Barber
- Kelly Keenan
- Tricia White
- Randall Yu
- Matt Nauerth
- Karen Gabriel
- Ella Johnson
- Kristen Bartnick
- Kristen Sharpe
- Jodi Zurowski

ORDER OF THE AGENDA

Mr. Lewis moved, seconded by Ms. Carbone, the Board of Education approved the order of the agenda, including hand carries 4.7.7 and 4.7.8. The motion carried 7-0.

MINUTES

Mr. Stroup moved, seconded by Mr. Turbeville, the Board of Education approved the January 23, 2024 Regular Meeting Minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Randall Yu, Principal; Kelly Keenan, Assistant Principal; Kristin Barber, Instructional Specialist shared highlights from the Ginther School. The presentation included: Building Strategic Goals, STEM/STEAM, Math, ELA, and Full-Day UPK curriculum work.

COMMUNICATION – PUBLIC COMMENTS

- John and Sandra Cassin discussed the State Audit and District response.
- Yvette Alexander discussed the State Audit and District response.
- Jonathan Farley shared information about a 19-minute video titled “Free Ena Farley.”

BOARD REPORTS

- Ms. Carbone shared she attended the Jan. 31 MCSBA Legislative Committee meeting. There was a lot of preparation for the legislative breakfast – 102 people met with legislators. Concerns about the electric bus mandate and state aid were shared. She also reported that the Albany advocacy trip is coming up.

1. New Business

- 1.1 Mr. Lewis moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve the 2024-25 BCSD Instructional Calendar. The motion carried 7-0.
- 1.2 Ms. Carbone moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve Jerilee Gulino be designated Workplace Prevention Coordinator for the 2023-24 school year. The motion carried 7-0.

2 Policy Development

The Board of Education reviewed the following first read policies:

- 2.1 2120 Use of Parliamentary Procedure (Remove)
- 2.2 2310 Membership in Associations (Remove)
- 2.3 3110 Public Information Program (Remove)
- 2.4 3120 Community Relations (Remove)
- 2.5 3130 Senior Citizens (Remove)
- 2.6 3150 School Volunteers
- 2.7 3220 Public Participation at Board Meetings (Remove)
- 2.8 3250 Parent Teacher Student Association
- 2.9 4211 Administration Organization and Operation (Remove)
- 2.10 5150 Contingency Budget (Remove)
- 2.11 5130 Budget Adoption
- 2.12 5320 Budget Transfers (Remove)
- 2.13 5140 Administration of the Budget
- 2.14 6510 Workers’ Compensation (Remove)
- 2.15 6152 Employee Assistance Program
- 2.16 7340 Bus Rules and Regulations (Remove)
- 2.17 7350 Corporal Punishment
- 2.18 7360 Weapons in School and the Gun-Free Schools Act

Mr. Howlett moved, seconded by Mr. Lewis, the Board of Education waved the first reading of 2.19 and approved the second reading. The motion carried 7-0.

- 2.19 6160 Workplace Violence Prevention

3. Instructional Planning & Services

- 3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction
- Mr. Lanigan provided an update on benchmark assessments and shared the positive mid-year data, showing improvement on assessments.
- 3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- Ms. Carragher provided an update on annual reviews. IEP training continues throughout the District and teachers are busy writing IEPs.
- 3.3 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED that the Board of Education approved CSE Recommendations (3.3.1-3.3.7). The motion carried 7-0.
- 3.3.1 On January 11, 12, 19, 23, and 24, 2024 the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On January 9, 11, and 16, 2024, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

- 3.3.3 On January 9, 17, and 24, 2024, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.4 On January 22, and 29, 2024, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On January 11, 19, 25, and 29, 2024, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On January 16, 17, 18, 19, and 22, 2024, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On January 22, and 25, 2024, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Howlett, the Board of Education approved Personnel items 4.1-4.13, including hand-carries 4.7.7 and 4.7.8. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Charlotte Collins, to be appointed as a long-term substitute Music Teacher at the high school effective April 15, 2024 through June 28, 2024. Initial certificate in Music. Annual Salary \$43,000 (prorated \$12,040).
- 4.1.2 Alyssa Gilzow, to be appointed as an Elementary Teacher at Hill School effective February 26, 2024. Initial certificate in Childhood Education Grades 1-6. Probationary period February 26, 2024 through February 25, 2028. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$43,000 (prorated \$18,060).

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Emily Meissner, pending fingerprint clearance
- 4.3.2 Sean Hinck, pending fingerprint clearance
- 4.3.3 Zachary Richards
- 4.3.4 Eric Schaertl
- 4.3.5 Djanae Bazine
- 4.3.6 Alexander Stoker

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Julie Dioguardi, Mentor Teacher, \$400 (prorated February – May).
- 4.6.2 **UPDATE** Neil Czerniak, (0.2) Extra Teaching Assignment, effective ~~February 5, 2024~~ **January 29, 2024** through June 28, 2024, ~~\$9380.56~~ **\$9859.16**.
- 4.6.3 **UPDATE** Matthew Schirmer, (0.2) Extra Teaching Assignment, effective ~~February 5, 2024~~ **January 29, 2024** through June 28, 2024, ~~\$5442.34~~ **\$5719.99**.
- 4.6.4 **UPDATE** Justin Geist, (0.2) Extra Teaching Assignment, effective ~~February 5, 2024~~ **January 29, 2024** through June 28, 2024, ~~\$8236.12~~ **\$8656.32**.
- 4.6.5 **UPDATE** Shawn Prior, (0.2) Extra Teaching Assignment, effective ~~February 5, 2024~~ **January 29, 2024** through June 28, 2024, ~~\$4656.66~~ **\$4894.26**.
- 4.6.6 **UPDATE** Ariel Dickinson, (0.2) Extra Teaching Assignment, effective ~~February 5, 2024~~ **January 29, 2024** through June 28, 2024, ~~\$6167.04~~ **\$6481.69**.

4.6.7 **UPDATE** Patricia Arnold, (0.2) Extra Teaching Assignment, effective ~~February 5, 2024~~ **January 29, 2024** through June 28, 2024, ~~\$7002.98~~ **\$7360.28**.

4.6.8 Lauren Phillips, (0.2) Extra Teaching Assignment, effective January 27, 2024 through June 28, 2024, \$5,725.14

4.6.9 – 4.6.37 Spring Coaching

4.6.9	Baseball	Varsity	Joseph Innes	B	OFF 1	6632
4.6.10	Baseball	Assistant	Andrew Rice	75% of B	OFF 7	5549
4.6.11	Baseball	JV	Aaron Wood	75% of B	1	3585
4.6.12	Baseball	Mod B	Edward Webster	60% of B	OFF 1	3979
4.6.13	Track	Varsity Boys	Michael LaFrance	B	OFF 9	7677
4.6.14	Track	Varsity Girls	Kendra Zaffuto	B	OFF 2	6751
4.6.15	Track	Assistant	Karen Rose	75% of B	7	4451
4.6.16	Track	Assistant	Brian Harris	75% of B	Off 1	4974
4.6.17	Track	Mod B	Michael Guerrieri	60% of B	9	3826
4.6.18	Track	Mod B	Matthew Schirmer	60% of B	OFF 2	4051
4.6.19	Track	Mod B	Christopher Wilbur	60% of B	8	3691
4.6.20	Flag Football	Varsity	Kimberly Yauchzee	C	1	4187
4.6.21	Flag Football	Assistant	Brooklynn Hill	75% of C	1	3140
4.6.22	Golf	Varsity	Michael Gagnier	C	OFF 9	6689
4.6.23	Golf	JV	David Messbauer	75% of C	OFF 2	4418
4.6.24	Boys Lacrosse	Assistant	Dalton McCumber	75% of B	2	3717
4.6.25	Boys Lacrosse	Mod A	Gordon Dibattisto	60% of B	2	2974
4.6.26	Boys Lacrosse	Mod A	Jonathan VanHuben	60% of B	OFF 2	4050
4.6.27	Girls Lacrosse	Varsity	Amy Nesbitt	B	OFF 7	7400
4.6.28	Girls Lacrosse	Assistant	Coby Albone	75% of B	7	4451
4.6.29	Girls Lacrosse	JV	Logan Bush (split)	75% of B	2	1859
4.6.30	Girls Lacrosse	JV	Claire Odett (split)	75% of B	2	1859
4.6.31	Softball	Varsity	Nicholas Petitti	B	4	5334
4.6.32	Softball	Assistant	Mark Mutton	75% of B	5	4145
4.6.33	Softball	JV	Rebecca Rossier (split)	75% of B	2	1859
4.6.34	Softball	JV	Isabelle Selvek (split)	75% of B	2	1859
4.6.35	Tennis	Varsity	Edward Gonzalez	C	OFF 9	6689
4.6.36	Tennis	Mod A	Kyle Kita	60% of C	4	2800
4.6.37	Football	Varsity	Paul Carella	A	OFF 9	7937

4.6.38 Dana Mallaber, Driver Education Teacher Winter Session, rate of \$38.00 per hour.

4.6.39 Dana Mallaber, Driver Education Coordinator Stipend \$300

4.6.40 Pamela Hasen, Driver Education Teacher Winter Session, rate of \$38.00 per hour.

4.6.41 Brian McCue, Driver Education Teacher Winter Session, rate of \$38.00 per hour.

4.6.42 Creation of a (0.5) FTE Elementary Special Education Teacher.

CLASSIFIED

4.7 Appointments

4.7.1 Charles Mancuso, to be appointed as a probationary Bus Driver in the Transportation Department effective February 7, 2024. Rate is set at \$22.00 per hour. Probationary period begins on February 7, 2024 and ends on February 6, 2025.

- 4.7.2 Chelsey Robinson, to be appointed as a probationary Teacher Aide at Ginther School effective February 12, 2024. Rate is set at \$16.08 per hour. Probationary period begins on February 12, 2024 and ends on February 11, 2025.
- 4.7.3 Emilee Dudek, to be appointed as a probationary Cleaner at Hill School effective February 7, 2024. Rate is set at \$16.84 per hour. Probationary period begins on February 7, 2024 and ends on February 6, 2025.
- 4.7.4 Dana Sagrafena, to be appointed as a probationary Nurse Aide at Ginther School effective February 7, 2024. Rate is set at \$17.22 per hour. Probationary period begins on February 7, 2024 and ends on May 6, 2024.
- 4.7.5 Mary Scutella, to be appointed as a probationary School Aide/Cafeteria Monitor at Oliver Middle School effective February 7, 2024. Rate is set at \$15.50 per hour. Probationary period begins on February 7, 2024 and ends on February 6, 2025.
- 4.7.6 Jennifer Craver, to be appointed as a probationary Bus Driver in the Transportation Department effective February 7, 2024. Rate is set at \$21.50 per hour. Probationary period begins on February 7, 2024 and ends on February 6, 2025.
- 4.7.7 Hand-Carry: Collin Longer, to be appointed as a probationary Teacher Aide at Oliver Middle School effective February 7, 2024. Rate is set at \$15.50 per hour. Probationary period begins on February 7, 2024 and ends on February 6, 2025.
- 4.7.8 Hand-Carry: Jennifer Carpenter, to be appointed as a probationary Teacher Aide at the High School effective February 12, 2024. Rate is set at \$15.50 per hour. Probationary period begins on February 12, 2024 and ends on February 11, 2025.

4.8 Resignations

- 4.8.1 Otis Chappell, Bus Attendant, Transportation Department, resigning effective January 19, 2024.
- 4.8.2 Emilee Dudek, Teacher Aide, Oliver Middle School, resigning effective January 22, 2024.
- 4.8.3 Angela Yockel, School Aide/Cafeteria Monitor, High School, resigning effective February 5, 2024.
- 4.8.4 Veronica Natiello, School Aide/Cafeteria Monitor, Barclay School, resigning effective February 9, 2024.
- 4.8.5 Chelsey Robinson, Food Service Helper, Ginther School, resigning effective February 11, 2024, pending board approval to the position of Teacher Aide.
- 4.8.6 Marissa Arnold, Teacher Aide, Oliver Middle School, terminated effective February 5, 2024.

4.9 Substitutes

- 4.9.1 Sheryl Smith, Bus Attendant (training for CDL), pending fingerprint clearance
- 4.9.2 Susan Westcott, Food Service Helper
- 4.9.3 Tara Webb, Bus Attendant (training for CDL), pending fingerprint clearance
- 4.9.4 Rachel Ekstrom, Teacher Aide, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Kim Dixon
- 4.10.2 Diana Farinas
- 4.10.3 Lauren Grimm
- 4.10.4 Crystal Morici
- 4.10.5 Kristie Ottenschot
- 4.10.6 Leland Reynolds
- 4.10.7 Lyn Reynolds
- 4.10.8 Cindy Cuadra
- 4.10.9 Rebecca Holbert
- 4.10.10 Carly Truelson

4.11 College Participants

- 4.11.1 Hailey Bader, Student Teacher, (J. Nather)
- 4.11.2 Grace Talbut, Field Placement, (Pre-K Teachers)
- 4.11.3 Jayden Gomez-Agudelo, Field, Placement (Pre-K Teachers)
- 4.11.4 Aiden Sobrino, Field Placement, (Pre-K Teachers)
- 4.11.5 Ryleigh McCauley, Field Placement, (Pre-K Teachers)

- 4.11.6 Christopher Washington, Field Placement, (Pre-K Teachers)
- 4.11.7 Tyler Murphy, Field Placement, (Pre-K Teachers)
- 4.11.8 Corinn Pauly, Field Experience, (B. Quigley/A. Underwood)
- 4.11.9 D'Era Jefferson, Field Experience, ((B. Quigley/A. Underwood)
- 4.11.10 Logan Christy, Field Placement, (N. Czerniak)
- 4.11.11 Andrew Chalachan, Field Placement, (M. Kiesow)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 UPDATE – Katheryn Montinarelli, change from a Temporary appointment to a Probationary appointment as an Office Clerk III, effective February 7, 2024. Probationary period begins on February 7, 2024 and ends on February 6, 2025.
- 4.13.2 UPDATE – Jaclyn Stalter, change from Probationary appointment to Permanent appointment as a Benefits Specialist effective February 17, 2024.
- 4.13.3 UPDATE – Vu Nguyen, change from Probationary appointment to Permanent appointment as a Network Technician effective March 1, 2024.
- 4.13.4 UPDATE – Angel Subba, change from Probationary appointment to Permanent appointment as a Network Technician effective March 1, 2024.
- 4.13.5 Creation of two (2) Teacher Aide positions, 6.25 hours per day, 10 months per year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart provided an update on the recent Audit Subcommittee meeting where the single and extra class audits were reviewed as well as the extra class corrective action plan.
- 5.2 Mr. Lewis moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education accept the Single Audit Report for the year ended June 30, 2023 as prepared by Mengel Metzger Barr, LLC. The motion carried 7-0.
- 5.3 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education accept the Extra Class Audit Report and Corrective Action Plan for the year ended June 30, 2023 as prepared by Mengel, Metzger and Barr. The motion carried 7-0.
- 5.4 Mr. Lewis moved, seconded by Mr. Turbveville, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the High School, Hill School and Oliver Middle School for December 2023. The motion carried 7-0.
- 5.5 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of December 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.6 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Financial Report for the month of December 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley provided an update on the 2023 Capital Project meeting with the design team. The State Education Department review time is 22-24 weeks now. The goal is to start work in 2025, however, the long review time could impact the schedule.
- 6.2 Mr. Howlett moved, seconded by Mr. Turbeville,
WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.
 - Invacare Hoyer LiftRESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of item from the inventory. The motion carried 7-0.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- None

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno congratulated the wrestling team and coaches who won Class A Sectionals on Saturday. Brockport Fire Department and Brockport Police Department led parade back to OMS to celebrate.
- He shared the Band trip to Disney was successful.
- He thanked the Board for approving the 2024-25 instructional calendar. The calendar features a two-week Holiday recess and a third session for parent/teacher conferences.
- Mr. Bruno provided a Solar Eclipse update. He attended a meeting hosted by Monroe County Legislator Jackie Smith held at the Town of Sweden with local municipalities and emergency responders. District facilities were offered to law enforcement to use as a command center.

8.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education appoints the Law Firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately. The motion carried 7-0.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None


12. Round Table

- Mr. Howlett thanked everyone around the table for their hard work and thanked the community members for coming to the Board meeting. He gave an update on the Alumni Association fundraising efforts for the senior class. The association will be providing \$1,500 in scholarships like last year and a scholarship dinner. They have given over \$30,000 back to students over the years.
- Mr. Turbeville shared he went to wrestling sectionals to support them and it was great to see the students doing well.
- Mr. Stroup shared he is proud of our wrestling team and the Girls Varsity Basketball Program; he also attended the high school chorus concert benefit.
- Ms. Robertson shared her pride in the District, as a BHS graduate and resident for over 30 years with children and grandchildren who attended the district. She thanked everyone for making the District so special.
- Ms. Carbone shared her excitement for the Varsity Wrestling team; and that the Track Team is also doing a great job.
- Mr. Lewis thanked the staff, parents, and chaperones who made the Disney trip possible. It was a great experience for band to march down Main Street. The students were great ambassadors for our area.
- Mr. Harradine echoed the remarks about the successful Disney Trip and shared that Orchestra students also attended the trip.

13. Adjournment

13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board of Education adjourned the meeting at 6:48 p.m. The motion carried 7-0.

Prepared by:


Debra Moyer, District Clerk

3/5/24

Date