

Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2027)
David Howlett (2025)
Robert Lewis (2028)
Kathy Robertson (2024)
David Stroup (2024)
Michael Turbeville (2028)

March 26, 2024

6 p.m.

Hill School Cafetorium



Brockport Central School District

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We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

March 26, 2024

Regular Board Meeting 6 p.m.

Hill School Cafetorium

**Call to Order
Pledge to the Flag
Fire Exits**

Motion to Approve the Order of the Agenda

Approval of Minutes

- March 5, 2024 – Regular Meeting Minutes

Board Presentations:

- Music Recognition – Katelyn Marasco, Music Department Chair

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	March 20, 2024 6 p.m.	April 17, 2024 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	March 13, 2024 Noon	April 17, 2024 Noon	Member Carbone/ Member Robertson
MCSBA Board Leadership Meeting	February 28, 2024 5:45 p.m.	May 1, 2024 5:45 p.m.	President Harradine



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MCSBA Labor Relations Committee	March 20, 2024 Noon	April 24, 2024 Noon	Member Turbeville Superintendent Bruno
MCSBA Legislative Committee	February 28, 2024 Noon	April 10, 2024 Noon	Member Carbone
MCSBA Executive Committee	February 14, 2024 5:45 p.m.	April 24, 2024 5:45 p.m.	President Harradine Superintendent Bruno

1. New Business

- 1.1 Approval of 2024-25 Board of Education Meeting Schedule

2. Policy Development

None

3. Instructional Planning & Services

- 3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction
- 3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.8)
- 3.3.1 On February 27, March 4, and 5, 2024, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On February 27, 29, and March 1, 2024, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On February 7, 16, 27, 28, March 1, and 14, 2024, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On February 7, 14, March 1, and 5, 2024, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On January 1, February 7, and 9, 2024, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On February 16, 29, March 1, and 4, 2024, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On February 27, 2024, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On February 26, 28, 29, and March 22, 2024, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 Kevin Guy, to be appointed as a long-term substitute English Teacher at Oliver Middle School retroactive February 15, 2024 through May 21, 2024. Initial certificate in Social Studies grades 7-12. Annual salary \$45,000 (prorated \$13,500).
- 4.1.2 Diana Lynch, to be appointed as a Social Worker at the high school effective April 22, 2024. Pending certificate as a School Social Worker. Probationary period April 22, 2024 through April 21, 2028. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$45,000 (prorated \$10,575).

4.2 Resignations

- 4.2.1 Claire Odett, Girls Lacrosse Coach



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- 4.2.2 Pamela Lashbrook, High School English Teacher, resigning for the purpose of retirement effective June 30, 2024.
- 4.2.3 Nathaniel Stevens, Oliver Middle School Special Education Teacher, to resign effective June 28, 2024.
- 4.2.4 Jessica Gover, Barclay School Special Education Teacher, to resign effective June 30, 2024.

4.3 Substitutes

- 4.3.1 Seth Karpenko
- 4.3.2 Mackenzie Edlund
- 4.3.3 Taylor Bushey
- 4.3.4 Elizabeth Kovall
- 4.3.5 Casey Melanophy

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Sarah Hyatt, Mentor Teacher, \$400, (prorated March – June)
- 4.6.2 Holly Van Epps, Mentor Teacher, \$200, (prorate May – June)
- 4.6.3 Bridget Quigley, Mentor Teacher, \$400, (prorated March – June)
- 4.6.4 **UPDATE** Logan Bush, Girls Lacrosse Coach (~~split~~) 75% of B – Step 2, \$1859, **\$3718**
- 4.6.5 Charlotte Collins, Substitute Band Director, Level A – Step 1 \$804.60 (prorated April 17, 2024 – June 28, 2024)
- 4.6.6 Alicia Pakusch, to be appointed as the K-6 Literacy/Math Summer School Principal for the summer 2024 session effective March 27, 2024 through August 8, 2024, salary \$5000.
- 4.6.7 – 4.6.12 The following staff members to be appointed as Student Support Program Teachers at the high school effective April 1, 2024 through April 4, 2024, at a rate of \$42.00 per hour.
- 4.6.7 Katherine Distaffen
- 4.6.8 Scott Hopsicker
- 4.6.9 Samantha Pastore
- 4.6.10 Austin Stappenbeck
- 4.6.11 Jonathan VanHuben
- 4.6.12 Anthony Licata
- 4.6.13 Jennifer Kemp, Mod B Softball Coach 60% Level B -Step 2 (split w/ Pastore) \$1487
- 4.6.14 Samantha Pastore, Mod B Softball Coach 60% Level B -Step 1 (split w/ Kemp) \$1434
- 4.6.15 Creation of one (1.0 FTE) English as a Second Language Teacher.

CLASSIFIED

4.7 Appointments

- 4.7.1 Jaslyn Angel Santellanese, to be appointed as a probationary Cleaner at Barclay and Ginther Schools effective March 27, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 27, 2024 and ends on March 26, 2025.
- 4.7.2 Lynn Black, to be appointed as a probationary Teacher Aide at Oliver Middle School effective June 3, 2024. Rate is set at \$15.50 per hour. Probationary period begins on June 3, 2024 and ends on June 2, 2025. (Pending fingerprint clearance.)
- 4.7.3 Carrie Brice, to be appointed as a probationary Assistant Cook at Oliver Middle School effective March 28, 2024. Rate is set at \$17.58 per hour. Probationary period begins on March 28, 2024 and ends on March 27, 2025.



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- 4.7.4 Tamara O'Brien, to be appointed as a probationary Teacher Aide at Hill School effective April 9, 2024. Rate set at \$17.11 per hour. Probationary period begins April 9, 2024 and ends on September 11, 2024.
- 4.7.5 Victoria Rodriguez, to be appointed as a probationary Cleaner at Oliver Middle School effective March 27, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 27, 2024 and ends on March 26, 2025. (Pending fingerprint clearance.)
- 4.7.6 Kiana Trinca, to be appointed as a probationary Teacher Aide at Oliver Middle School effective April 9, 2024. Rate is set at \$15.50 per hour. Probationary period begins on April 9, 2024 and ends on April 8, 2025.

4.8 Resignations

- 4.8.1 Angela Abram, Teacher Aide, Oliver Middle School, resigning for the purpose of retirement effective June 30, 2024.
- 4.8.2 Frankie Bernie, Custodian, High School, resigning effective March 22, 2024.
- 4.8.3 Jennifer Carpenter, Teacher Aide, High School, resigning effective March 12, 2024.
- 4.8.4 Lacey Daniels, Food Service Helper, Barclay School, resigning effective March 20, 2024.
- 4.8.5 Carrie Brice, Food Service Helper, Oliver Middle School, resigning effective March 27, 2024, pending board approval to the position of Assistant Cook.
- 4.8.6 Tamara O'Brien, Office Clerk III, High School, resigning effective April 8, 2024, pending board approval to the position of Teacher Aide.

4.9 Substitutes

- 4.9.1 Lacey Daniels, Food Service Helper
- 4.9.2 Janiah Jones, Teacher Aide, pending fingerprint clearance
- 4.9.3 Addison Ainsworth, Teacher Aide, pending fingerprint

4.10 Volunteers

- 4.10.1 Tosha Churchill
- 4.10.2 Megan Cross
- 4.10.3 Christopher David
- 4.10.4 Katherine Hall
- 4.10.5 Paul Hayhurst
- 4.10.6 Sarah Mogle
- 4.10.7 Sharlene Putnam
- 4.10.8 Katie Ross
- 4.10.9 David Sime
- 4.10.10 Rachel Stimson
- 4.10.11 Ryan Stimson
- 4.10.12 Dawn Tetro
- 4.10.13 Christina Thompson

4.11 College Participants

- 4.11.1 Raymond Mineo, Student Teacher, (N. Czerniak)
- 4.11.2 Alexis McDonald, Student Observer, (A. Hildbrand)

4.12 Leaves of Absence

- 4.12.1 Bethany Christman, Cook Manager, effective February 26, 2024 through March 22, 2024.

4.13 Other

- 4.13.1 – 4.13.8 Mentor Teacher Aides for the 2023-2024 school year, \$500.00 stipend.
- 4.13.1 Jennifer Staskiewicz



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- 4.13.2 Karen Rose
- 4.13.3 Amanda Giancursio
- 4.13.4 Margaret Poswinski
- 4.13.5 Gloriann Jones
- 4.13.6 Kelly Kakish
- 4.13.7 Kristina Dodd
- 4.13.8 William Fleth
- 4.13.9 UPDATE – Casey Bertrand, change from Probationary appointment to Permanent appointment as a Teacher Aide effective March 29, 2024.
- 4.13.10 UPDATE – Nicholas Falls, change from Probationary appointment to Permanent appointment as a Bus Driver effective March 29, 2024.
- 4.13.11 UPDATE – Brittany Carey, change from Probationary appointment to Permanent appointment as a Teacher Aide effective April 10, 2024.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 Approval of Annual Budget Presentation and Budget Vote
- 5.3 Approval of Election Inspectors
- 5.4 Approval of 2024-2025 Proposed Budget and Contingent Budget
- 5.5 Approval of the Joseph Matela Memorial Scholarship
- 5.6 Approval of the 2024 Office of the State Comptroller Financial Management Audit Corrective Action Plan

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- 6.2 Approval of Excess Equipment Disposal

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools

9. Board Operations

None

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Executive Session

13.1 It is anticipated that the Board will enter into Executive Session for the purpose of:

- Discussing employment history of particular people;
- Collective negotiations pursuant to Article 14 of the Civil Service Law.

14. Adjournment

Next Board of Education Meeting: April 16, 2024, 6 p.m., District Office Board Room

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
March 5, 2024**

These are the minutes of the Regular Board Meeting held on March 5, 2024. The meeting was called to order at 6 p.m. by President Harradine.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member
Jeffrey Harradine, President
David Howlett, Board Member
Robert Lewis, Vice President
Kathy Robertson, Board Member
David Stroup, Board Member

The following Board member was excused:

Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Ryan Lanigan, Assistant Superintendent for Instruction
Darrin Winkley, Assistant Superintendent for Business
Jill Reichhart, Director of Finance
Deb Moyer, District Clerk
Marlea Bahantka
Jim Barrett
Kirsten Minor
Corey Minor
Maureen Hetherington
Milt Waye
Krista Monroe

ORDER OF THE AGENDA

Mr. Stroup moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Stroup, the Board of Education approved the February 6, 2024 Regular Meeting Minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Quarter 2 Data: Ryan Lanigan, Assistant Superintendent for Instruction
 - Mid-year PK-5 Benchmarks, OMS and High School data were presented.
- Budget Presentation: Sean Bruno, Superintendent of Schools; Jill Reichhart, Director of Finance
Highlights of the proposed 2024-25 Budget:
 - Zero tax levy increase
 - Use of reserves to minimize levy
 - Enrollment increased over 160 students in 2023-24
 - Increased staffing for higher enrollment, social emotional needs, and special education needs while maintaining low class size
 - Transportation – bus purchase includes a large electric bus

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- None

1. New Business

- None

2. Policy Development

Mr. Lewis moved, seconded by Ms. Carbone; RESOLVED, that the Board of Education approved the second reading of policies 2.1-2.18. The motion carried 6-0.

- 2.1 ~~2120 Use of Parliamentary Procedure~~ (Removed)
- 2.2 ~~2310 Membership in Associations~~ (Removed)
- 2.3 ~~3110 Public Information Program~~ (Removed)
- 2.4 ~~3120 Community Relations~~ (Removed)
- 2.5 ~~3130 Senior Citizens~~ (Removed)
- 2.6 3150 School Volunteers
- 2.7 ~~3220 Public Participation at Board Meetings~~ (Removed)
- 2.8 3250 Parent Teacher Student Association
- 2.9 ~~4211 Administration Organization and Operation~~ (Removed)
- 2.10 ~~5150 Contingency Budget~~ (Removed)
- 2.11 5130 Budget Adoption
- 2.12 ~~5320 Budget Transfers~~ (Removed)
- 2.13 5140 Administration of the Budget
- 2.14 ~~6510 Workers' Compensation~~ (Removed)
- 2.15 6152 Employee Assistance Program
- 2.16 ~~7340 Bus Rules and Regulations~~ (Removed)
- 2.17 7350 Corporal Punishment
- 2.18 7360 Weapons in School and the Gun-Free Schools Act

3. Instructional Planning & Services

3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan provided an update on Smart Scholars, an early high school grant we were awarded through NYS. Twenty-five students can earn college credits in the program focusing on Cyber Security in collaboration with MCC, SUNY Brockport, and Industry Partner Levacloud.

3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher provided an update that preschool and out-of-district annual reviews are moving along well. The Inclusive Education Office is looking at staffing needs for the upcoming school year.
- Ms. Carragher also provided an update on Unified Sports. We can expect games to be Tues/Thurs again beginning mid to late April. The schedule will be forwarded once available.

3.3 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED that the Board of Education approved CSE Recommendations (3.3.1-3.3.8). The motion carried 6-0.

- 3.3.1 On January 24, 30, 31, and February 15, 2024, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On January 24, 31, February 1, 6, 7, 8, 13, 14, 15, and 26, 2024 the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On January 30, February 5, and 7, 2024, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On January 24, 31, February 1, 8, and 16, 2024, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On January 9, 24, 31, February 1, 2, and 8, 2024, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.6 On January 26, February 2, 9, 15, and 16, 2024, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On January 26, February 6, 7, 8, 12, 15, and 16, 2024, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On January 26, February 6, 8, 13, 15, 26, 2024, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve Personnel items 4.1-4.6.13 and 4.6.15-4.13. The motion carried 6-0; Mr. Harradine abstained from 4.6.14 due to affinity. That motion carried 5-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Sean O'Donnell, to be appointed as an Assistant Principal at the high school effective March 25, 2024. Initial certificate as a School Building Leader and Emergency Medical Services grades 7-12. Professional certificates in Biology grades 7-12, Students with Disabilities grades 7-12, and School District Leader. Probationary period March 25, 2024 through March 24, 2028. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$87,000 (prorated \$23,423).
- 4.1.2 Kasi Williams to be appointed as an English Teacher at Oliver Middle School effective May 20, 2024. Pending certificates in Childhood Education grades 1-6 and ELA Extension grades 7-9. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$43,000 (prorated \$6,020).
- 4.1.3 Madison Theetge, to be appointed as a School Nurse at Barclay School effective March 18, 2024. Probationary period March 18, 2024 through March 17, 2025. Annual salary \$46,306. (prorated \$16,095)
- 4.1.4 Trent Marasco, to be appointed as a (0.5) part time Special Education Teacher at Barclay School effective March 6, 2024. Pending certificate in Students with Disabilities Grades 1-6. Annual salary \$43,000 (prorated \$8,277)

4.2 Resignations

- 4.2.1 None

4.3 Substitutes

- 4.3.1 Katherine Perry, pending fingerprint clearance
- 4.3.2 Trent Marasco, Contracted Building Substitute, (0.5) part time, \$160 per day (prorated)
- 4.3.3 Dea Minnick, Contracted Building Substitute, \$160 per day
- 4.3.4 Kaitlyn Avery
- 4.3.5 Christopher Camman, pending fingerprint clearance

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Jaclyn Kelley-Howard, Mentor Teacher, \$500 (prorated Feb – June)
- 4.6.2 Charlotte Collins, Substitute Percussion Club Advisor, \$135 (prorated April 17 – June 28)

4.6.3 – 4.6.10 Spring Coaches

4.6.3	Baseball UPDATE	JV	Aaron Wood	75% of B	Step 1-5	3585 4145
4.6.4	Baseball	Mod A	Timothy Kemp	60% of B	Step 6	3436
4.6.5	Boys Lacrosse	Varsity	Jeffrey Jung	B	Step 1	4779
4.6.6	Boys Lacrosse	Assistant	Paul Forte	75% of B	Step 1	3584
4.6.7	Girls Lacrosse	Mod B	Sophie DePalma	60% of B	Step 3	3085
4.6.8	Softball	Mod B	Michael Schesser	60% of B	Step 1	2867
4.6.9	Unified Basketball	Varsity	Colleen Molina	60% of C	Step 1	2512
4.6.10	Unified Basketball	Varsity	Rebecca Rossier	60% of C	Step 4	2800

4.6.11 – 4.6.21 The following staff members to be appointed as an Afternoon Academy (AIS) Teacher at Ginther School effective April 9, 2024 through June 5, 2024, at a rate of \$53.00 per hour.

- 4.6.11 Mary Bruno
- 4.6.12 Alexis Carbonel
- 4.6.13 Kristine Chapman
- 4.6.14 Sarah Harradine
- 4.6.15 Alissa Mitchell
- 4.6.16 Sofia Palmieri
- 4.6.17 Shannon Patricelli
- 4.6.18 Julia Pratt
- 4.6.19 Sarah Saverino
- 4.6.20 Silvia Wharram
- 4.6.21 Megan Wood

4.6.22- 4.6.23 The following staff members to be appointed as an Afternoon Academy (AIS) Substitute Teacher at Ginther School effective April 9, 2024 through June 5, 2024, at a rate of \$53.00 per hour.

- 4.6.22 Michael Ann Pentz
- 4.6.23 Anna Roggow
- 4.6.24 Justin Jackson, Mentor Teacher, \$400 (prorated March – June)
- 4.6.25 Dawn Dyminski, Special Education Department Chair High School, \$661 (prorated March 11 – May 6)

CLASSIFIED**4.7 Appointments**

- 4.7.1 **UPDATE --** Jennifer Carpenter, to be appointed as a probationary Teacher Aide at the High School effective ~~February 12, 2024~~ **February 26, 2024**. Rate is set at \$15.50 per hour. Probationary period begins on ~~February 12, 2024~~ **February 26, 2024** and ends on ~~February 11, 2025~~ **February 25, 2025**.
- 4.7.2 Daljeet Kaur, to be appointed as a probationary School Aide/Cafeteria Monitor at Hill School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.
- 4.7.3 Morgan Austin, to be appointed as a probationary Teacher Aide at Oliver Middle School effective March 14, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 14, 2024 and ends on March 13, 2025. (Pending fingerprint clearance.)
- 4.7.4 Brenda Gardner, to be appointed as a probationary School Aide/Cafeteria Monitor at Barclay School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.
- 4.7.5 Mary Lewis, to be appointed as a probationary Teacher Aide at Ginther School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.
- 4.7.6 Nicole Battaglia, to be appointed as a probationary Food Service Helper at Hill School effective March 7, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 7, 2024 and ends on March 6, 2025. (Pending fingerprint clearance.)
- 4.7.7 Ameer Lana, to be appointed as a probationary Teacher Aide at Ginther School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.

4.8 Resignations

- 4.8.1 **UPDATE** -- Veronica Natiello, School Aide/Cafeteria Monitor, Barclay School, resigning effective ~~February 9, 2024~~ **February 8, 2024**.
- 4.8.2 Kim Wagner, Assistant Cook, Oliver Middle School, resigning for the purpose of retirement effective March 20, 2024.

4.9 Substitutes

- 4.9.1 Joseph McCracken, Bus Attendant (training for CDL)
- 4.9.2 Ashley Spector, Cleaner, pending fingerprint clearance
- 4.9.3 Kelly Fiutko, Food Service Helper
- 4.9.4 Quinn McCue, Cleaner
- 4.9.5 Carla Fintak, Student Support Partner, pending fingerprint clearance
- 4.9.6 Joshua Greenman, Teacher Aide
- 4.9.7 Kim Wagner, Food Service Helper
- 4.9.8 Greg Biondolillo, Bus Attendant (training for CDL)

4.10 Volunteers

- 4.10.1 Ava Baker
- 4.10.2 Christopher D. Brown
- 4.10.3 Cody Butlin
- 4.10.4 Tresa Constantino
- 4.10.5 Irene Ketonen-Keating
- 4.10.6 Alan Magee
- 4.10.7 Judy Ramos
- 4.10.8 Loretta Ross
- 4.10.9 Rayanna Smith
- 4.10.10 Ann Wade
- 4.10.11 Amanda Wood

4.11 College Participants

- 4.11.1 Thomas Ford, Field Experience, (K. Jaccarino)
- 4.11.2 Alexandria Emery, Student Teaching, (E. Reed)

4.12 Leaves of Absence

- 4.12.1 Ana Gomez, Cleaner, effective February 21, 2024 through April 9, 2024.
- 4.12.2 Kim Wagner, Assistant Cook, effective February 14, 2024 through March 19, 2024.
- 4.12.3 Jessica Baase, Bus Driver, effective January 10, 2024 through February 29, 2024.

4.13 Other

- 4.13.1 UPDATE – JoEllen Malara, change from Probationary appointment to Permanent appointment as a School Aide/Cafeteria Monitor effective March 8, 2024.
- 4.13.2 Collin Longer to be appointed to the Sports Study Hall at Oliver Middle School (at his current regular hourly rate) for the 2023-2024 school year.
- 4.13.3 Sara Kaypak, Mentor Teacher Aide, \$500.00 stipend (pro-rated), effective March 14, 2023 for the 2023-2024 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- None
- 5.2 Ms. Robertson moved, seconded by Mr. Lewis, **RESOLVED**, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the High School, Hill School and Oliver Middle School for January 2024. The motion carried 6-0.

- 5.3 Ms. Robertson moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of January 2024, prepared by the District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Mr. Stroup moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Financial Report for the month of January 2024, prepared by the District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.5 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve the establishment of the Kevin Grady Memorial Choral Scholarship. The motion carried 6-0.
- 5.6 Ms. Carbone moved, seconded by Mr. Stroup,
WHEREAS, the renovation of the High School Roofing and Masonry Reconstruction (Control Number 26-18-01-06-0-007-TBD) is a replacement, of a structure "in kind" in accordance with 6 NYCRR Part 617, Section 617.5, paragraph (c) (2). Section 617.5 classifies this project as a Type II Action, which completes the SEQRA process.
RESOLVED, that the Board of Education accept the High School Roofing and Masonry Reconstruction SEQRA determination of a Type II action. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley provided an update on the 2023 Capital Project. He met with design professionals to review schematics and make sure everyone is on the same page.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- None

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared he attended the hockey game of our merged Brockport/Spencerport team. It went smoothly and was wonderful having the two communities coming together to root for our team.
- Mr. Bruno provided an update on an accident involving two cars hitting one of our buses. There were no injuries on our bus, and everyone was safe. The Transportation Department staff were helping at the scene and our bus driver was keeping the students calm and happy. This is a tribute to our bus drivers and staff who do such a wonderful job.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Mr. Howlett provided an update from the Alumni Association. He shared the Super Bowl fundraiser was a success; they sent out 300 letters to businesses around Brockport for donations that will help fund scholarships and dinner for families. He also shared there is an upcoming fundraiser at Kendall CSD for a scholarship to be given in memory of Teacher Amy Laureano.
- Mr. Lewis watched coverage of sectional basketball championships. There was discussion about the location of the boys' and girls' championships.
- Mr. Harradine reminded everyone of Class Acts and the upcoming All District Orchestra Concert.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Ms. Carbone, the Board of Education adjourned the meeting at 7:22 p.m. to enter into Executive Session for the purpose discussing the employment history of particular persons or matters leading to the dismissal of particular persons; and for the purpose of hearing and deciding on two appeals concerning student discipline matters. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board entered into executive session at 7:44 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:58 p.m. The motion carried 6-0.

Regular Session:

Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education affirmed the superintendent’s determination for a long-term suspension (Student A). The motion carried 6-0.

Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education affirmed the superintendent’s determination for a long-term suspension (Student B). The motion carried 6-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Ms. Robertson, the Board of Education adjourned the meeting at 7:59 p.m. The motion carried 6-0.

Prepared by:

Debra Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD





**Board of Education
Recognition of Students
in celebration of
Music in Our Schools Month**

Tuesday, March 26th 2024



Introduction



The Music Department and Board of Education would like to recognize the following students for their achievements in the field of music.

Thank you for being here and supporting our musicians - it is greatly appreciated!



Conference All State

Jyonnah Ware, Vocal Jazz





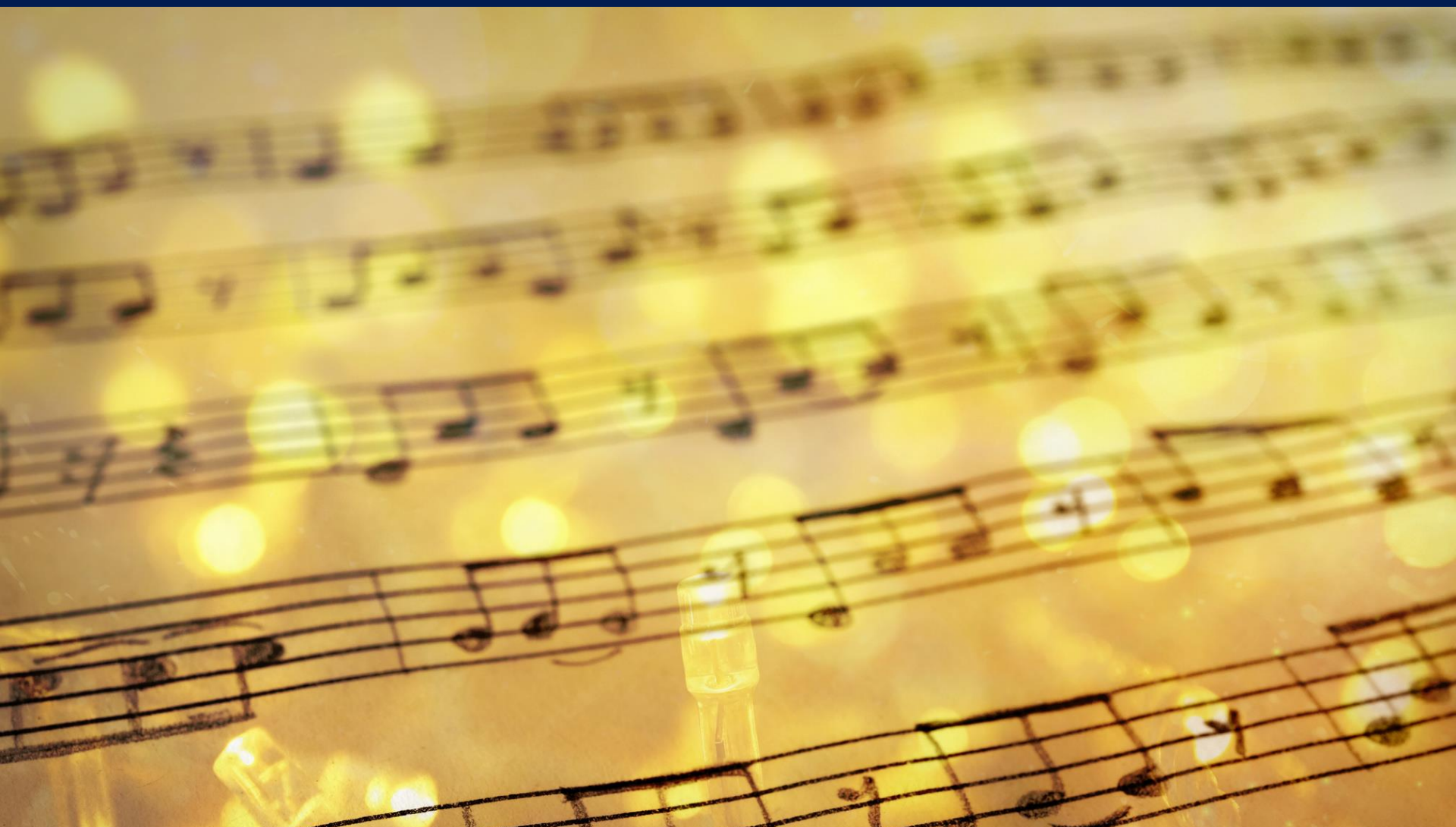
Sr. High Area All State Mixed Chorus



Kai Bonisteel
Isabelle Cone
Phoebe Ha
Julia Hunsinger
Maxine Kemblowski
Aspen Kulp
Tess Neilans
Ryan Richardson
Autumn Richey
Jyonnah Ware



Sr. High Area All State Treble Chorus



Kiersten Gingrich
Raelin Gingrich



Sr. High Area All State Band

Alyse Cordeiro
Cheyenne McCullough
Severin Smith
Liam Stempien
Madeline Williams



Sr. High Area All State Orchestra

Christopher Guthrie
Jason Kleehammer
Connor Warren
Prophecy Wood





Sr. High All County Band

Daniel Dailey
Cheyenne McCullough
Owen Rabjohn
Lucas Rogers
Prophecy Wood





Sr. High All County Orchestra

Christopher Guthrie
Josh Mangalino
Liam Stempien
Connor Warren



Sr. High All County Jazz Ensemble

Alex Kuhn
Prophecy Wood





Sr. High All County Mixed Chorus

Bailey Amoroso

Daron Barreiro

Braeden Christensen

Ziyad ElOuardighini

Maxine Kemblowski

Madison Kulp

Emma Lawler

Mairi Linden

Logan Mesiti

Lennon Pardun

Julia Szymczak

Jacob Thomas

Ryan Richardson

Autumn Richey

Jyonnah Ware





Sr. High All County Vocal Jazz

Kai Bonisteel
Parker Christy
Nakoa Cotton
Ziyad ElOuardighini
Emilie Ha
Phoebe Ha
Maxine Kemblowski
Jacob Thomas



RPO Gala Holiday Chorus

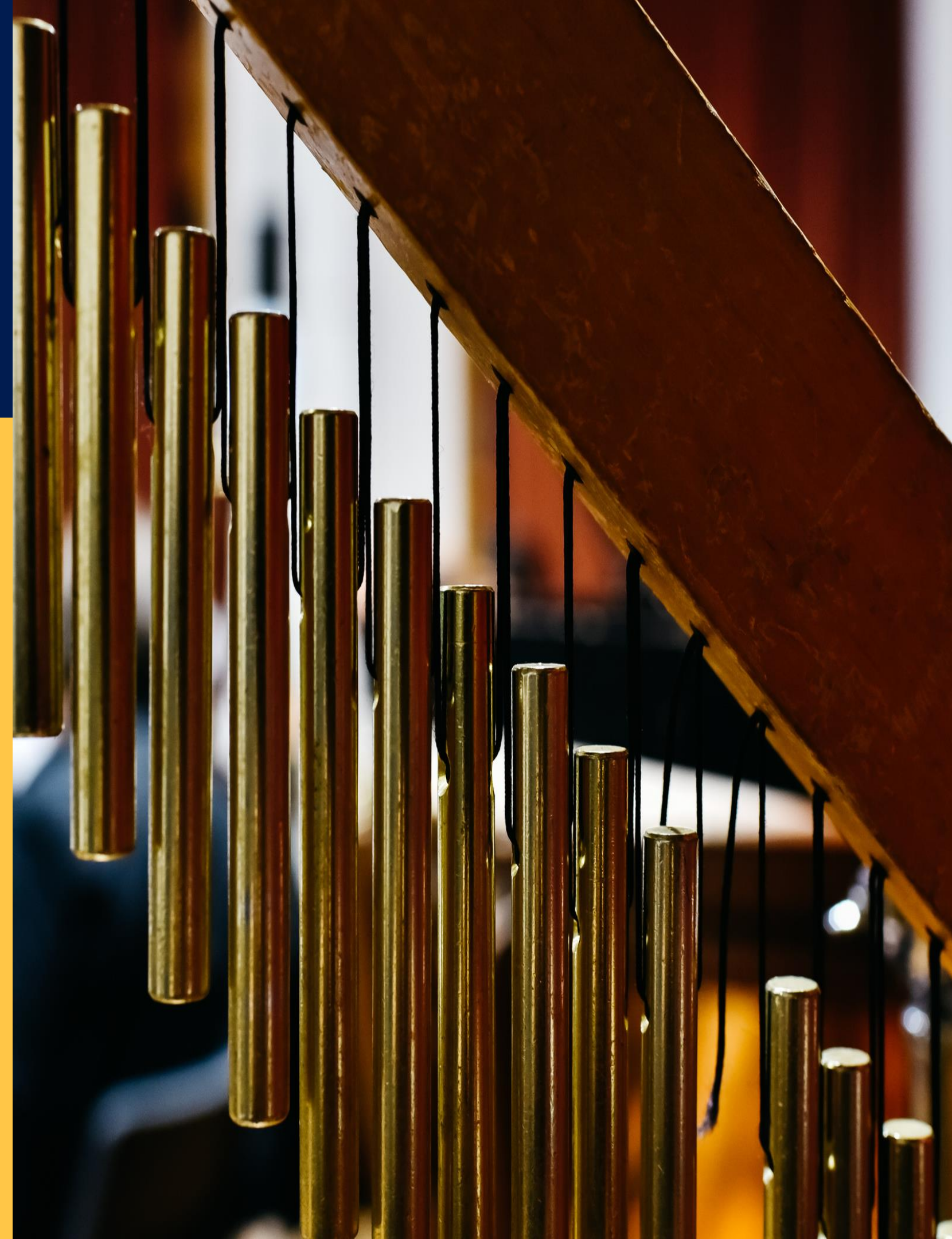
Parker Christy
Kiersten
Gingrich
Kristina Irene
Mairi Linden
Madison Kulp
Tess Neilans
Ava Ruggles
Kaylee Stephens





Brockport High School Outstanding Achievement

Nate Dambra
Adam Richardson
Jane Lloyd
Sebastian Rivera
Tess Neilans
Emily Thousand
Nevaeh Jennings





Jr. High Area All State Orchestra

Esther Kuhlkin
Robert Steele
Faith Williams





Jr. High Area All State Chorus

Evelyn Brown
Braeden
Christensen
Emilie Ha
Makenna Kuhn
Brayden Licata
Mia Rugari
Mackenzie Sargis
Anderson Stoker



Jr. High All State Treble Choir

Londyn Newton





Jr. High Area All State Band

Lincoln Dailey
Jackson Grattan
Miranda Green
Owen Rabjohn
Mariah Sagrafena





Jr. High All County Chorus

Mia Davis
Josephine Dickerson
Mikayla Einhiple
Zoey Hoyt
Mackenzie Markel





Jr. High All County Band

Mackenzie Sargis
Robert Steele





Jr. High All County Jazz Ensemble

Lincoln Dailey
Caitlyn Fien
Nicolai Minardo
Owen Rabjohn
Mackenzie
Sargis
Faith Williams





OMS Outstanding Achievement

Emma Barnum
Kate Vroblefski



Elementary All County Band

Dylan Frace
Ella Jurkowski
William Oliver
Liam Swain
Silas Szymanski
Andrew Tinkous
Jane Xue





Elementary All County Orchestra

Mattingly Arnold
Elaina Banks
George Altenritter
Sadie Johnson
Abigail Graham
Gionni Rota-LaFex
Keira Van Roo
Kiley Flaherty





Elementary All County Chorus

Kam Boley
Simon Brown
Phin Kuhn
Titan Magee
Maggie McJury
Liliana Myer
Solomiia Romanets
Alexandra Skidmore
Sarah Williams
Logan Zarembo





Fred W. Hill School Outstanding Achievement

Ryan Schleede
Addison Fontana
Adrian Greenfield
Odin Barnum



**Thank You
Board of Education
and Families!**



COMMUNICATIONS



1.0 NEW BUSINESS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2024-2025 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 2, 2024*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 16, 2024*	5 p.m. - District Office Board Room
Tuesday	August 6, 2024*	5 p.m. - District Office Board Room
Tuesday	August 20, 2024*	5 p.m. - District Office Board Room
Tuesday	September 3, 2024	6 p.m. - District Office Board Room
Tuesday	September 17, 2024	6 p.m. - District Office Board Room
Tuesday	October 1, 2024	6 p.m. - District Office Board Room
Tuesday	October 15, 2024	6 p.m. - District Office Board Room
Tuesday	November 5, 2024	6 p.m. - District Office Board Room
Tuesday	November 19, 2024	6 p.m. - District Office Board Room
Tuesday	December 3, 2024	6 p.m. - District Office Board Room
Tuesday	December 17, 2024	6 p.m. - District Office Board Room
Tuesday	January 7, 2025	6 p.m. - District Office Board Room
Tuesday	January 21, 2025	6 p.m. - District Office Board Room
Tuesday	February 4, 2025	6 p.m. - District Office Board Room
Monday	March 4, 2025	6 p.m. - District Office Board Room
Tuesday	March 18, 2025	6 p.m. - District Office Board Room
Tuesday	April 1, 2025	6 p.m. - District Office Board Room
Tuesday	April 22, 2025*	6 p.m. - District Office Board Room
Tuesday	May 6, 2025	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 20, 2025*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 3, 2025	6 p.m. - Hill School Cafetorium
Tuesday	June 17, 2025	6 p.m. - Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m. Exceptions are marked with an asterisk ().*

Note: Meetings are subject to change. Updated information will be posted on the District's website at www.bcs1.org.

Board of Education Approved:

2.0 POLICY



3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: March 20, 2024

For March 26, 2024, Board of Education Meeting

- 3.3.1 On February 27, March 4, and 5, 2024, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On February 27, 29, and March 1, 2024, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On February 7, 16, 27, 28, March 1, and 14, 2024, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On February 7, 14, March 1, and 5, 2024, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On January 1, February 7, and 9, 2024, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On February 16, 29, March 1, and 4, 2024, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On February 27, 2024, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On February 26, 28, 29, and March 22, 2024, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
02/27/2024	03/26/2024	CSE	Initial Eligibility Determination Meeting	OMS	561103	07	Classified	Learning Disability
03/04/2024	03/26/2024	CSE	Initial Eligibility Determination Meeting	Barclay	560013	02	Ineligible	
03/04/2024	03/26/2024	CSE	Initial Eligibility Determination Meeting	Barclay	559774	03	Classified	Learning Disability
03/05/2024	03/26/2024	CSE	Initial Eligibility Determination Meeting	Hill	559305	04	Classified No Services	Other Health Impairment
02/27/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program MS/HS	997177	12	Classified	Autism
02/27/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program MS/HS	999302	09	Classified	Multiple Disabilities
02/27/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program	211217	08	Classified	Emotional Disturbance
02/27/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program	559888	07	Classified	Other Health Impairment
02/29/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program	560209	05	Classified	Other Health Impairment
02/29/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program	212396	03	Classified	Other Health Impairment
02/29/2024	03/26/2024	SubCSE	Transfer Student - Agreement No Meeting	BOCES II Program MS/HS		10	Classified	Emotional Disability
02/29/2024	03/26/2024	SubCSE	Amendment - Agreement No Meeting	Hill	210306	05	Classified	Learning Disability
03/01/2024	03/26/2024	SubCSE	Annual Review	BOCES II Program MS/HS		11	Classified	Emotional Disability
02/07/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561335	Preschool	Classified PSNo Services	PSStudent with a Disability
02/07/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561198	Preschool	Classified PSNo Services	PSStudent with a Disability
02/07/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561196	Preschool	Classified PSNo Services	PSStudent with a Disability
02/16/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting		560269		Ineligible	
02/27/2024	03/26/2024	CPSE	Amendment - Agreement No Meeting	PSItinerant Services Only	561072	Preschool	Classified Preschool	PSStudent with a Disability
02/28/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	560305	Preschool	Classified Preschool	PSStudent with a Disability

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
03/01/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561149	Preschool	Classified Preschool	PSStudent with a Disability
03/14/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	560482	Preschool	Classified Preschool/No Services Continued EI	PSStudent with a Disability
03/14/2024	03/26/2024	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561108	Preschool	Classified Preschool	PSStudent with a Disability
02/07/2024	03/26/2024	SubCSE	Reevaluation Review	Ginther	560249	01	Classified	Speech or Language Impairment
02/14/2024	03/26/2024	SubCSE	Reevaluation Review	Ginther	560506	Kdg.	Classified	Speech or Language Impairment
03/01/2024	03/26/2024	SubCSE	Amendment - Agreement No Meeting	Ginther	560330	Kdg.	Classified	Other Health Impairment
03/05/2024	03/26/2024	SubCSE	Reevaluation/Annual Review	Ginther	560066	01	Classified	Other Health Impairment
01/31/2024	03/26/2024	SubCSE	Reevaluation Review	Barclay	559826	02	Classified	Speech or Language Impairment
02/07/2024	03/26/2024	SubCSE	Reevaluation Review	Barclay	212322	02	Classified	Speech or Language Impairment
02/09/2024	03/26/2024	SubCSE	Reevaluation Review	Barclay	211844	03	Classified	Speech or Language Impairment
02/16/2024	03/26/2024	SubCSE	Requested Review	Hill	561668	04	Classified	Autism
02/29/2024	03/26/2024	SubCSE	Amendment - Agreement No Meeting	Hill	212321	04	Classified	Autism
03/01/2024	03/26/2024	SubCSE	Reevaluation Review	Hill	212203	04	Declassified	Speech or Language Impairment
03/04/2024	03/26/2024	SubCSE	Amendment - Agreement No Meeting	Hill	211717	04	Classified	Speech or Language Impairment
02/27/2024	03/26/2024	SubCSE	Requested Review	OMS	999011	08	Classified	Speech or Language Impairment
02/27/2024	03/26/2024	SubCSE	Requested Review	OMS	211532	07	Classified	Learning Disability
02/27/2024	03/26/2024	SubCSE	Requested Review	OMS	561674	08	Classified	Learning Disability
02/27/2024	03/26/2024	SubCSE	Reevaluation Review	OMS	999238	08	Classified	Autism
02/26/2024	03/26/2024	SubCSE	Requested Review	BHS	212501	10	Classified	Other Health Impairment
02/28/2024	03/26/2024	SubCSE	Annual Review	BHS	997301	12	Classified	Learning Disability

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
02/29/2024	03/26/2024	SubCSE	Amendment - Agreement No Meeting	BHS		09	Classified	Speech or Language Impairment
03/22/2024	03/26/2024	SubCSE	Reevaluation Review	BHS	561477	10	Classified	Learning Disability

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

March 26, 2024

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of March 26, 2024

Sean C. Bruno
Superintendent of Schools

Jerilee Gulino
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

- 4.1.1 Kevin Guy, to be appointed as a long-term substitute English Teacher at Oliver Middle School retroactive February 15, 2024 through May 21, 2024. Initial certificate in Social Studies grades 7-12. Annual salary \$45,000 (prorated \$13,500).
- 4.1.2 Diana Lynch, to be appointed as a Social Worker at the high school effective April 22, 2024. Pending certificate as a School Social Worker. Probationary period April 22, 2024 through April 21, 2028. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$45,000 (prorated \$10,575).

4.2 Resignations

- 4.2.1 Claire Odett, Girls Lacrosse Coach
- 4.2.2 Pamela Lashbrook, High School English Teacher, resigning for the purpose of retirement effective June 30, 2024.
- 4.2.3 Nathaniel Stevens, Oliver Middle School Special Education Teacher, to resign effective June 28, 2024.
- 4.2.4 Jessica Gover, Barclay School Special Education Teacher, to resign effective June 30, 2024.

4.3 Substitutes

- 4.3.1 Seth Karpenko
- 4.3.2 Mackenzie Edlund
- 4.3.3 Taylor Bushey
- 4.3.4 Elizabeth Kovall
- 4.3.5 Casey Melanophy

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Sarah Hyatt, Mentor Teacher, \$400, (prorated March – June)
- 4.6.2 Holly Van Epps, Mentor Teacher, \$200, (prorate May – June)
- 4.6.3 Bridget Quigley, Mentor Teacher, \$400, (prorated March – June)
- 4.6.4 **UPDATE** Logan Bush, Girls Lacrosse Coach (~~split~~) 75% of B – Step 2, \$1859, **\$3718**
- 4.6.5 Charlotte Collins, Substitute Band Director, Level A – Step 1 \$804.60 (prorated April 17, 2024 – June 28, 2024)
- 4.6.6 Alicia Pakusch, to be appointed as the K-6 Literacy/Math Summer School Principal for the summer 2024 session effective March 27, 2024 through August 8, 2024, salary \$5000.

4.6.7 – 4.6.12 The following staff members to be appointed as Student Support Program Teachers at the high school effective April 1, 2024 through April 4, 2024, at a rate of \$42.00 per hour.

4.6.7 Katherine Distaffen

4.6.8 Scott Hopsicker

4.6.9 Samantha Pastore

4.6.10 Austin Stappenbeck

4.6.11 Jonathan VanHuben

4.6.12 Anthony Licata

4.6.13 Jennifer Kemp, Mod B Softball Coach 60% Level B -Step 2 (split w/ Pastore) \$1487

4.6.14 Samantha Pastore, Mod B Softball Coach 60% Level B -Step 1 (split w/ Kemp) \$1434

4.6.15 Creation of one (1.0 FTE) English as a Second Language Teacher.

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

MARCH 26, 2024

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of March 26, 2024

Sean C. Bruno
Superintendent of Schools

Jerilee Gulino
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 Jaslyn Angel Santellanese, to be appointed as a probationary Cleaner at Barclay and Ginther Schools effective March 27, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 27, 2024 and ends on March 26, 2025.
- 4.7.2 Lynn Black, to be appointed as a probationary Teacher Aide at Oliver Middle School effective June 3, 2024. Rate is set at \$15.50 per hour. Probationary period begins on June 3, 2024 and ends on June 2, 2025. (Pending fingerprint clearance.)
- 4.7.3 Carrie Brice, to be appointed as a probationary Assistant Cook at Oliver Middle School effective March 28, 2024. Rate is set at \$17.58 per hour. Probationary period begins on March 28, 2024 and ends on March 27, 2025.
- 4.7.4 Tamara O' Brien, to be appointed as a probationary Teacher Aide at Hill School effective April 9, 2024. Rate set at \$17.11 per hour. Probationary period begins April 9, 2024 and ends on September 11, 2024.
- 4.7.5 Victoria Rodriguez, to be appointed as a probationary Cleaner at Oliver Middle School effective March 27, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 27, 2024 and ends on March 26, 2025. (Pending fingerprint clearance.)
- 4.7.6 Kiana Trinca, to be appointed as a probationary Teacher Aide at Oliver Middle School effective April 9, 2024. Rate is set at \$15.50 per hour. Probationary period begins on April 9, 2024 and ends on April 8, 2025.

4.8 Resignations

- 4.8.1 Angela Abram, Teacher Aide, Oliver Middle School, resigning for the purpose of retirement effective June 30, 2024.
- 4.8.2 Frankie Bernie, Custodian, High School, resigning effective March 22, 2024.
- 4.8.3 Jennifer Carpenter, Teacher Aide, High School, resigning effective March 12, 2024.
- 4.8.4 Lacey Daniels, Food Service Helper, Barclay School, resigning effective March 20, 2024.
- 4.8.5 Carrie Brice, Food Service Helper, Oliver Middle School, resigning effective March 27, 2024, pending board approval to the position of Assistant Cook.
- 4.8.6 Tamara O'Brien, Office Clerk III, High School, resigning effective April 8, 2024, pending board approval to the position of Teacher Aide.

4.9 Substitutes

- 4.9.1 Lacey Daniels, Food Service Helper
- 4.9.2 Janiah Jones, Teacher Aide, pending fingerprint clearance
- 4.9.3 Addison Ainsworth, Teacher Aide, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Tosha Churchill
- 4.10.2 Megan Cross
- 4.10.3 Christopher David
- 4.10.4 Katherine Hall
- 4.10.5 Paul Hayhurst
- 4.10.6 Sarah Mogle
- 4.10.7 Sharlene Putnam
- 4.10.8 Katie Ross
- 4.10.9 David Sime
- 4.10.10 Rachel Stimson
- 4.10.11 Ryan Stimson
- 4.10.12 Dawn Tetro
- 4.10.13 Christina Thompson

4.11 College Participants

- 4.11.1 Raymond Mineo, Student Teacher, (N. Czerniak)
- 4.11.2 Alexis McDonald, Student Observer, (A. Hildbrand)

4.12 Leaves of Absence

- 4.12.1 Bethany Christman, Cook Manager, effective February 26, 2024 through March 22, 2024.

4.13 Other

- 4.13.1 – 4.13.8 Mentor Teacher Aides for the 2023-2024 school year, \$500.00 stipend.
- 4.13.1 Jennifer Staskiewicz
- 4.13.2 Karen Rose
- 4.13.3 Amanda Giancursio
- 4.13.4 Margaret Poswinski
- 4.13.5 Gloriann Jones
- 4.13.6 Kelly Kakish
- 4.13.7 Kristina Dodd
- 4.13.8 William Fleth
- 4.13.9 UPDATE – Casey Bertrand, change from Probationary appointment to Permanent appointment as a Teacher Aide effective March 29, 2024.
- 4.13.10 UPDATE – Nicholas Falls, change from Probationary appointment to Permanent appointment as a Bus Driver effective March 29, 2024.
- 4.13.11 UPDATE – Brittany Carey, change from Probationary appointment to Permanent appointment as a Teacher Aide effective April 10, 2024.

5.0 FINANCIAL



Sean C. Bruno
Superintendent

Darrin Winkley
Assistant Superintendent for Business

SUBJECT: Approval of Annual Budget Presentation and Budget Vote

NOTICE IS HEREBY GIVEN that the annual budget presentation of the inhabitants of Brockport Central School District, Brockport, New York, qualified to vote at school meetings in said district, will be held at the Fred W. Hill School cafeteria, 40 Allen Street, Brockport, New York, on Tuesday, May 7, 2024, at 5:30 p.m., for the transaction of such business as is authorized by the Education Law.

NOTICE IS ALSO GIVEN, that a copy of the statements of the amount of money which will be required for the ensuing year for the school purposes, specifying the several purposes and the amount for each, may be obtained by any taxpayer in the district during the fourteen (14) days immediately preceding the annual meeting except Saturday, Sunday or holidays at each of the following schools in which school is maintained during the hours of 8:30 a.m. - 4:30 p.m., viz: Brockport Central High School, A.D. Oliver Middle School, Elizabeth Barclay School, John J. Ginther School, and Fred W. Hill School.

NOTICE IS ALSO GIVEN, that petitions nominating candidates for the office of member of the Board of Education must be filed in the Office of the Clerk of the District between the hours of 8:00 a.m. and 5:00 p.m. not later than the thirtieth day preceding the school election on Tuesday, May 21, 2024 to wit: to be filed not later than April 22, 2024.

The following vacancies to be filled on the Board of Education: two (2), five-year terms, 2024-2029 and one (1) two-year term (2024-2026). Petitions must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the district, must state the residence of each signer, and shall state the name and residence of the candidate. Said petitions shall not describe any specific vacancy upon the Board of Education for which the candidate is nominated. Petitions are available at the Clerk's Office/Business Office, District Office Building, 40 Allen Street, Brockport, New York. Candidates for the Board of Education are required by law to file sworn statements of campaign expenses. An initial statement must be filed at least 30 days before the election, a second statement must be filed on or before the fifth day preceding the election and a final statement must be filed within 20 days after the election. Information on this procedure may be obtained from the District Clerk.

NOTICE IS ALSO GIVEN, that on Tuesday, May 21, 2024, same being the Tuesday 14 days following the day on which the annual budget presentation of the district is held, voting will be held in the Technology and Training Center, 40 Allen Street, Building 800, Brockport, New York, in said District, between the hours of 6:00 a.m. and 9:00 p.m., to fill the above designated vacancies on the Board of Education.

NOTICE IS ALSO GIVEN, that at the same time and place as said election, to wit: on May 21, 2024, at the Technology and Training Center, 40 Allen Street, Building 800, Brockport, New York, in said District, the annual budget and appropriation and expenditure of \$725,000 from the 2021 Bus Purchase Capital Reserve Fund (established by the voters on May 18, 2021) will be voted upon, and that said budget approval and capital reserve fund expenditure shall be designated as Proposition No.1 on the voting machine.

PROPOSITION NO. 1

Shall the following resolution be adopted, to wit:

Resolved, that the Board of Education of the Brockport Central School District, Brockport, New York, be and hereby is authorized to expend necessary funds to meet expenditures for the fiscal year 2024-2025 and to levy the necessary tax therefore and to appropriate and expend \$725,000 from the 2021 Bus Purchase Capital Reserve Fund, be approved?

NOTICE IS HEREBY FURTHER GIVEN, that the aforesaid propositions will appear on the ballot labels of the voting machines used at said meeting in the following abbreviated form:

Proposition No. 1

Shall the following resolution be adopted, to wit:

Resolved, that the Board of Education of the Brockport Central School District, Brockport, New York, be and hereby is authorized to expend necessary funds to meet expenditures for the fiscal year 2024-2025 and to levy the necessary tax therefore and to appropriate and expend \$725,000 from the 2021 Bus Purchase Capital Reserve Fund, be approved?

NOTICE IS ALSO GIVEN that absentee ballots may be obtained between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, except holidays, from the District Clerk, commencing April 23, 2024. Absentee ballots must be received by the District Clerk no later than 5:00 p.m. on Tuesday, May 21, 2024. A list to whom absentee ballots are issued will be available for inspection by qualified voters of the district in the office of the District Clerk on each of the five days prior to the day of the election, except Saturdays and Sundays, and such list will also be posted at the polling place at the election.

NOTICE IS ALSO GIVEN, that applications for early mail ballots for qualified voters of the district may be applied for in the office of the District Clerk between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, except holidays. A list of all persons to whom early mail ballots shall have been issued, will be available in the said office of the clerk on each of the five days prior to the day of the election, except Saturdays and Sundays, and such list will also be posted at the polling place at the election.

NOTICE IS ALSO GIVEN that applications for military absentee ballots for qualified Military voters may be obtained between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, except holidays, from the District Clerk. A military voter may designate a preference to receive a military ballot application/ballot by mail, facsimile transmission, or electronic mail in their request for such military ballot application. If a military voter does not designate a preference, the school district shall transmit the military ballot application and/or military ballot by mail. All military ballots must be received in the office of the District Clerk no later than 5:00 p.m. on Tuesday, May 21, 2024.

NOTICE IS ALSO GIVEN, that qualified voters of the district shall be entitled to vote at the annual vote and election. A qualified voter is one who is (1) a citizen of the United States, (2) eighteen (18) years of age or older, and (3) a resident within the district for a period of thirty (30) days preceding the vote and election. The district requires all persons offering to vote at the budget vote and election to provide one (1) form of proof of residency pursuant to Education Law §2018-c. Such forms may include a valid driver’s license, a non-driver identification card, or a voter registration card. Upon proof of residency, the school district requires all persons offering to vote to provide their signature, printed name, and address.

The School District Clerk is hereby authorized to amend the notice of the Annual District Meeting from time to time as, in his or her discretion, such amendment may be required.

	<u>VOTING YES</u>	<u>VOTING NO</u>	<u>ABSTAIN</u>
President Jeffrey Harradine	_____	_____	_____
Vice President Robert Lewis	_____	_____	_____
Member Terry Ann Carbone	_____	_____	_____
Member David Howlett	_____	_____	_____
Member Kathleen Robertson	_____	_____	_____
Member David Stroup	_____	_____	_____
Member Michael Turbeville	_____	_____	_____

The resolution was thereupon declared duly adopted.

Sean C. Bruno
Superintendent

Darrin Winkley
Assistant Superintendent for Business

SUBJECT: Approval of Election Inspectors

RESOLVED, WHEREAS the Budget Vote & Election will be held on the 21st day of May 2024 between the hours of 6:00 a.m. and 9:00 p.m., in the Brockport Central School District Technology and Training Center, 40 Allen Street, Brockport, New York and

WHEREAS it is desired to provide for a permanent chairman and inspectors of election for such School District Election: NOW THEREFORE BE IT FURTHER RESOLVED, by the Board of Education of Brockport Central School District, as follows:

Section 1 – Debra Moyer, a duly qualified voter of said school district, is hereby appointed as the Permanent Chairman of the Budget Vote referred to in the preambles hereof.

Section 2 – Monroe County Board of Elections Certified Inspectors and/or Brockport Central School District employees are hereby appointed as Inspectors of Election at said Budget Vote & Election so that there shall be at least two Inspectors for each voting machine to be used.

Section 3 - Each Monroe County Board of Elections Certified Inspector and/or Brockport Central School District employee, shall be entitled to compensation for this activity. The Clerk of said school district is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairman, Inspectors of Election, and assistant clerks of said Budget Vote.

Section 4 – Lisa Proctor is hereby designated as chief election inspector.

Section 5 – The following named qualified voters of said School District are hereby appointed as assistant clerks of said Budget Vote:

Colleen Mattison and Erika Wood

Recommended: Motion by.....Seconded by.....

RESOLVED, that this resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>VOTING YES</u>	<u>VOTING NO</u>	<u>ABSTAIN</u>
President Jeffrey Harradine	_____	_____	_____
Vice President Robert Lewis	_____	_____	_____
Member Terry Ann Carbone	_____	_____	_____
Member David Howlett	_____	_____	_____
Member Kathleen Robertson	_____	_____	_____
Member David Stroup	_____	_____	_____
Member Michael Turbeville	_____	_____	_____

The resolution was thereupon declared duly adopted.

Office of the Superintendent of Schools
Regular Meeting of March 26, 2024

5.4

Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Approval of 2024-2025 Proposed Budget and Contingent Budget

Submitted to the Board of Education for their approval is the following proposed budget and contingent budget for 2024-2025.

2024-2025 PROPOSED BUDGET

\$96,916,604

2024-2025 CONTINGENT BUDGET

\$94,322,985

(The contingent budget is \$2,593,619 less than the proposed 2024-2025 budget of \$96,916,604)

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education of Brockport Central School District, Brockport, New York, be and hereby is authorized to expend the sum set forth in the total amount of **\$96,916,604** as the proposed budget 2024-2025 and **\$94,322,985** as the proposed contingent budget for the 2024-2025 school year.

Sean Bruno
Superintendent

Jill Reichhart
Treasurer and Director of Finance

SUBJECT: Joseph Matela Memorial Scholarship

Submitted to the Board of Education for their approval, the establishment of the Joseph Matela Memorial Scholarship, awarded to a student attending a two- or four-year college/university majoring in art. The award is \$500.00.

Motion by Seconded by

RESOLVED, that the Board of Education approves the establishment of the Joseph Matela Memorial Scholarship.

Sean Bruno
Superintendent

Jill Reichhart
Treasurer and Director of Finance

SUBJECT: 2024 Office of the State Comptroller Financial Management Audit Corrective
Action Plan

Submitted to the Board of Education for their acceptance is the 2024 Office of the State
Comptroller Financial Management Audit Corrective Action Plan.

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education accept the 2024 Office of the State Comptroller
Financial Management Audit Corrective Action Plan.



BROCKPORT CENTRAL SCHOOL DISTRICT

Sean C. Bruno, Superintendent of Schools

District Offices: 40 Allen Street, Brockport, NY 14420 | Phone: (585) 637-1810 | Fax: (585) 637-0165

March 6, 2024

Office of New York State Comptroller
Division of Local Government and School Accountability
PSU – Corrective Action Plan Submission
110 State Street, 12th Floor
Albany, NY 12236

The purpose of this correspondence is to provide your office with Brockport Central School District's corrective action plan to key findings for Audit Report number 2023M-107.

Although the District agreed with the comptroller regarding improved written reserve and multiyear plans, the District disagrees with the comptroller's opinion regarding unreasonably high reserve balances. This opinion misled some of our taxpayers to conclude that the District should have zero balances in our reserves, which is contrary to the Office of the New York State Comptroller – Local Government Management Guide – Reserve Funds, Pg. 1.

“Saving for future projects, acquisitions, and other allowable purposes is an important planning consideration for local governments and school districts. Reserve funds provide a mechanism for legally saving money to finance all or part of future infrastructure, equipment, and other requirements. Reserve funds can also provide a degree of financial stability by reducing reliance on indebtedness to finance capital projects and acquisitions. In uncertain economic times, reserve funds can also provide officials with a welcomed budgetary option that can help mitigate the need to cut services or to raise taxes. In good times, money not needed for current purposes can often be set aside in reserves for future use.”

The opinion also neglected to capture the worldwide pandemic and resulting financial landscape. During the COVID-19 pandemic, school districts faced uncertainty regarding their revenue streams. The governor's directive to school districts included preparation for a potential 20% reduction (\$8.7M) in state aid. This was compounded by expectations of reduced sales tax revenues due to the shutdown. However, contrary to projections, the anticipated loss of revenue did not materialize. Instead, revenue outcomes exceeded expectations, providing a more favorable financial outlook.

Furthermore, the addition of federal stimulus funds and reduced expenditures (such as staffing and school closures) amid the COVID-19 pandemic resulted in an increase in District reserve balances. The pandemic also underscored the urgent need to tackle academic learning gaps and bolster social-emotional learning resources to counteract the decline in student behavior and academic achievement stemming from the crisis. Strategic allocation of reserves facilitated staff recruitment and retention as well as the continuation of these supplementary student supports beyond the one-time federal stimulus funds, ensuring their sustainability past the 2023-24 school year.

It is important to note that no fraud or mismanagement was identified through this process. Additionally worth noting is the District has received unmodified external audits with no significant deficiencies or material weaknesses, which indicates the financial statements were fairly presented in accordance with Generally Accepted Accounting Principles and Governmental Auditing Standards.

Audit recommendation: *Develop and adopt budgets that include reasonable estimates for appropriations, revenues and the amount of fund balance and reserves that will be available to fund operations.*

Implementation plan of action: The Board of Education considers strong financial management an integral part of the District's well-being. Its ability to maintain appropriate staffing levels for suitable class sizes and to ensure exceptional academic offerings and experiences that our students deserve. This approach ensures the community's investment in our schools' infrastructure and guarantees the availability of resources to sustain the programs and services needed to meet the diverse needs of our student body. Financial decisions should not only focus on short-term benefits but also consider their implications for the future. Reserves play a crucial role in securing a stable and successful future for the District.

The District will reassess its budget process to ensure the development of a budget that incorporates reasonable estimates for appropriations, the amount of fund balance, and reserves to be appropriated while prioritizing the best interests of students and taxpayers. This includes preparing the District for potential volatility in state aid and/or future pandemic risks, as well as establishing contingencies for unforeseeable increases in the budget due to factors like changes in the number of special education students, fluctuations in utility and fuel prices, or increases in health insurance premiums, among others. The District has examined historical budgeted expenditures and appropriated fund balances and has made adjustments in both revenue and expenses. Moving forward, the District will continue to adopt a long-term financial perspective when budgeting.

Implementation date: March 2024 for the 2024-25 budget

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance, District Budget Committee

Audit recommendation: *Discontinue the practice of appropriating fund balance that is not needed or will not be used to fund operations.*

Implementation plan of action: The District will continue to use Appropriated Fund Balance as a budgeting tool but will strive to efficiently manage the Appropriated Fund Balance and explore as many revenue sources as possible to limit its use in any given year. The use of Appropriated Fund Balance and the use of reserve funds are all part of constructing a budget that helps to produce stability over the long term. Notably, the appropriated fund balance amount has been decreased in both 2023-24 and the 2024-25 budgets.

Implementation date: March 2024 for the 2024-25 Budget

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance, District Budget Committee

Audit recommendation: *Review and amend the reserve policy to address circumstances under which reserve funds will be used or replenished.*

Implementation plan of action: The District has revised a comprehensive reserve fund plan outlining the purpose, funding sources, expenditures, duration, targeted balances, and rationale for all reserve funds, including the financial management philosophy.

Implementation date: March 2024

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance

Audit recommendation: *Review reserve fund balances to determine whether the amounts are necessary and reasonable. To the extent that they are not, transfers should be made to surplus fund balance, where allowed by law, or to other reserves established and maintained in compliance with statute.*

Implementation plan of action: As referenced by the Office of the New York State Comptroller – Local Government Management Guide – Reserve Funds, Pg. 1) “Saving for future projects, acquisitions, and other allowable purposes is an important planning consideration for local governments and school districts. Reserve funds provide a mechanism for legally saving money to finance all or part of future infrastructure, equipment, and other requirements. Reserve funds can also provide a degree of financial stability by reducing reliance on indebtedness to finance capital projects and acquisitions. In uncertain economic times, reserve funds can also provide officials with a welcomed budgetary option that can help mitigate the need to cut services or to raise taxes. In good times, money not needed for current purposes can often be set aside in reserves for future use”.

The administration and Board of Education will evaluate reserve fund balances annually to determine appropriate levels through their review of the District’s reserve plan. During the annual review of the plan, the District will explore options to utilize reserves as revenue for the General Fund, transfer to other reserves (for instance the Building Capital Reserves and Bus Capital Reserves which mitigates interest and issuance costs for bonds resulting in savings for local taxpayers). These reserves are especially important with rising construction costs and the uncertainty and costs with zero-emission buses. These transfers can be through board resolution or voter referendum.

It is worth noting that by offsetting borrowing with reserve funds, the District saves local taxpayers between \$303,000 in interest expenses (assuming 3.5% interest rate) and \$446,000 (assuming 5% interest rate) over 15 years per \$1,000,000 of capital project work not financed. District voters approved the use of \$5,745,000 from the 2021 Capital Reserve Fund to offset the local share in December 2023 for the 2023 Capital Improvement Project.

Implementation date: June 2024

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance

Audit recommendation: *Transfer funds improperly held in the debt reserve in the debt service fund to the general fund surplus fund balance.*

Implementation plan of action: For the benefit of local taxpayers the District is already using \$451,750 for the current year 2023-24 budget and will use \$350,000 for the 2024-25 budget, which reduces the reliance on the local tax levy.

Implementation date: March 2023 and March 2024

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance

Audit recommendation: *Develop, adopt and periodically update comprehensive written multiyear financial and capital plans to be used in conjunction with the annual budget process.*

Implementation plan of action: The District will create a multiyear financial plan to assist with budgeting. For its long-term capital project planning, the District relies on the State-required Building Condition Survey (BCS). The last survey was conducted in 2015. However, there was a shift in the BCS cycle for school districts by NYSED in 2019, which altered Brockport CSD's next BCS cycle from the calendar year 2020 to 2024. While the District agrees with the methodology for BCS assignments, this change extended the interval between Brockport's Building Condition Surveys from five (5) to nine (9) years. The detailed Building Condition Survey involves the assessment of district facilities by Architects and Engineers to determine capital project needs and associated costs, aiding in the development of a multiyear capital plan. This multiyear capital plan will include input from staff, students, families, and community members.

Implementation date: April 2024 and July/Aug 2024 for the Building Condition Survey field work and January 2025 for submission to State Education Department as required.

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance

Audit recommendation: *The Board should ensure that District officials provide it with a comprehensive annual reserve report, with all components provided for in the District's reserve policy, and review and approve the report and use it to make informed and documented decisions related to the funding and use of reserves to finance operations or portions of capital projects or acquisitions.*

Implementation plan of action: The administration provides the Board of Education with reserve fund information and has detailed discussions to support the funding of year-end resolutions and proposed budgets, particularly when the use of reserve funds is proposed to support the annual budget. Additionally, the District will continue to submit the property tax report card to the Board of Education for annual adoption, as required by law. This report card outlines reserve levels and proposed utilization for the upcoming year.

The District has completed an improved comprehensive reserve fund plan, which will be presented to and adopted by the Board of Education annually. This reserve plan will serve as the framework for both the administration and the Board of Education in making decisions regarding the allocation and utilization of reserves.

Implementation date: April 2024

Person(s) responsible for implementation: Superintendent, Assistant Superintendent for Business, Director of Finance, Board of Education

Sincerely,



Sean C. Bruno

6.0 PHYSICAL PLANT



Sean C. Bruno
Superintendent

Darrin Winkley
Assistant Superintendent for Business

SUBJECT: Excess Equipment

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.

Miscellaneous furniture (tables/chairs/shelves/file cabinets)

Our intention is to sell to the highest bidder or dispose of as trash.

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory.

7.0 HUMAN RESOURCES

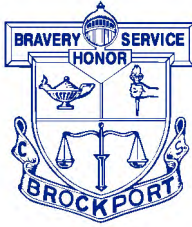


8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2023-2024 Meeting Schedule

Day	Date	Time/Location/Notes
Friday	July 14, 2023*	Reorganization Meeting 5:30 p.m. - District Office Board Room (District Safety Plan Public Hearing 5:15 p.m.)
Tuesday	July 25, 2023*	5 p.m. - District Office Board Room
Tuesday	August 8, 2023*	5 p.m. - District Office Board Room
Tuesday	August 22, 2023*	5 p.m. – District Office Board Room
Tuesday	September 5, 2023	6 p.m. – District Office Board Room
Tuesday	September 19, 2023	6 p.m. – District Office Board Room
Tuesday	October 3, 2023	6 p.m. - District Office Board Room
Tuesday	October 17, 2023	6 p.m. - District Office Board Room
Tuesday	November 7, 2023	6 p.m. - High School Library
Tuesday	November 21, 2023	6 p.m. - District Office Board Room
Tuesday	December 5, 2023	6 p.m. - District Office Board Room
Tuesday	December 19, 2023	6 p.m. - Hill School Cafetorium
Tuesday	January 9, 2024*	6 p.m. - District Office Board Room
Tuesday	January 23, 2024*	6 p.m. - District Office Board Room
Tuesday	February 6, 2024	6 p.m. - District Office Board Room
Monday	March 5, 2024	6 p.m. - District Office Board Room
Tuesday	March 26, 2024*	6 p.m. - Hill School Cafetorium
Tuesday	April 16, 2024	6 p.m. - District Office Board Room
Tuesday	May 7, 2024	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 21, 2024*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 4, 2024	6 p.m. – Hill School Cafetorium
Tuesday	June 18, 2024	6 p.m. – Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m. Exceptions are marked with an asterisk ().*

Note: *Meetings are subject to change. Updated information will be posted on the District’s website at www.bcs1.org.*



BROCKPORT CENTRAL SCHOOL
Board of Education
2023-2024 Presentation Schedule

Date	Presentations	Time/Location/Notes
July 14, 2023*		Reorganization Meeting 5 p.m. - District Office Board Room
July 25, 2023*		5 p.m. - District Office Board Room
August 8, 2023*		5 p.m. - District Office Board Room
August 22, 2023*		5 p.m. – District Office Board Room
September 5, 2023		6 p.m. – District Office Board Room
September 19, 2023		6 p.m. – District Office Board Room
October 3, 2023		6 p.m. - District Office Board Room
October 17, 2023	BOCES 2 Update	6 p.m. - District Office Board Room
November 7, 2023	Thespian Society Recognition	6 p.m. – High School Library
November 21, 2023	OMS Presentation	6 p.m. - District Office Board Room
December 5, 2023	James C. Fallon Award Q1 Academic Review	6 p.m. - District Office Board Room
December 19, 2023	High School Presentation	6 p.m. - Hill School Cafetorium
January 9, 2024*		6 p.m. - District Office Board Room
January 23, 2024*	Barclay and Hill Presentations	6 p.m. - District Office Board Room
February 6, 2024	Ginther Presentation	6 p.m. - District Office Board Room
March 5, 2024	Q2 Academic Review Budget Presentation	6 p.m. - District Office Board Room
March 26, 2024*	Music Recognition Night	6 p.m. – Hill School Cafetorium
April 16, 2024	Annual Environmental Presentation	6 p.m. - District Office Board Room
May 7, 2024	5:30 p.m. Budget Public Hearing Student Art Recognition Night	6 p.m. Board Meeting Hill School Cafetorium
May 21, 2024*	Q3 Academic Review AVID Presentation	7 p.m. - District Office Board Room (Budget Vote)
June 4, 2024	Code of Conduct Public Hearing (5:30 p.m.) Tenure Reception	6 p.m. – Hill School Cafetorium
June 18, 2024	Retirement Presentation 5:30 p.m. Annual Athletic Awards Presentation	6 p.m. – Hill School Cafetorium

*off schedule

Note: Brockport’s Best Awards held as needed.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2024-2025 BUDGET**

Date	Activity
September 5, 2023	Regular Board Meeting
September 13, 2023	BUDGET COMMITTEE MEETING
September 19, 2023	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters, and procedures – District-wide budget forms and guidelines are distributed.
October 3, 2023	Regular Board Meeting
October 11, 2023	BUDGET COMMITTEE MEETING
October 17, 2023	Regular Board Meeting
November 7, 2023	Regular Board Meeting
November 15, 2023	BUDGET COMMITTEE MEETING
November 21, 2023	Regular Board Meeting
December 5, 2023	Regular Board Meeting
December 13, 2023	BUDGET COMMITTEE MEETING
December 19, 2023	Regular Board Meeting
January 9, 2024	Regular Board Meeting
January 17, 2024	BUDGET COMMITTEE MEETING
January 23, 2024	Regular Board Meeting
January 31, 2024	BUDGET COMMITTEE MEETING
February 6, 2024	Regular Board Meeting – (Draft budget)
February 14, 2024	BUDGET COMMITTEE MEETING
March 5, 2024	Regular Board Meeting – (presentation of proposed 2023-2024 budget)
March 13, 2024	BUDGET COMMITTEE MEETING
March 26, 2024	Regular Board Meeting – (adopt 2023-2024 budget & publish first budget legal notice)
March 27, 2024	BUDGET COMMITTEE MEETING (IF NEEDED)
April 10, 2024	BUDGET COMMITTEE MEETING
April 15, 2024	Last day to file nominating petition for Board candidates
April 16, 2024	Regular Board Meeting
May 7, 2024	Regular Board Meeting – Budget Hearing at 5:30 p.m.
May 15, 2024	BUDGET COMMITTEE MEETING
May 21, 2024	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 4, 2024	Regular Board Meeting
June 12, 2024	BUDGET COMMITTEE MEETING
June 18, 2024	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:00 – 11:00am**



MCSBA Master Calendar 2023-2024



Day	Time	Event	Location	
JULY 2023				
3-4	Monday - Tuesday	Holiday - OFFICE CLOSED - Independence Day		
24	Monday	NYSSBA Summer Law Conference	Virtual	
28	Friday - Saturday	NYSSBA Leadership in Education	Latham	
AUGUST 2023				
9	Wednesday	Noon	Steering Committee	DoubleTree
18-19	Friday - Saturday		NYSSBA New School Board Member Academy	Latham
SEPTEMBER 2023				
4	Monday		Holiday - OFFICE CLOSED - Labor Day	
6	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
6	Wednesday	4:00 PM	Association Social Hour for All MCSBA Members	DoubleTree
6	Wednesday	5:45 PM	Board Leadership Meeting	DoubleTree
13	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
20	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
21	Thursday	8:00 AM	MCSBA Fall Law Conference	Oak Hill Country Club
21	Thursday		NYSSBA District Clerk Workshop	Latham
OCTOBER 2023				
1-3	Sunday - Tuesday		NYSCOSS Fall Leadership Summit	Saratoga Springs
4	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
6	Friday		NYSSBA Board Officer's Academy	Virtual
7	Saturday	9:00 AM	NYSSBA Area 2 Resolutions Committee	Virtual
9	Monday		Holiday - OFFICE CLOSED - Indigenous People's Day	
11	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
11	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Pittsford
14	Saturday	7:30 AM	MCSBA Fiscal Training Seminar	DoubleTree
16-20	Monday - Friday		Board Member Recognition Week	
19	Thursday	8:30 AM	District Clerks Conference	DoubleTree
25	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
26-28	Thursday - Saturday		NYSSBA Annual Convention	Buffalo
NOVEMBER 2023				
1	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
1	Wednesday	4:30 PM	Steering Committee Meeting	Via Zoom
8	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
8	Wednesday	5:45 PM	Board Leadership Meeting	Pane Vino
10	Friday		Holiday - OFFICE CLOSED - Veterans Day	
15	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
23-24	Thursday - Friday		Holiday - OFFICE CLOSED - Thanksgiving	
29	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
29	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Ridgemont
DECEMBER 2023				
4	Monday		MCSBA Advocacy Day with Legislators	Via Zoom
25-26	Monday - Tuesday		Holiday - OFFICE CLOSED - Christmas	

Day	Time	Event	Location	
JANUARY 2024				
1	Monday		Holiday - OFFICE CLOSED - New Year's Day	
3	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
10	Wednesday	4:00 PM	Information Exchange Committee Meeting/Social	RMSC
15	Monday		Holiday - OFFICE CLOSED - Martin Luther King, Jr.	
17	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
24	Wednesday	Noon	Steering Committee Meeting	DoubleTree
31	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
FEBRUARY 2024				
3	Saturday	8:30 AM	MCSBA Legislative Breakfast	Shadow Lake
5	Monday	9:00 AM	Legislative Committee - Debrief Table Leaders	Via Zoom
7	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
14	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
14	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Pittsford
19	Monday		Holiday - OFFICE CLOSED - Presidents' Day	
19-23	Monday - Friday		Winter Recess	
28	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
28	Wednesday	5:45 PM	Board Leadership Meeting	Pane Vino
MARCH 2024				
3-5	Sunday - Tuesday		NYSCOSS Conference	Albany
5 OR 6	Tuesday OR Wednesday		MCSBA One-Day Albany Advocacy Trip	Albany
13	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
20	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
21	Thursday	8:30 AM	District Clerks Conference	DoubleTree
27	Wednesday	Noon	Steering Committee Meeting	DoubleTree
29	Friday		Holiday - OFFICE CLOSED - Good Friday	
APRIL 2024				
1-5	Monday-Friday		Spring Break	
6-8	Saturday - Monday		NSBA Annual Conference	New Orleans, LA
8	Monday		Holiday - OFFICE CLOSED - Solar Eclipse	
10	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
10	Wednesday	6:00 PM	Monroe 2-Orleans BOCES Annual Meeting	BOCES 2
11	Thursday	5:00 PM	Monroe One BOCES Annual Meeting	15 Linden Park
13	Saturday		Prospective School Board Candidate Seminar	DoubleTree
17	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
24	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
24	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's Ridgmont
MAY 2024				
1	Wednesday	4:00 PM	Association Social Hour for All MCSBA Members	Salena's - Village Gate
1	Wednesday	5:45 PM	Board Leadership Meeting	Salena's - Village Gate
2	Thursday	8:00 AM	MCSBA Spring Law Conference	Shadow Lake
21	Tuesday	6AM - 9PM	Budget Vote	
27	Monday		Holiday - OFFICE CLOSED - Memorial Day	
29	Wednesday	5:30 PM	MCSBA Annual Meeting	Strathallan
JUNE 2024				
6	Thursday	8:30 AM	District Clerks Conference	DoubleTree
8	Saturday	7:30 AM	New School Board Member Governance Training	DoubleTree
19	Wednesday		Holiday - OFFICE CLOSED - Juneteenth National Independence Day	

10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

