



Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2022)
David Howlett (2025)
Daniel Legault (2026)
Robert Lewis (2023)
Kathy Robertson (2024)
Michael Turbeville (2023)

December 21, 2021

6 p.m.

Hill School Cafetorium



Brockport Central School District

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We, the Board of Education, promise to:

- Put students first
- Focus on the goal
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

December 21, 2021
Regular Board Meeting 6 p.m.
Hill School Cafetorium

Call to Order
Pledge to the Flag
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- December 7, 2021 Regular Meeting
- December 14, 2021 Special Meeting
- December 14, 2021 Special Meeting – 2021 Capital Improvement Project Vote

Board Presentations:

- Castle Coffee – Scott Dauphin, OMS Special Education Teacher and Jerrod Roberts, OMS Principal

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	December 15, 2021	January 19, 2022	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	November 10, 2021 Noon	January 12, 2022 Noon	Trustee Robertson



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MCSBA Board Leadership Meeting	November 3, 2021 5:45 p.m.	January 5, 2022 5:45 p.m.	President Carbone Vice President Harradine
MCSBA Labor Relations Committee	November 17, 2021 Noon	January 19, 2022 Noon	Trustee Lewis
MCSBA Legislative Committee	December 1, 2021 Noon	January 5, 2022 Noon	President Carbone
MCSBA Executive Committee	December 1, 2021 5:45 p.m.	February 2, 2022 5:45 p.m.	President Carbone & Mr. Bruno
Diversity, Equity, and Inclusion (DEI) Committee	December 1, 2021 3:45 p.m.	January 5, 2022 3:45 p.m.	President Carbone Vice President Harradine Member Robertson Mr. Bruno

1. New Business

None

2. Policy Development

- 2.1 3290 Operation of Vehicles on District Property – second reading
- 2.2 3310 Public Access to Records – second reading
- 2.3 3410 Code of Conduct on School Property – second reading
- 2.4 3411 Unlawful Possession of a Weapon Upon School Grounds – second reading
- 2.5 3420 ID Badges – second reading
- 2.6 3510 Emergency Closings – second reading
- 2.7 3600 Legal Qualifications of Voters at School District – second reading

- 2.8 7411 Academic Eligibility for Extraclassroom Activities – first reading

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction

- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.3 Approval of CSE Recommendations (3.4.1-3.4.8)
 - 3.3.1 On December 1, and 2, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On November 22, 29, December 3, 6, 10 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On November 23, 29, and December 7, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On November 18, 22, December 2 and 6, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On December 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On November 29, December 8, 9, and 13, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On November 19, December 3, and 8, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.8 On December 3, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.



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4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~November 19, 2021~~ **February 9, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100 (prorated ~~\$10,388~~ **\$20,811**).

4.2 Resignations

- 4.2.1 Sydney Telek, Technology Teacher at the high school, to resign effective January 7, 2022.
4.2.2 Matthew Komendat, Elementary Teacher at the middle school, to resign effective January 14, 2022.
4.2.3 Dylan Gawinski Stern, part-time District Physical Therapist, to resign effective December 31, 2021.
4.2.4 Alexis Thorne, Social Worker at the high school, to resign effective January 14, 2022.
4.2.5 John Akers, MTSS2 Committee Member, to resign effective December 8, 2021.

4.3 Substitutes

None

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

- 4.5.1 Anne Urckfitz, requesting an unpaid leave of absence effective December 9, 2021 through June 24, 2022.

4.6 Other

- 4.6.1 Matthew Newsome, Special Education Sub Chair, \$2377 (prorated \$ 1770 Nov – June).
4.6.2 Jenna Murgillo, Mentor Teacher, \$1000.
4.6.3 Mary Bruno, Mentor Teacher, \$1000.
4.6.4 Casey Coon, First Lego League Advisor OMS, Level K – Step 2, \$723.
4.6.5 Tara Jackson, Mentor Teacher, \$1000.
4.6.6 Rebecca Restaino, Mentor Teacher, \$1000.
4.6.7 Alyssa Stevens, Mentor Teacher, \$1000, (prorated \$600 Jan- June)
4.6.8 Marcia Bartalo, Mentor Teacher, \$ 1000, (prorated \$800 Nov – June)
4.6.9 Heather Sealfon, Mentor Teacher, \$1000, (prorated \$600 Jan – June)

CLASSIFIED

4.7 Appointments

- 4.7.1 **UPDATE** -- Darcy Kane, to be appointed as a probationary Food Service Helper at Oliver Middle School effective ~~December 13, 2021~~ **December 15, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~December 13, 2021~~ **December 15, 2021** and ends on ~~December 12, 2022~~ **December 14, 2022**.
4.7.2 **UPDATE** -- Sally Swanger, to be appointed as a probationary Food Service Helper at the High School effective ~~December 13, 2021~~ **December 20, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~December 13, 2021~~ **December 20, 2021** and ends on ~~December 12, 2022~~ **December 19, 2022**.



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- 4.7.3 Thomas Stroup, to be appointed as a probationary Bus Driver in the Transportation Department effective January 3, 2022. Rate is set at \$20.00 per hour. Probationary period begins on January 3, 2022 and ends on January 2, 2023.

4.8 Resignations

- 4.8.1 Jennifer Manard, Teacher Aide, High School, terminated effective December 15, 2021.
4.8.2 Shelby Fairchock, Teacher Aide, Hill School, resigning effective December 23, 2021.

4.9 Substitutes

- 4.9.1 Suzan DiRoma, Bus Attendant

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Kimberly Davis, SUNY Counseling Practicum Supervisor, (Inclusive Education Dept.)
4.11.2 Helena Ingram, Field Experience, (John Zelent)
4.11.3 A-Nija Owens, Practicum. (Inclusive Ed Dept)
4.11.4 Carter Mink, Student Teaching, (Elaine Farrand)
4.11.5 Julia Reidy, Practicum, (Inclusive Ed Dept)
4.11.6 Ariana Nadir, Practicum, (Inclusive Ed Dept)
4.11.7 Tuesday Obourn, Practicum, (Inclusive Ed Dept)
4.11.8 Hijiri Sano, Field Experience, (Jason Wentworth)
4.11.9 Veronica Rolon Rush, Practicum, (Inclusive Ed Dept)
4.11.10 Wesley Meadows, Student Teaching, (Kerry Gant)
4.11.11 Julia Cimino, Field Experience, (Kristy Sherman)

4.12 Leaves of Absence

- 4.12.1 Jill Wright, Cleaner, effective October 21, 2021 through November 29, 2021.

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
5.2 Approval of 2021 Capital Improvement Project bond resolution
5.3 Approval of the Treasurer's Report for the month of October 2021
5.4 Approval of Financial Report for the month of October 2021
5.5 Approval to establish the Charles J. Sommer Scholarship

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools



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9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

11. Other Items of Business

None

12. Round Table

13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

14. Adjournment

Next Board of Education Meeting:

Tuesday, January 4, 2021, at 6 p.m., Hill Cafetorium

****Visitors must complete a health screening prior to attending the Board meeting found at www.bcsd.org (click on the Community tab and "BCSD Visitor/Vendor Health Screening").***

Face coverings are required regardless of vaccination status.

**BROCKPORT CENTRAL SCHOOL BOARD
OF EDUCATION
December 7, 2021**

These are the minutes of the Regular Board Meeting held on December 7, 2021. The meeting was called to order at 6:02 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President (arrived at 7:30 p.m.)
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member (arrived at 7:30 p.m.)

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Lauren Combo
Randall Yu
Kelly Keenan
Britni Zweibel
Justin Jackson

ORDER OF THE AGENDA

Mr. Lewis moved, seconded by Mr. Legault, the Board approved the order of the agenda. The motion carried 5-0.

MINUTES

Mr. Legault moved, seconded by Mr. Howlett, the Board approved the November 16, 2021, Regular Board Meeting minutes. The motion carried 5-0.

BOARD PRESENTATIONS

- Brockport's Best awards were presented to Tina Colby, Hill School Principal; Justin Jackson, Elementary teacher; and Britni Zweibel, AIS teacher for working to overcome the unique challenges we currently face to provide an extraordinary learning experience for our students on Pioneer Day.
- Randall Yu, Ginther Assistant Principal and Kelly Keenan, Teacher Instructional Specialist presented on the 2021 ELL Summer School program, held July 19-August 12, 2021. The program included 27 teachers and 251 students for a 120-minute Literacy Block and a 60-minute math block.

COMMUNICATION – PUBLIC COMMENT

- None

BOARD REPORTS

Diversity, Equity and Inclusion (DEI) Committee (submitted by Mr. Harradine)

The December 1 meeting of the DEI Committee was attended by approximately 15 faculty members, District administrators, and community members. There was continued discussion of the goals of the committee, as well as the importance of encouraging additional participation by parents and students. Vice President Harradine and I are members of this committee, and will be able to update the Board and community about the committee's activities each month. Ms. Carbone mentioned the recent OnBoard publication regarding the State Education Department partnership with school boards for DEI and we are on track.

MCSBA Labor Relations Meeting (submitted by Mr. Harradine)

On November 17, Ms. DiLalla co-presented a program called "Staff Retention in Trying Times" at the Labor Relations Meeting. That presentation has already been shared with the Board. This presentation reflected our HR Department's commitment to data driven analysis and how it uses that data to identify future challenges in time to address them. Equally important was the clear demonstration that Mrs. DiLalla and her team are focused on the "whole employee." The HR Department takes seriously the stresses brought on by COVID-19 and the realities of public education in general, and looks for ways to improve both the physical and emotional wellness of the Brockport team.

Executive Committee

Ms. Carbone reported she and Mr. Bruno attended the December 1 Executive Committee meeting. It was a nice evening to network with people from area districts in our roles.

1. New Business

None

2. Policy Development

The Board discussed first reading of policies 2.1-2.7.

- 2.1 3290 Operation of Vehicles on District Property
- 2.2 3310 Public Access to Records
- 2.3 3410 Code of Conduct on School Property
- 2.4 3411 Unlawful Possession of a Weapon Upon School Grounds
- 2.5 3420 ID Badges
- 2.6 3510 Emergency Closings
- 2.7 3600 Legal Qualifications of Voters at School District

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth reported that she and Brandon Broughton have been visiting buildings and classrooms over the past couple of weeks (and still have some more classrooms to get into). She stated it is impressive to see students being so engaged and gave kudos to teachers and staff and to buildings administrators for keeping everything going.
- 3.2 Mr. Lewis moved, seconded by Ms. Robertson, the Board approved the book: *The Stuff of Life* by Mark Schultz. The motion carried 5-0.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
 - Ms. Carragher provided a COVID-19 update. She stated that throughout the pandemic there has been a Finger Lakes reopening schools safety task force with online panel discussions four times a year. The second one of the school year will be Dec. 13. She and nurses will attend. The Return to Play and physician approval (for students to return to physical education and sports after having COVID) is being reviewed and anticipating a change where elementary level students don't need to go to physician to get clearance.
- 3.4 Ms. Robertson moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.4.1-3.4.8. The motion carried 5-0.

- 3.4.1 On November 3, 9, 12, 17 and 18, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.4.2 On November 9, 10 and 17, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.3 On November 5, 8, 18, and 23, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.4.4 On November 8, 10, 15, 18, and 23, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.5 On November 9, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.6 On November 22, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.7 On November 2, 3, 4, 9, 12, 15, and 23, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.8 On October 29, November 5, 8, 9, 10, 12, 17, 18, 19, and 22, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Lewis, the Board approved Personnel 4.1-4.13. The motion carried 5-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Celia Zielinski, to be appointed as a School Social Worker at Hill School and Oliver School effective January 14, 2022. Provisional certificate as a School Social Worker. Probationary period January 14, 2022 through January 13, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$45,979 (prorated \$25,518).
- 4.1.2 Alexis Thorne, to be appointed as a School Social Worker at the High School effective December 8, 2021. Pending provisional certificate as a School Social Worker. Probationary period December 8, 2021 through December 7, 2025. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$44,467 (prorated \$30,015).

4.2 Resignations

- 4.2.1 Katrina Martin, Speech Teacher at Ginther School, resigning effective December 15, 2021

4.3 Substitutes

- 4.3.1 Chelsea Finnerty (Contracted Building Substitute, \$130/day)
- 4.3.2 Michael Greenblatt (Contracted Building Substitute, \$130/day)
- 4.3.3 Lorie Henry
- 4.3.4 Karlene Vandeusen, terminated, effective November 13, 2021
- 4.3.5 Joseph Sarratori

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

- 4.5.1 Rebecca Cucit, requesting an unpaid leave of absence effective December 6, 2021 through August 31, 2022

4.6 Other

- 4.6.1 **UPDATE**, Gerri Hofstra, ~~JV Cheerleading Coach, Level C – Step 6, \$3609~~, **Varsity Cheerleading Coach Level B – Step 6 \$4373**
- 4.6.2 Melissa Snider, JV Cheerleading Coach, Level C – Step 9, \$4052

- 4.6.3 Ty Daly, Mod B Wrestling Coach, Level F – Step 1 \$2103
- 4.6.4 Rachel Rathke, French Club Advisor, Level K – Step 1 \$694 (prorated \$426 Dec – June)
- 4.6.5 **UPDATE**, Samantha DiPerna, Friends of Rachel Advisor, Level L- Step 1 \$389 (~~prorated \$62 Oct 6 – Nov 18~~) (**prorated \$ 344 Oct 6 – June**)
- 4.6.6 Lauren Reinhardt, Hill Hawks Strings, Level L- Step 1, \$389
- 4.6.7 Christine Howlett, Sign Language Club, Level L – Step 1, \$389 (prorated \$262 Dec – June)
- 4.6.8 Neil Czerniak, Play Director, Level J – Off Step 7, \$1258.96
- 4.6.9 Neil Czerniak, Play Producer, Level K – Off Step 7, \$1095.85
- 4.6.10 Neil Czerniak, Play Set Painter, Level L – Step 1, \$389.
- 4.6.11 Elizabeth Banner, Play Costumer, Level K – Off Step 4, \$1032.64
- 4.6.12 Elizabeth Banner, Play & Musical Props, Level L – Step 4, \$439
- 4.6.13 Neil Czerniak, Musical Director, Level A – Off Step 4 \$4563.73
- 4.6.14 Neil Czerniak, Musical Set Painter, Level L – Step 1, \$389
- 4.6.15 Neil Czerniak, Musical Producer, Split position w/ Banner, Level K – Off Step 7, \$547.92
- 4.6.16 Elizabeth Banner, Musical Producer, Split position w/ Czerniak, Level K – Off Step 7, \$547.92
- 4.6.17 Elizabeth Banner, Musical Customer, Level K – Off Step 2, \$992.54
- 4.6.18 Elizabeth Banner, Musical Vocal Director, Level F – Off Step 7, \$2138.85
- 4.6.19 Shawn Halquist, Musical Music Director, Level F – Off Step 7, \$2138.85
- 4.6.20 Jamie Porteus, Musical Chorographer, Level J – Off Step 5, \$1210.07
- 4.6.21 Neil Czerniak, Technical Support Supervisor (OMS Musical), Level K – Off Step 5, \$1535.03

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4.7 Appointments

- 4.7.1 **UPDATE** -- Nurjahan Khan, to be appointed as a probationary Teacher Aide at Oliver Middle School effective ~~November 17, 2021~~ **November 22, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~November 17, 2021~~ **November 22, 2021** and ends on ~~November 16, 2022~~ **November 21, 2022**.
- 4.7.2 **UPDATE** -- Courtney Carson, to be appointed as a provisional Office Clerk II (11 Months) at the High School effective ~~December 6, 2021~~ **November 29, 2021**. Rate is set at \$15.80 per hour. Probationary period is to be determined.
- 4.7.3 **UPDATE** -- Laura Alhart, to be appointed as a probationary Food Service Helper at the High School effective ~~November 17, 2021~~ **November 29, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~November 17, 2021~~ **November 29, 2021** and ends on ~~November 16, 2022~~ **November 28, 2022**.
- 4.7.4 **UPDATE** -- Amanda Mousaw, to be appointed as a probationary Teacher Aide at Oliver Middle School effective ~~November 29, 2021~~ **December 3, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~November 29, 2021~~ **December 3, 2021** and ends on ~~November 28, 2022~~ **December 2, 2022**.
- 4.7.5 Aaron White, to be appointed as a probationary Cleaner at Oliver Middle School effective December 12, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 12, 2021 and ends on December 11, 2022. (Pending fingerprint clearance.)
- 4.7.6 Nicole Wissinger, to be appointed as a probationary Custodian at Ginther School and Barclay School effective December 30, 2021. Rate is set at \$16.68 per hour. Probationary period begins on December 30, 2021 and ends on March 29, 2022.
- 4.7.7 Catherine Metz, to be appointed as a probationary Nurse Aide at Hill School effective December 13, 2021. Rate is set at \$13.10 per hour. Probationary period begins on December 13, 2021 and ends on March 12, 2022.
- 4.7.8 Sara Kaypak, to be appointed as a probationary Teacher Aide at the High School effective January 3, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 3, 2022 and ends on January 2, 2023. (Pending fingerprint clearance.)
- 4.7.9 Jennifer Manard, to be appointed as a probationary Teacher Aide at the High School effective December 13, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 13, 2021 and ends on December 12, 2022.

- 4.7.10 Lillian Pitcher, to be appointed as a probationary Food Service Helper at the High School effective December 16, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 16, 2021 and ends on December 15, 2022. (Pending fingerprint clearance.)
- 4.7.11 Spencer Grande, to be appointed as a probationary Cleaner at Ginther School effective December 28, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 28, 2021 and ends on December 27, 2022. (Pending fingerprint clearance.)
- 4.7.12 Darcy Kane, to be appointed as a probationary Food Service Helper at Oliver Middle School effective December 13, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 13, 2021 and ends on December 12, 2022. (Pending fingerprint clearance.)
- 4.7.13 Jaime Cushman, to be appointed as the Lead Automotive Mechanic position in the Transportation Department effective December 8, 2021. The annual stipend is \$2,000 (pro-rated for 2021-2022).
- 4.7.14 Paul Poduslo, to be appointed as a probationary Teacher Aide at Oliver Middle School effective January 3, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 3, 2022 and ends on January 2, 2023. (Pending fingerprint clearance.)
- 4.7.15 Matthew Akyuz, to be appointed as a probationary Teacher Aide at Oliver Middle School effective December 13, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 13, 2021 and ends on December 12, 2022. (Pending fingerprint clearance.)
- 4.7.16 Sally Swanger, to be appointed as a probationary Food Service Helper at the High School effective December 13, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 13, 2021 and ends on December 12, 2022. (Pending fingerprint clearance.)
- 4.7.17 Janice Bradt, to be appointed as a probationary Teacher Aide at the High School effective December 8, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 8, 2021 and ends on December 7, 2022.

4.8 Resignations

- 4.8.1 Ariana Allen, Cleaner, Ginther School and Barclay School, resigning, effective November 21, 2021.
- 4.8.2 Nicole Wissinger, Cleaner, Ginther School, resigning effective December 29, 2021, pending board approval to the position of Custodian.
- 4.8.3 Catherine Metz, School Aide/Cafeteria Monitor, High School, resigning effective December 12, 2021, pending board approval to the position of Nurse Aide.
- 4.8.4 Amber Bruckman, Teacher Aide, High School, terminated effective November 29, 2021.

4.9 Substitutes

- 4.9.1 Kaitlyn Lepp, School Aide
- 4.9.2 Kathleen Mitchell, Food Service Helper
- 4.9.3 Tricia Becker, Bus Attendant (training for CDL)
- 4.9.4 Donald Litolff, Bus Attendant (training for CDL)
- 4.9.5 April Northrop, Bus Attendant (training for CDL)
- 4.9.6 Zachary Hursch, Bus Attendant, pending fingerprint clearance
- 4.9.7 Keith Pasly, Bus Attendant (training for CDL)
- 4.9.8 Thomas McDonough, Bus Attendant (training for CDL)
- 4.9.9 Natalie Mitchell, Bus Attendant (training for CDL)
- 4.9.10 Jaime Kieffer, Bus Attendant (training for CDL)
- 4.9.11 Kurt Fishbaugh, Cleaner
- 4.9.12 Hayden Watt, Student Cleaner
- 4.9.13 Indigo Pardun, Student Lifeguard
- 4.9.14 Cody Vohs, Bus Attendant (training for CDL)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Holli Cotton, Student Teacher, (Dawn Siragusa)
- 4.11.2 Malcolm Rinzel, Field Experience, (John Akers)
- 4.11.3 Catherine Lauria, Practicum, (Maria Belpanno)

4.12 Leaves of Absence

- 4.12.1 Melinda Hagen, School District Tax Collector, effective December 17, 2021 through the anticipated date of February 7, 2022.

13 Other

- 4.13.1 **UPDATE** – Jenna Crosier, change from Provisional appointment to Probationary appointment as Payroll Clerk, effective November 19, 2021.
- 4.13.2 **UPDATE** – Jaclyn Stalter, change from Provisional appointment to Probationary appointment as Office Clerk III, effective October 29, 2021.
- 4.13.3 Approval of the extension successor agreement for the Exempt Non-Supervisor Bargaining Unit – July 1, 2019 through June 30, 2025.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved financial items 5.2-5.7.

The motion carried 5-0.

- 5.2 **RESOLVED**, that the Board of Education accept the generous donation from the Brockport Lions Club to provide financial support to the STEM Program.
- 5.3 **RESOLVED**, that the Board of Education accept the generous donation from Jessica Couch who donated a Steam Roller for the sensory room at the Hill School.
- 5.4 **RESOLVED**, that the Board of Education accept the Basic Financial Statements, Management Letter and Corrective Action Plan for the year ended June 30, 2021.
- 5.5 **RESOLVED**, that the Board of Education accept the generous donation from the BEST Foundation to support funds for the Bookmobile Summer 2022.
- 5.6 **RESOLVED**, that the Board of Education accept the generous donation from the BEST Foundation to support funds for the 2D shape cookies and 3D cone trees at the Ginther School.
- 5.7 **RESOLVED**, that the Board of Education accept the generous donation from the BEST Foundation to support funds for the Students in Action – Random Acts of Kindness at the High School.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley reported the last of the Capital Improvement Project presentations will be tomorrow at the Transportation Department. He provided an update on the track project.
 - Mr. Winkley reported that Security Director Jeff Phillips and Trooper Jason Klewicki provided de-escalation training to staff in various buildings, athletics and transportation.
- 6.2 Mr. Lewis moved, seconded by Mr. Legault, **RESOLVED**, that the Board of Education hereby authorizes the District Clerk to dispose of an Open Golf Cart (club Car) Cart and to remove reference of these items from the inventory. The motion carried 5-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- Ms. DiLalla provided a hiring update. She reported the job fair was fantastic. Forty-two people were interviewed with the help of the administrative team. There are 16 appointments on tonight's agenda from the job fair. Seven people are interested in being trained for CDL and will hopefully become bus drivers with us. Building and Grounds and Food Service Department positions were filled. There are a few teacher aide positions remaining and the District is always looking for bus drivers.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno reported he and Jeff Phillips toured the high school and things were going smoothly. He sent an email to everyone regarding wrestling. There was a slight increase in wrestlers placed in

quarantine protocol or testing positive. There will be a two-day pause (this evening's practice was canceled and meet for tomorrow will be rescheduled). He commended coaches and Mr. Hagreen for working with us to ensure we are doing everything we can to maximize safety.

- Mr. Bruno discussed free tests being distributed to families. He mentioned we will provide an opportunity for parents to pick up tests if they wish.
- Mr. Bruno provided a COVID-19 from his meeting with Dr. Mendoza. He shared that Dr. Mendoza mentioned that the omicron variant seems to be more transmissible and contagious, but seems to have mild symptoms.
- Mr. Bruno shared the capital project has been received very positively and people are supportive. We are continually looking at how we are maximizing opportunities for the project. We are investigating temporary classroom space for renovations that are aidable. We are also investigating an energy performance contract agreement between school district and energy company for design and energy upgrades. This is a free study for us right now to see if savings exist. The primary objective is to reduce energy consumption, which also reduces maintenance costs and meets goals of our energy policy.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Board members thanked everyone for their hard work.
- Ms. Carbone shared Spanish written materials that were donated for students in the English Language Learners (ELL) program. She also congratulated Mr. Legault on his retirement from the Coast Guard.

13. Executive Session

- 13.1 Mr. Lewis moved, seconded by Mr. Howlett, the Board adjourned the regular meeting at 7:14 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 5-0.

Mr. Harradine moved, seconded by Mr. Legault, the Board entered into executive session at 7:34 p.m. The motion carried 7-0. (Mr. Harradine and Mr. Turbeville arrived at 7:30 p.m.)

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 8:17 p.m. The motion carried 7-0.

Regular Session

Mr. Howlett moved, seconded by Mr. Lewis, the Board created the position of Temporary Student Discipline Support Liaison. The motion carried 7-0.

Mr. Howlett moved, seconded by Ms. Robertson, the Board appointed James Cannon as Temporary Student Discipline Support Liaison effective December 8, 2021 through June 30, 2022 at \$400 per day. The motion carried 7-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned the meeting at 8:20 p.m.
The motion carried 7-0.

Prepared by:

Debra S. Moyer, District Clerk

Date

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
December 14, 2021**

These are the minutes of the Special Board Meeting held on December 14, 2021. The meeting was called to order at 8:15 p.m. by Board President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member

Also present were:

- Sean C. Bruno, Superintendent of Schools
- Jerilee DiLalla, Assistant Superintendent for Human Resources
- Darrin Winkley, Assistant Superintendent for Business
- Jill Reichhart, Treasurer and Finance Director
- Deb Moyer, District Clerk

Excused:

- Daniel Legault, Board Member
- Michael Turbeville, Board Member
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction

ORDER OF THE AGENDA

Mr. Howlett moved, seconded by Mr. Lewis, the Board approved the order of the agenda. The motion carried 5-0.

MINUTES

None

CONSENT ITEMS

None

COMMUNICATION – PUBLIC COMMENT

None

PRESENTATION TO THE BOARD

None

BOARD REPORTS

None

1. NEW BUSINESS

None

2. POLICY DEVELOPMENT

None

3. INSTRUCTIONAL PLANNING & SERVICES

None

4. PERSONNEL

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Personnel 4.1-4.13. The motion carried 5-0.

CERTIFIED**4.1 Appointments**

None

4.2 Resignations

None

4.3 Substitutes

4.3.1 Marty America Thraves

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

None

CLASSIFIED**4.7 Appointments**

- 4.7.1 Vicki DiRoma, to be appointed as a probationary Bus Attendant at the Transportation Department retroactive to December 8, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 8, 2021 and ends on December 7, 2022.
- 4.7.2 Alona Melendez, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective December 20, 2021. Rate is set at \$12.50 per hour. Probationary period begins on December 20, 2021 and ends on December 19, 2022. (Pending fingerprint clearance.)
- 4.7.3 Barbara Barnes, to be appointed as a probationary Head Bus Driver in the Transportation Department effective December 28, 2021. Rate is set at \$19.82 per hour. Probationary period begins on December 28, 2021 and ends on December 27, 2022.
- 4.7.4 Livia Stepanek, to be appointed as a probationary Teacher Aide at Oliver Middle School effective January 10, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 10, 2022 and ends on January 9, 2023. (Pending fingerprint clearance.)

4.8 Resignations

- 4.8.1 Allan Saunders, Custodian, High School, resigning for the purpose of retirement, effective January 30, 2022.

4.9 Substitutes

- 4.9.1 Tricia Becker, Bus Attendant (training for CDL), retroactive to November 17, 2021.

4.10 Volunteers

None

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

4.13.1 Nicole Wissinger, Head Custodian stipend for Ginther School, effective September 30, 2021. (Annual stipend of \$600 to be prorated based on a permanent Head Custodian appointment.)

4.13.2 Phillip Cole, Head Custodian stipend for Barclay School, effective September 30, 2021. (Annual stipend of \$800 to be prorated based on a permanent Head Custodian appointment.)

5. FINANCIAL

None

6. PHYSICAL PLANT, SAFETY & SECURITY AND SUPPORT SERVICES

None

7. HUMAN RESOURCES

None

8. REPORT OF THE SUPERINTENDENT OF SCHOOLS

None

9. BOARD OPERATIONS

None

10. OLD BUSINESS

None

11. OTHER ITEMS OF BUSINESS

None

12. ROUND TABLE

None

13. EXECUTIVE SESSION

13.1 Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned the regular meeting at 8:17 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 5-0.

Mr. Lewis moved, seconded by Mr. Howlett, the Board entered Executive Session at 8:18 p.m.. The motion carried 5-0.

Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned Executive Session and returned to Regular Session at 8:46 p.m. The motion carried 5-0.

14. ADJOURNMENT

14.1 Ms. Howlett moved, seconded by Ms. Robertson, the Board adjourned at 8:47 p.m. The motion carried 5-0.

Prepared by:

Debra S. Moyer, District Clerk

Date

**SPECIAL MEETING – 2021 CAPITAL IMPROVEMENT PROJECT VOTE
BROCKPORT CENTRAL SCHOOL DISTRICT
December 14, 2021**

Tuesday

The special meeting was opened by Election Chair at 6:00 a.m. in the Technology and Training Center.

ELECTION OFFICIALS CERTIFICATION

District Clerk, Debra Moyer, certified the appointment of election officials.

Ms. Moyer certified that in accordance with New York State Education Law, the Board of Education has appointed election officials to conduct said election.

The following appointments have been made: Debra Moyer, Chief Election Official, Election Inspectors are as follows:

Monroe County Board of Elections Certified Inspectors and/or
Brockport Central School District employees

ELECTION ANNOUNCEMENT

The Chair announced that “momentarily all school district residents who meet voting requirements set under Education Law will be eligible to vote.”

“Voting will be on the proposed 2021 Capital Improvement Project in the amount of \$11,335,000.”

OPENING THE POLLS

At exactly 6:00 a.m., E.S.T., the Election Chair announced: “the polls are now open for voting and shall remain open until 9:00 p.m. this day.”

CLOSING THE POLLS

At 9:00 p.m., the Election Chair announced: “All eligible voters in the voting area who are entitled to vote and who desire to vote should get into the voting line now.”

After eligible voters have voted, and no earlier than 9:00 p.m., the Chair declared: “the polls are now closed.”

The polls were closed at exactly: 9:00 p.m.

The Election Inspectors were then asked to prepare a Statement of Canvass of the votes cast.

ANNOUNCEMENT OF THE VOTING RESULTS

Debra Moyer, read the Statement of Canvass:

		<u>YES</u>	<u>NO</u>
PROPOSITION	#1	<u>222</u>	<u>56</u>
TOTAL VOTES	<u>229</u>	(excluding absentee votes)	
ABSENTEE BALLOTS	<u>49</u>		
TOTAL VOTES CAST	<u>278</u>		

APPROVAL OF STATEMENT OF CANVAS

The Chair asked for a motion to approve the Statement of Canvass:

On motion by Mr. Howlett and seconded by Ms. Carbone with approximately 14 people in attendance, the motion was approved. ALL IN FAVOR 5 OPPOSED 0 (Mr. Legault and Mr. Turbeville were excused)

ADJOURNMENT

Ms. Moyer thanked everyone for their interest and assistance with this meeting and declared the special meeting adjourned.

Respectfully submitted,

Debra Moyer
District Clerk

PRESENTATIONS TO THE BOARD



CASTLE



COFFEE



We deliver joy...and coffee too!

How we started...

Making coffee has always been an integral part of my teaching.

From the 1990's until now, coffee is relationship building.

Last year we started a coffee delivery service. Our motto was... We deliver joy.....and coffee too!





This Year We started our own Café!

- It took a lot of people pitching in to make it happen.
- Administration believed in the concept and dared greatly!
- Parents were so supportive.
- Thank you to staff for believing in us and buying our coffee and tea and hot chocolate!



We celebrate our students!

- Our students bring joy to so many!
- We help our students to walk in their identities!
- At the same time, they are learning vocational skills and social skills.
- They are measuring, pouring, baking, counting money, stocking, cleaning, eating and socializing!
- They are being stretched to share their skills and life with others.
- They end up bringing joy to us all!

Here are just a few of the things they do!





Stocking!



Making
coffee!

So far, we've
made over
180 pots of
coffee!



And lots of cleaning

Click on Kaelynn's picture and Grace's picture to see them rocking out.



We take care of plants!



We might
even do
laundry!



And yes,
we do
count some
money!





We like to try to have a special day each month!

In October we had the first ever Broctoberfest! Mr. Akers played some great music!

For Broctoberfest our very own Josie Snyder sold cookies with all the proceeds going to the Student Council!

BROCTOBERFEST!

@ THE CASTLE COFFEE CAFÉ!

This Friday, October 22nd from 7:30-9:45!

John Akers will be providing the music at the bottom of each hour!

Josie Snyder will be selling her famous chocolate chip cookies, with proceeds going to the Student Council! \$2. per coooooookie!



Coffee and other drinks for only \$1.00 a cup!

It's a BOO-tiful thing!



Castle Coffee Café



And Mr. Akers
sang with us.

Click on the bottom left of picture



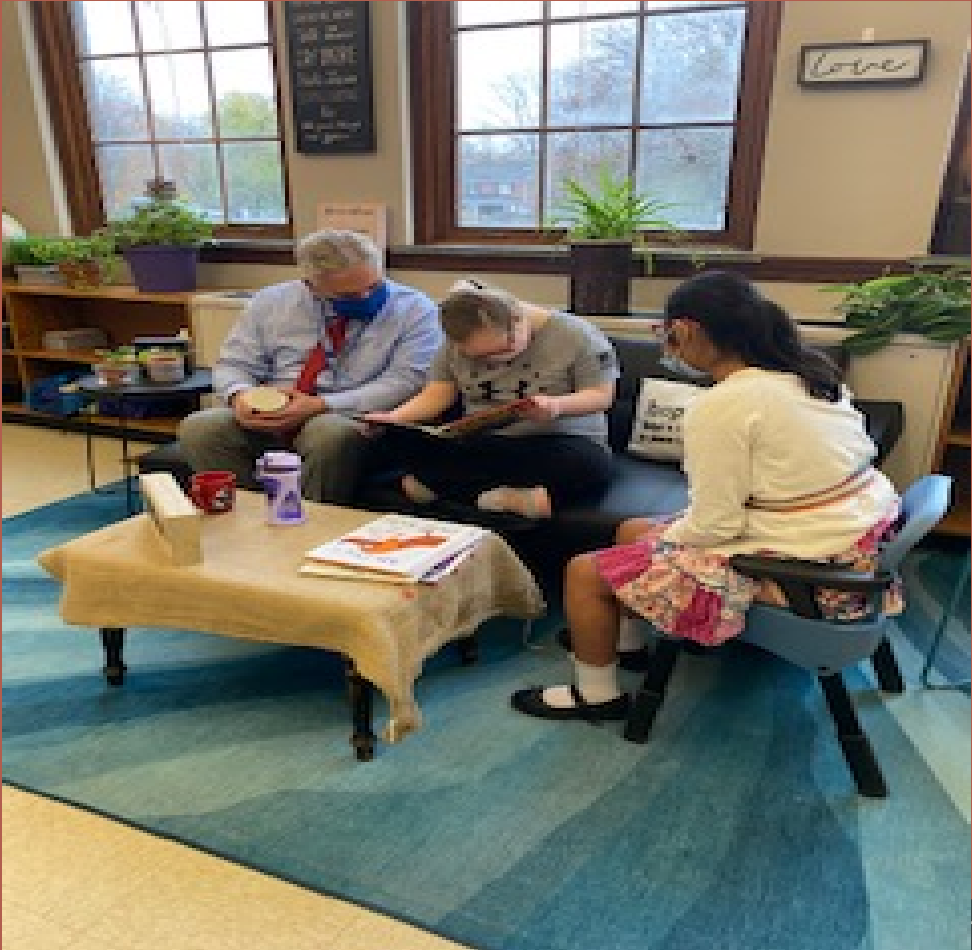
We've waited on some pretty remarkable people!

- This includes a skeleton, some insects and even Belle and Elsa



And we've waited on others. They might not be Elsa and Belle! But they are still so important. Who could they be?

The Board of Education and Mr. Bruno!



Thank you to Mr. Bruno,
Mrs. Carragher, Mrs.
Reddick, Mr. Roberts, the
Board of Education and
everyone who has
helped! We are
so grateful!



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



Adoption Date: 10/24/1968, Revised: 7/19/1994; 6/20/00; 1/5/10; 3/7/17
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3290 OPERATION OF VEHICLES ON DISTRICT PROPERTY

In order to insure safety for users of the facilities and area residents the Board of Education authorizes the Monroe County Sheriff's Department, the New York State Police, and the Brockport Village Police to enforce said statutes and the following regulations:

- a) Any person operating a motor vehicle on Brockport Central School District property shall comply with all traffic rules and regulations established by the State of New York.
- b) No person shall operate a motor vehicle or motorcycle upon any District driveway or road at a rate of speed in excess of 15 miles per hour. This does not apply to ambulances, fire or police vehicles when on emergency trips.
- c) No person shall operate, stand or park a motor vehicle or motorcycle on any District property including driveways and roads unless such person is present for school business, school activities or approved recreational activities. Parking shall be in areas designated for this purpose.
- d) Snowmobiles, mini-bikes, all-terrain vehicles (ATVs) and other such vehicles are prohibited from being used on any school property. "School property" includes all walks, drives, fields, the Transportation Center and the Robert Ellis nature preserve.

All staff and student vehicles are to be registered with the Human Resources Office, park in authorized areas only, obey New York State and Local Traffic Laws, and display a valid parking permit.

Noncompliance with this policy and/or violation of applicable laws may result in the revocation of driving privileges on District property.

Policy References:

Vehicle and Traffic Law Section 1670

Adoption Date: 10/22/1974, Revised: 12/4/2012; 6/20/00; 1/20/04; 3/20/07; 6/19/07; 9/18/07; 2/28/17

3000 - COMMUNITY RELATIONS

DISTRICT RECORDS

3310 PUBLIC ACCESS TO RECORDS

Access to records of the Brockport Central School District shall be consistent with the rules and regulations established by the State Committee on Open Government and shall comply with all the requirements of the New York State Freedom of Information Law (FOIL).

Records Access Officer

A Records Access Officer shall be designated by the Superintendent of Schools, subject to the approval of the Board of Education, who shall have the duty of coordinating the District's response to public request for access to records.

Regulations pertaining to accessing District records shall be promulgated and maintained by the Superintendent, and shall be consistent with the law and its corresponding regulations and requirements.

Fulfilling FOIL Requests

The District will provide copies of records in the format and on the medium requested by the person filing the FOIL request if the District can reasonably do so regardless of burden, volume, or cost of the request. The District may charge a fee for copies as permitted by law and regulation.

The District may require a person requesting lists of names and addresses to provide a written certification that they will not use the lists of names and addresses for solicitation or fundraising purposes and will not sell, give, or otherwise make available the lists of names and addresses to any other person for the purpose of allowing that person to use the lists of names and addresses for solicitation or fundraising purposes.

Requests for Records via E-mail

If the District has the capability to retrieve or extract electronic records with reasonable effort, it will provide such records electronically upon request. The District will accept requests for records submitted by email (sent to the address provided on the District website) and respond to those requests by email using the forms supplied by the District.

When the District maintains requested records electronically, the response shall inform the requester that the records are accessible via the Internet and either on paper or other information storage medium.

Notification

The District will post, in a conspicuous location, wherever records are kept and/or publish in a local newspaper of general circulation a notice which contains: the locations where records will

be made available for inspection and copying; the name, title, business address, and business telephone number of the Records Access Officer; and the right to appeal a denial of access to records with the name and business address of the person or body to whom the appeal should be directed.

Policy References:

Education Law § 2116
Public Officers Law Article 6
21 NYCRR Part 1401

Policy Cross References:

1510 – Regular Board Meetings

Adoption Date: 7/19/1994, Revised: 7/24/2012; 1/20/04; 11/7/06; 6/15/10;10/01/2013; 3/7/17
3000 - COMMUNITY RELATIONS

PUBLIC ORDER ON SCHOOL PROPERTY
3410 CODE OF CONDUCT ON SCHOOL PROPERTY

The Brockport Central School District has developed a written Code of Conduct for the maintenance of order on District property, which shall govern the conduct of students, teachers and other school personnel, as well as visitors and vendors.

For purposes of this policy, and the implemented Code of Conduct, school property means in or within any building, structure, athletic playing field, playground, parking lot or land owned by the District, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity regardless of where such event or activity takes place, including those that take place in another state or country

The District Code of Conduct has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The Code of Conduct shall include, at a minimum, the following:

a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;

b) Provisions prohibiting discrimination, bullying and/or harassment against any student, by employees or students on school property or at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, that creates a hostile environment by conduct, with or without physical contact, threats, intimidation or abuse, (verbal or non-verbal), of such a severe nature that:

1. c) Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional, and/or physical well-being; or

2. Reasonably causes or would reasonably be expected to cause a student to fear for their physical safety.

3. Reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or

4. Occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation, or abuse might reach school property.

When the term "bullying" is used, even if not explicitly stated, such term includes cyber bullying, meaning such harassment or bullying that occurs through any form of electronic communication.

Such conduct shall include, but is not limited to, threats, intimidation, or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender as defined in Education Law Section 11(6), sex or other protected classification; provided that nothing in this subdivision shall be construed to prohibit a denial of admission into, or exclusion from, a course of instruction based on a person's gender that would be permissible under Education Law Sections 3201-a or 2854(2) (a) and Title IX of the Education Amendments of 1972 (20 USC Section 1681, et seq.), or to prohibit, as discrimination based on disability, actions that would be permissible under 504 of the Rehabilitation Act of 1973;

1. Standards and procedures to assure security and safety of students and school personnel;
2. Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
3. Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the Principal (or their designated District administrator) makes a final determination pursuant to Education Law Section 3214(3-a)(c) or the period of removal expires, whichever is less;
4. Disciplinary measures to be taken for incidents on school property or at school functions involving the use of tobacco, the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;
5. Provisions for responding to acts of discrimination, bullying and/or harassment against students by employees or students on school property at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, pursuant to clause (b) of this subparagraph;
6. Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;

7. Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;
8. Provisions ensuring the Code and its enforcement are in compliance with state and federal laws relating to students with disabilities;
9. Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;
10. Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
11. Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition as defined in Articles 3 and 7 of the Family Court Act will be filed;
12. Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
13. A minimum suspension period for any student who is repeatedly and substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly and substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the Code on four or more occasions during a semester, or three or more occasions during a trimester, as applicable;
14. A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;
15. A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior and a safe and supportive school climate, which shall be written in plain-language, publicized and explained in an age-appropriate manner to all students on an annual basis;
16. Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline, including but not limited to, guidelines on promoting a safe and supportive school climate while discouraging, among other things, discrimination, bullying and/or harassment against students by students and/or school employees; and including safe and supportive school climate concepts in the curriculum and classroom management;

17. a provision prohibiting retaliation against any individual who, in good faith, reports or assists in the investigation of bullying, and/or discrimination; and
18. The name(s), contact information and school building for each of the Dignity Act Coordinators.

The District's Code of Conduct shall be adopted by the Board of Education only after at least one public hearing that provided for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

The Code of Conduct shall be reviewed on an annual basis and updated as necessary in accordance with law. The District may establish a committee pursuant to Education Law Section 2801(5)(a) to facilitate review of its Code of Conduct and the District's response to Code of Conduct violations. The Board shall reapprove any updated Code of Conduct or adopt revisions only after at least one public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. The District shall file a copy of its Code of Conduct and any amendments with the Commissioner, in a manner prescribed by the Commissioner, no later than thirty days after their respective adoptions.

The Board of Education shall ensure community awareness of its Code of Conduct by:

- a) Posting the complete Code of Conduct on the District website, if any, including any annual updates and other amendments to the Code;
- b) Providing copies of a summary of the Code of Conduct to all students in an age-appropriate version, written in plain language.
- c) Providing a plain language summary of the Code of Conduct to all parents or persons in parental relation to students before the beginning of each school year and making the summary available thereafter upon request;
- d) Providing each teacher with a copy of the complete Code of Conduct and a copy of any amendments to the Code as soon as practicable following initial adoption or amendment of the Code; and
- e) Making complete copies available for review by students, parents or persons in parental relation to students, other school staff and other community members.

Privacy Rights

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Policy References:

Education Law Sections 11(8) 801-a, 2801 and 3214

Family Court Act Articles 3 and 7

Vehicle and Traffic Law Section 142

8 New York Code of Rules and Regulations (NYCRR)

Section 100.2

Policy Cross References:

» [7310 - SCHOOL CONDUCT AND DISCIPLINE](#)

Adoption Date: 6/20/2000, Revised: 5/6/2014; 3/7/17
3000 - COMMUNITY RELATIONS

PUBLIC ORDER ON SCHOOL PROPERTY
3411 POSSESSION OF A WEAPON UPON SCHOOL GROUNDS

It is prohibited for any person to knowingly possess any air-gun, spring-gun or other instrument or weapon in which the propelling force is a spring, air, piston or CO2 cartridge, and any object that could be considered a reasonable facsimile of a weapon, upon school grounds or in any District building without the express written authorization of the Superintendent of Schools or their designee.

The term "weapon" means a device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or bodily injury.

Additionally, the possession of any weapon, as defined in the New York State Penal Code, on school property or in school buildings is prohibited, except by law enforcement personnel or upon written authorization of the Superintendent or their designee.

Policy References:

Penal Law Sections 265.01-205.06

Policy Cross References:

» [7360 - WEAPONS IN SCHOOL AND THE GUN-FREE SCHOOLS ACT](#)

Adoption Date: 6/5/2001, Revised: 12/4/2012; 3/7/17
3000 - COMMUNITY RELATIONS

PUBLIC ORDER ON SCHOOL PROPERTY 3420 ID BADGES

The Brockport Central School District is committed to providing a safe and secure environment for our students and employees. The District will issue Identification (ID) badges to all full-time and part-time employees. The ID badge serves the dual purpose of allowing access to secured areas as well as readily identifying District employees and other authorized personnel. In addition, ID badges will provide measured protection against unauthorized personnel and intruders from entering District buildings.

Employees and Temporary Staff

ID badges will be issued by the Office of Human Resources to all employees. ID badges will include the employee's name and photo, together with building and/or District information. ID badges shall be worn during the school day and when advising or chaperoning school-sponsored activities.

Long-term substitute teachers and student teachers, who are assigned to District buildings for an extended period of time, may be issued a regular ID badge by the Office of Human Resources. Short-term substitute teachers, other temporary employees and contract staff will be required to sign in each time they enter a District building. A non-picture ID badge (visitor or other temporary badge) will be issued to staff members in this category and it will be their responsibility to return the badge upon leaving the building each day.

The ID badge is the property of the District and may only be used by the individual to whom it was issued. Employees may not loan their ID badge to anyone for any reason. Upon separation from employment, employees are required to return the ID badge.

Visitors

Visitors, including approved volunteers and vendors, will wear a "Visitor" identification badge after signing in and gaining permission to be on the premises during school hours. The badge must be worn in a highly visible manner while in District buildings and shall be surrendered when exiting the building.

Refer also to Policy #3210 -- Visitors to the Schools

Adoption Date: 7/19/1994, Revised: 6/20/2000; 2/28/17
3000 - COMMUNITY RELATIONS

EMERGENCY SITUATIONS

3510 EMERGENCY CLOSINGS

In the event it is necessary to close school for the day due to inclement weather or other emergency reasons, announcement thereof shall be made over local media stations designated by the Board of Education.

When school is closed, all related activities, including athletic events and student activities, will ordinarily be suspended for that day and evening.

The attendance of personnel shall be governed by their respective contracts.

Adoption Date: 7/19/1994, Revised: 6/20/2000; 12/19/17

**NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS
3600 LEGAL QUALIFICATIONS OF VOTERS AT SCHOOL DISTRICT**

A person shall be entitled to vote at any school meeting for election of members of the Board of Education, and upon all matters which may be brought before such meeting, who is:

- a) A citizen of the United States;
- b) Eighteen years of age or older;
- c) A resident within the District for a period of thirty days next preceding the meeting at which he/she offers to vote.

Any person who is not qualified under the provisions of Sections 5-100 and 5-106 of the Election Law shall not have the right to vote in an election.

Policy References:

Education Law Section 2012

Election Law Article 5

Adoption Date: 7/19/1994, Revised: 1/16/1996; 6/20/00, 9/3/13, 9/2/2014; 1/5/16; 6/7/16
7000 - STUDENTS

STUDENT ACTIVITIES

7411 ACADEMIC ELIGIBILITY FOR EXTRACLASSROOM ACTIVITIES

Extracurricular Eligibility Policy

The Board of Education encourages students to fulfill their academic responsibilities while attending or participating in extraclassroom activities. The Board believes that participation in extracurricular activities contributes to the development of health, physical skills, emotional maturity, responsibility, and social competence in our students.

Participation in extracurricular activities is a privilege that carries with it responsibilities to the school, club or team, the student body, and the community. As a requirement for participating in extracurricular activities, students are expected to satisfy all academic requirements provided in regulation by the Superintendent of Schools, and follow the Code of Conduct and NYSPHSAA Code of Ethics (as applicable).

The Brockport Central School District shall post all regulations pertaining to extracurricular eligibility on the District website. All coaches and extracurricular advisors are to be knowledgeable of the requirements for extracurricular eligibility, and to certify to the Superintendent that they have reviewed those requirements with students at the first team or club meeting each academic year.

See Regulation 7411R

Policy Cross References:

» 7410 - EXTRACLASSROOM ACTIVITIES

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: December 15, 2021

For December 21, 2021 Board of Education Meeting

- 3.3.1 On December 1, and 2, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On November 22, 29, December 3, 6, 10 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On November 23, 29, and December 7, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On November 18, 22, December 2 and 6, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On December 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 29, December 8, 9, and 13, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On November 19, December 3, and 8, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On December 3, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	BOE Date	Comm.	Rec. School	ID#	Grade	CMA Reason	CR Decision/Status	CR Disability
12/01/2021	12/21/2021	CSE	Hill Elementary	560061	05	Amendment - Agreement No Meeting	Classified	Other Health Impairment
12/02/2021	12/21/2021	CSE	BOCES II Program MS/HS	210703	08	Reevaluation Review	Classified	Other Health Impairment
11/22/2021	12/21/2021	SubCSE	Ginther Elementary	559296	Kdg.	Requested Review	Declassified	Speech or Language Impairment
11/29/2021	12/21/2021	SubCSE	Ginther Elementary	560086	Kdg.	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
12/03/2021	12/21/2021	SubCSE	Student is Parentally Placed in a Nonpublic School	560513	05	Requested Review	Classified PP Non-Resident	Other Health Impairment
12/06/2021	12/21/2021	SubCSE	Ginther Elementary	212385	Kdg.	Requested Review	Classified	Speech or Language Impairment
12/06/2021	12/21/2021	SubCSE	Ginther Elementary	212385	Kdg.	Requested Review	Classified	Speech or Language Impairment
12/06/2021	12/21/2021	SubCSE	Student is Parentally Placed in a Nonpublic School	997757	08	Amendment - Agreement No Meeting	Classified PP Within District Dual Enrollment	Orthopedic Impairment
12/10/2021	12/21/2021	SubCSE	Ginther Elementary	211816	01	Reevaluation Review	Classified	Learning Disability
12/10/2021	12/21/2021	SubCSE	Mary Cariola Children's Center	994987	12	Reevaluation Review	Classified	Autism
12/13/2021	12/21/2021	SubCSE	Student is Parentally Placed in a Nonpublic School	212713	03	Reevaluation Review	Declassified	Speech or Language Impairment
11/23/2021	12/21/2021	CPSE	Preschool Itinerant Services Only	560288	Preschool	Reevaluation Review	Classified Preschool	Preschool Student with a Disability
11/29/2021	12/21/2021	CPSE	Preschool Itinerant Services Only	560204	Preschool	Amendment - Agreement No Meeting	Classified Preschool	Preschool Student with a Disability
12/07/2021	12/21/2021	CPSE	Preschool Itinerant Services Only	212311	Preschool	Initial Eligibility Determination Meeting	Classified Preschool	Preschool Student with a Disability
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	212354	Kdg.	Requested Review	Declassified	Speech or Language Impairment
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	559595	01	Reevaluation Review	Classified	Speech or Language Impairment
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	211709	01	Reevaluation Review	Classified	Speech or Language Impairment
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	212210	Kdg.	Requested Review	Declassified	Speech or Language Impairment
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	559361	Kdg.	Requested Review	Declassified	Speech or Language Impairment
11/22/2021	12/21/2021	SubCSE	Ginther Elementary	559296	Kdg.	Requested Review	Declassified	Speech or Language Impairment
11/22/2021	12/21/2021	SubCSE	Ginther Elementary	559252	01	Reevaluation Review	Classified	Speech or Language Impairment
11/22/2021	12/21/2021	SubCSE	Ginther Elementary	559534	KDG-Waiting	Requested Review	Declassified	Speech or Language Impairment
12/02/2021	12/21/2021	SubCSE	Ginther Elementary	212185	01	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment

CMA Date	BOE Date	Comm.	Rec. School	ID#	Grade	CMA Reason	CR Decision/Status	CR Disability
12/06/2021	12/21/2021	SubCSE	Ginther Elementary	212385	Kdg.	Requested Review	Classified	Speech or Language Impairment
12/03/2021	12/21/2021	SubCSE	Barclay Elementary	560353	03	Amendment - Agreement No Meeting	Classified	Other Health Impairment
11/29/2021	12/21/2021	SubCSE	Hill Elementary	998511	05	Reevaluation Review	Classified	Other Health Impairment
12/08/2021	12/21/2021	SubCSE	Hill Elementary	559339	04	Reevaluation Review	Declassified Support Services	Speech or Language Impairment
12/09/2021	12/21/2021	SubCSE	Hill Elementary	211672	04	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
12/13/2021	12/21/2021	SubCSE	Hill Elementary	999416	04	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
11/19/2021	12/21/2021	SubCSE	Oliver Middle School	998777	08	Reevaluation Review	Classified	Learning Disability
11/19/2021	12/21/2021	SubCSE	Oliver Middle School	560489	07	Requested Review	Classified	Learning Disability
12/03/2021	12/21/2021	SubCSE	Oliver Middle School	559479	08	Amendment - Agreement No Meeting	Classified	Learning Disability
12/08/2021	12/21/2021	SubCSE	Oliver Middle School	997781	07	Amendment - Agreement No Meeting	Classified	Autism
12/03/2021	12/21/2021	SubCSE	Brockport High School	212278	11	Requested Review	Classified	Emotional Disturbance

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11/18/2021	12/21/2021	SubCSE	Ginther Elementary	211709	01	Reevaluation Review	Classified	Speech or Language Impairment
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	212210	Kdg.	Requested Review	Declassified	Speech or Language Impairment
11/18/2021	12/21/2021	SubCSE	Ginther Elementary	559361	Kdg.	Requested Review	Declassified	Speech or Language Impairment
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11/22/2021	12/21/2021	SubCSE	Ginther Elementary	559252	01	Reevaluation Review	Classified	Speech or Language Impairment
11/22/2021	12/21/2021	SubCSE	Ginther Elementary	559534	KDG-Waiting	Requested Review	Declassified	Speech or Language Impairment
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11/19/2021	12/21/2021	SubCSE	Oliver Middle School	560489	07	Requested Review	Classified	Learning Disability
12/03/2021	12/21/2021	SubCSE	Oliver Middle School	559479	08	Amendment - Agreement No Meeting	Classified	Learning Disability
12/08/2021	12/21/2021	SubCSE	Oliver Middle School	997781	07	Amendment - Agreement No Meeting	Classified	Autism
12/03/2021	12/21/2021	SubCSE	Brockport High School	212278	11	Requested Review	Classified	Emotional Disturbance

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

December 21, 2021

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of December 21, 2021

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~November 19, 2021~~ **February 9, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100 (prorated ~~\$10,388~~ **\$20,811**).

4.2 Resignations

- 4.2.1 Sydney Telek, Technology Teacher at the high school, to resign effective January 7, 2022.
- 4.2.2 Matthew Komendat, Elementary Teacher at the middle school, to resign effective January 14, 2022.
- 4.2.3 Dylan Gawinski Stern, part-time District Physical Therapist, to resign effective December 31, 2021.
- 4.2.4 Alexis Thorne, Social Worker at the high school, to resign effective January 14, 2022.
- 4.2.5 John Akers, MTSS2 Committee Member, to resign effective December 8, 2021.

4.3 Substitutes

4.3.1

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

4.5.1 Anne Urckfitz, requesting an unpaid leave of absence effective December 9, 2021 through June 24, 2022.

4.6 Other

- 4.6.1 Matthew Newsome, Special Education Sub Chair, \$2377 (prorated \$ 1770 Nov – June).
- 4.6.2 Jenna Murgillo, Mentor Teacher, \$1000.
- 4.6.3 Mary Bruno, Mentor Teacher, \$1000.
- 4.6.4 Casey Coon, First Lego League Advisor OMS, Level K – Step 2, \$723.
- 4.6.5 Tara Jackson, Mentor Teacher, \$1000.
- 4.6.6 Rebecca Restaino, Mentor Teacher, \$1000.
- 4.6.7 Alyssa Stevens, Mentor Teacher, \$1000, (prorated \$600 Jan- June)
- 4.6.8 Marcia Bartalo, Mentor Teacher, \$ 1000, (prorated \$800 Nov – June)
- 4.6.9 Heather Sealfon, Mentor Teacher, \$1000, (prorated \$600 Jan – June)

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
DECEMBER 21, 2021

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of December 21, 2021

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 **UPDATE** -- Darcy Kane, to be appointed as a probationary Food Service Helper at Oliver Middle School effective ~~December 13, 2021~~ **December 15, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~December 13, 2021~~ **December 15, 2021** and ends on ~~December 12, 2022~~ **December 14, 2022**.
- 4.7.2 **UPDATE** -- Sally Swanger, to be appointed as a probationary Food Service Helper at the High School effective ~~December 13, 2021~~ **December 20, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~December 13, 2021~~ **December 20, 2021** and ends on ~~December 12, 2022~~ **December 19, 2022**.
- 4.7.3 Thomas Stroup, to be appointed as a probationary Bus Driver in the Transportation Department effective January 3, 2022. Rate is set at \$20.00 per hour. Probationary period begins on January 3, 2022 and ends on January 2, 2023.

4.8 Resignations

- 4.8.1 Jennifer Manard, Teacher Aide, High School, terminated effective December 15, 2021.
- 4.8.2 Shelby Fairchock, Teacher Aide, Hill School, resigning effective December 23, 2021.

4.9 Substitutes

- 4.9.1 Suzan DiRoma, Bus Attendant

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Kimberly Davis, SUNY Counseling Practicum Supervisor, (Inclusive Education Dept.)
- 4.11.2 Helena Ingram, Field Experience, (John Zelent)
- 4.11.3 A-Nija Owens, Practicum. (Inclusive Ed Dept)
- 4.11.4 Carter Mink, Student Teaching, (Elaine Farrand)
- 4.11.5 Julia Reidy, Practicum, (Inclusive Ed Dept)
- 4.11.6 Ariana Nadir, Practicum, (Inclusive Ed Dept)
- 4.11.7 Tuesday Obourn, Practicum, (Inclusive Ed Dept)
- 4.11.8 Hijiri Sano, Field Experience, (Jason Wentworth)
- 4.11.9 Veronica Rolon Rush, Practicum, (Inclusive Ed Dept)
- 4.11.10 Wesley Meadows, Student Teaching, (Kerry Gant)
- 4.11.11 Julia Cimino, Field Experience, (Kristy Sherman)

4.12 Leaves of Absence

4.12.1 Jill Wright, Cleaner, effective October 21, 2021 through November 29, 2021.

4.13 Other

None

5.0 FINANCIAL



Sean C. Bruno
Superintendent

Jill Reichhart
District Treasurer and Director of Finance

SUBJECT: 2021 Capital Improvement Project

BOND RESOLUTION DATED DECEMBER 21, 2021 OF THE BOARD OF EDUCATION OF THE BROCKPORT CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Brockport Central School District, New York, at a special meeting of such voters duly held on December 14, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 19, 2021, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Brockport Central School District shall undertake certain capital improvements to the School District’s existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 14, 2021.

Section 2. The Brockport Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$9,035,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class

“A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$11,335,000; and (b) the Brockport Central School District’s plan to finance the cost of said purpose is (i) to provide \$2,300,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$9,035,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Brockport Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$9,035,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Brockport Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Brockport Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or

unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

	<u>AYE</u>	<u>NAY</u>
President Carbone	_____	_____
Vice President Harradine	_____	_____
Trustee Howlett	_____	_____
Trustee Legault	_____	_____
Trustee Lewis	_____	_____
Trustee Robertson	_____	_____
Trustee Turbeville	_____	_____

Recommendation: Motion by Seconded by.....

RESOLVED, that the Board of Education accept the 2021 Capital Improvement Project Resolution.

Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Treasurer’s Report — October 2021

Submitted to the Board of Education for their review and approval is the Treasurer’s Report for the month of October 2021, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by Seconded by

RESOLVED, that the Board of Education approve the Treasurer’s Report for the month of October 2021, as submitted and prepared by District Treasurer, Jill Reichhart.

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2021**

	Current Month	Year-to-Date	Description
Beginning General Fund Cash Balance	\$54,257,507.13	\$42,850,705.01	
REVENUES:			
(1001-1090) Property Taxes	\$0.00	\$29,980,857.97	Property taxes
(1120) Sales Tax	\$0.00	\$0.00	Monroe County sales tax
(1310-2395) Tuition and Charges For Services	\$5,465.10	\$5,465.10	Continuing Ed, athletic & transportation revenue.
(2401-2690) Use of Money and Property	\$936.04	\$17,396.76	Interest earnings, facilities rental & sale of equipment.
(2701-2703) Refund of Prior Year Expense	\$0.00	\$56,948.15	Refund of prior year BOCES
(2705-2801) Other Receipts	\$3,513.84	\$10,459.55	Gifts & donations, miscellaneous revenue.
(3040-3289) New York State Aid	\$168,315.15	\$5,053,292.97	New York State aid.
(4101-4601) Federal Aid	\$3,643.52	\$22,200.16	Federal share of medicaid reimbursement.
(5000-5999) Transfers From Other Funds	\$0.00	\$0.00	Transfer from other funds to pay debt service.
Total Revenues	\$181,873.65	\$35,146,620.66	Total from Revenue Report
EXPENDITURES:			
(1000-1999) Salaries	(\$4,168,755.44)	(\$7,197,590.19)	Salary Expenses
(8000) Employee Benefits	(\$3,124,820.76)	(\$7,441,376.28)	Benefit expenses
(6000-7000) Debt Service	\$0.00	\$0.00	Debt service principal and interest
(4041-4047) Utilities	(\$54,610.80)	(\$105,132.61)	Utility expenses
(4900) BOCES	(\$3,844,734.68)	(\$3,844,734.68)	BOCES contractual expenses
(2000-4899) Other Expenditures	(\$443,468.62)	(\$1,578,689.71)	All other expenditures
(9000) Transfers to Other Funds	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	(\$11,636,390.30)	(\$20,167,523.47)	Total from Expenditure Report
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0250) Taxes Receivable	\$12,903,227.32	(\$1,744,642.91)	Receipt of property taxes surrendered to the county
(0380) Accounts Receivable	\$124,221.29	(\$27,392.35)	Revenues due from non-governmental agencies.
(0391) Due From Other Funds	(\$99,496.90)	(\$222,534.32)	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	\$1,862,625.74	\$5,158,560.54	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$1,295,733.66	Payments of future year expenses
(0600-0602) Accounts Payable	\$150.00	(\$4,095,857.80)	Payment of bills after expense was incurred
(0621) Revenue Anticipation Note	\$0.00	\$0.00	Revenue Anticipation Note Payable
(0630) Due to Other Funds	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(0632-0637) Due to TRS/ERS	\$22,362.18	\$48,818.59	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	\$0.00	\$0.00	Funds received for future year revenues
(0718-0738) Benefit Liabilities	\$34,933.43	(\$591,474.07)	Health, Dental premiums, FSA/HRA
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
Total Balance Sheet Transactions	\$14,848,023.06	(\$178,788.66)	
Ending General Fund Cash Balance	\$57,651,013.54	\$57,651,013.54	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2021**

	Current Month	Year-to-Date	Description
Beginning School Lunch Fund Cash Balance	\$165,627.31	\$0.00	
REVENUES:			
(1440) Federal & State Reimbursable Sale	\$0.00	\$0.00	Cash portion of student free and reduced priced meals.
(1445) Other Sales	\$14,898.37	\$37,289.09	Adult meals, catering and regular priced meals.
(3190-4289) State and Federal Reimbursement	\$167,455.00	\$167,455.00	Federal & state reimbursement for free & reduced meals.
(2665-2770) Other Receipts	\$24.69	\$85.86	Sale of equipment
(5031) Transfer from General	\$0.00	\$0.00	Transfer from General Fund
Total Revenues	\$182,378.06	\$204,829.95	
EXPENDITURES:			
(1000-1999) Salaries	(\$86,916.13)	(\$116,789.81)	School Lunch salaries.
(8000) Employee Benefits	(\$9,027.81)	(\$20,704.63)	School Lunch benefits.
(2000) Equipment	(\$1,350.00)	(\$1,350.00)	Equipment purchases.
(4000) Contractual	(\$3,578.00)	(\$4,157.00)	Contractual expenses.
(4100) Food Purchases	(\$67,562.72)	(\$92,477.54)	School Lunch food purchases.
(4500) Other Disbursements	(\$9,867.38)	(\$11,923.02)	Cafeteria supplies and materials
(4900) BOCES Services	\$0.00	\$0.00	BOCES contractual expenses
Total Expenditures	(\$178,302.04)	(\$247,402.00)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	(\$313.80)	(\$183.80)	NSF checks
(391) Due from other funds	\$0.00	\$0.00	
(0410-0440) Receivables from Governments	(\$164,479.00)	\$77,469.00	Revenues due from local, state & federal governments
(0445-0447) Inventories	\$0.00	\$0.00	Year-end adjustment: inventory decrease/(increase)
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$30,022.73)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(0631) Due to Gov't Sales Tax	\$111.56	\$216.90	Sales tax collected/(remitted)
(0637) Due to ERS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	(\$2,001.22)	(\$1,886.45)	Funds received for future year revenues
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
(915) Assigned Fund Balance	\$0.00	\$0.00	Assigned Fund Balance
Total Balance Sheet Transactions	(\$166,682.46)	\$45,592.92	
Ending School Lunch Fund Cash Balance	\$3,020.87	\$3,020.87	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2021**

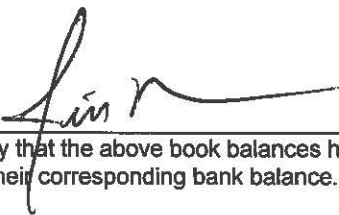
	Current Month	Year-to-Date	Description
Beginning Federal Fund Cash Balance	(\$341,298.46)	\$4,834.00	
REVENUES:			
(1315) Tuition and Charges For Services	\$0.00	\$32,057.72	Continuing Education
(2770) Local Aid	\$3,592.00	\$3,592.00	Local Grants
(3289) Other State Aid	\$0.00	\$0.00	NYS Grants and Summer Special Ed
(4126-4289) Other Federal Aid	\$187,462.00	\$187,462.00	Federal Grants
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	\$191,054.00	\$223,111.72	
EXPENDITURES:			
(1000-1999) Salaries	(\$222,068.56)	(\$458,441.36)	Salary expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	(\$41,783.84)	(\$115,385.63)	Contractual expenditures
(4500-4800) Other Expenditures	(\$82,987.82)	(\$280,859.77)	Materials, Supplies, Travel, Tuition
(4900) BOCES	(\$44,240.00)	(\$44,240.00)	BOCES contractual expenses
(8000) Benefits	\$0.00	\$0.00	Benefit expenses
(9000) Interfund Transfers	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	(\$391,080.22)	(\$898,926.76)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$0.00	\$9,577.28	
(391) Due From Other Funds	\$0.00	\$0.00	Money due to other funds
(0410-0440) Receivables from Governments	\$1,846.00	\$286,758.06	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$287,870.40)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$99,496.90	\$222,534.32	Money borrowed from/(repaid to) other funds
(0632) Due to TRS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(689) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
Total Balance Sheet Transactions	\$101,342.90	\$230,999.26	
Ending Federal Fund Cash Balance	(\$439,981.78)	(\$439,981.78)	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2021**

	Current Month	Year-to-Date	Description
Beginning Trust & Agency Fund Cash Balance	\$1,264,667.79	\$111,764.13	
REVENUES:			
(2401) Interest and Earnings	\$0.00	\$0.00	Interest earnings
(2705) Gifts and Donations	\$0.00	\$4,795.00	Gifts and Donations for Scholarships
(2770) Device Protection Plan/AP EXAMS	\$0.00	\$0.00	
Total Revenues	<u>\$0.00</u>	<u>\$4,795.00</u>	
EXPENDITURES:			
(1000-1999) Salaries	\$0.00	\$0.00	Salary expenses
(8000) Benefits	\$0.00	\$0.00	Benefit expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	\$0.00	(\$6,000.00)	Contractual expenditures
(4500-4700) Other Expenditures	\$0.00	\$0.00	Materials and Supplies
Total Expenditures	<u>\$0.00</u>	<u>(\$6,000.00)</u>	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$0.00	\$0.00	NSF checks, revenues due
(085) Deferred Comp-Flexible Spending	\$104,018.57	\$485,072.89	Employee contributions not remitted to Excellus
(020) Health/Dental	\$108,143.82	\$880,217.53	Health/Dental Payroll deductions not remitted
(017) Deferred Comp	\$0.00	\$0.00	Undistributed Payroll
(021-026) SWT/FWT/FICA/Medicare	\$0.00	\$0.00	Taxes due
(027) Teachers' Retirement Loan	\$0.00	\$0.00	Loan Repayments to the retirement system
(010) Cons Payroll	\$0.00	\$0.00	Bid Deposits
(085-04) Cell Phones	\$220.00	\$860.00	Cell Phone Payroll deductions
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	\$0.00	Payment of bills after expense was incurred
(391) Due from Demand Checks	\$0.00	\$0.00	Void to be issued in next payroll
(29) Employee Annuity	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(018-00) Due to TRS/ERS	\$69.76	\$410.39	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
Total Balance Sheet Transactions	<u>\$212,452.15</u>	<u>\$1,366,560.81</u>	
Ending Trust & Agency Fund Cash Balance	<u><u>\$1,477,119.94</u></u>	<u><u>\$1,477,119.94</u></u>	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2021**

	Current Month	Year-to-Date	Description
Beginning Capital Fund Cash Balance	\$1,398,716.03	\$2,273,800.97	Investment/Checking acc't balances
REVENUES:			
(3297) State Sources	\$0.00	\$0.00	New York State aid.
(2710) Premium on Obligations	\$0.00	\$0.00	Premiums on borrowings
(2770) Other Misc	\$0.00	\$0.00	
(5710) Proceeds from Serial Bond	\$0.00	\$0.00	Money borrowed
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	\$0.00	\$0.00	
EXPENDITURES:			
(2000-2200) Equipment	(\$235,192.56)	(\$1,109,545.79)	Equipment, Bus purchases
(2400-2460) Bond Expenses	(\$9,740.90)	(\$445,895.72)	Contractual, Legal Fees, Architects, Survey/Engineering
(2010) Clerk of the Works	\$0.00	\$0.00	Interest expense
(2930-2980) Other Expenditures	(\$37,572.50)	(\$37,572.50)	General Construction, HVAC, Plumbing, Electrical, Site Work
(9901) Transfer to Other Funds	\$0.00	\$0.00	Transfer to other funds
Total Expenditures	(\$282,505.96)	(\$1,593,014.01)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0391) Due from Other Funds	\$0.00	\$0.00	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	\$0.00	\$0.00	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0605) Accounts Payable	\$0.00	\$435,367.32	Payment of bills after expense was incurred
(0626) B.A.N. Payable	\$0.00	\$0.00	Money borrowed
(0630) Due to Other Funds	\$11.47	\$67.26	Money repaid from/(lent to) other funds
(0691) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
(0909) Fund Balance	\$0.00	\$0.00	Prior year's retainage written off
Total Balance Sheet Transactions	\$11.47	\$435,434.58	
Ending Capital Fund Cash Balance	\$1,116,221.54	\$1,116,221.54	


 This is to certify that the above book balances have been reconciled to their corresponding bank balance.

Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Financial Report — October 2021

Submitted to the Board of Education for their review and approval is the Financial Report for the month of October 2021, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the Financial Report for the month of October 2021, as submitted and prepared by District Treasurer, Jill Reichhart.



BROCKPORT

Central School District

Business Offices • 40 Allen Street, Brockport, New York 14420 – 2296 • Phone (585) 637-1820 • Fax: (585) 637-1829

MEMORANDUM

DATE: 12/13/2021
TO: Board of Education
FROM: Jill Reichhart, Director of Finance
RE: 2021-2022 Expenditure Variance Analyses

An analysis of known expenditure variances as shown on the October 31, 2021 Board Finance Report is given below.

- **Auditing (1320) – Over budget, encumbrance issue will clear in November payrolls.**

I recommend the following budget transfers:

None

There are no additional variances as of the date of this report. Please feel free to contact me if you have any questions concerning this information.

Brockport Central School District

Budget Status Report As Of: 10/31/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education		30,660.00	0.00	30,660.00	5,288.50	13,374.00	11,997.50
1240 Chief School Administrator		283,000.00	0.00	283,000.00	100,466.10	170,837.56	11,696.34
1310 Business Administration		407,488.80	25,100.00	432,588.80	139,392.59	287,501.78	5,694.43
1320 Auditing		38,700.00	0.00	38,700.00	1,441.31	39,670.69	-2,412.00
1325 Treasurer		120,037.00	0.00	120,037.00	40,575.30	77,429.05	2,032.65
1330 Tax Collector		12,000.00	1,000.00	13,000.00	3,024.56	9,676.10	299.34
1345 Purchasing		7,533.00	400.00	7,933.00	2,643.30	5,286.70	3.00
1420 Legal		209,402.00	0.00	209,402.00	41,122.59	125,063.33	43,216.08
1430 Personnel		429,895.00	0.00	429,895.00	127,846.63	248,515.58	53,532.79
1460 Records Management Officer		11,514.70	0.00	11,514.70	2,567.15	5,572.55	3,375.00
1480 Public Information and Services		186,424.40	0.00	186,424.40	54,648.13	116,111.29	15,664.98
1620 Operation of Plant		3,799,015.54	13,443.03	3,812,458.57	899,940.16	1,906,480.79	1,006,037.62
1621 Maintenance of Plant		1,311,838.88	152,278.38	1,464,117.26	360,033.05	715,416.08	388,668.13
1670 Central Printing & Mailing		469,863.32	0.00	469,863.32	54,351.85	53,426.73	362,084.74
1680 Central Data Processing		1,308,435.50	0.00	1,308,435.50	425,366.56	286,735.40	596,333.54
1910 Unallocated Insurance		175,000.00	10,000.00	185,000.00	184,183.00	0.00	817.00
1920 School Association Dues		24,000.00	0.00	24,000.00	23,530.00	200.00	270.00
1930 Judgments and Claims		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1950 Assessments on School Property		7,000.00	0.00	7,000.00	2,765.11	0.00	4,234.89
1964 Refund on Real Property Taxes		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1981 BOCES Administrative Costs		1,077,370.00	0.00	1,077,370.00	332,598.67	744,771.33	0.00
2010 Curriculum Devel and Suprvsn		176,000.80	15,000.00	191,000.80	61,192.29	120,137.95	9,670.56
2020 Supervision-Regular School		1,638,286.00	0.00	1,638,286.00	473,799.38	984,232.97	180,253.65
2070 Inservice Training-Instruction		477,947.00	0.00	477,947.00	86,385.92	120,277.74	271,283.34
2071 Supt Conf: Prof Development		17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
2110 Teaching-Regular School		19,309,226.96	269,214.68	19,578,441.64	4,222,401.52	14,739,878.05	616,162.07
2250 Prg For Sdnts w/Disabil-Med Elgble		10,766,490.48	6,370.00	10,772,860.48	2,401,091.79	7,216,885.89	1,154,882.80
2280 Occupational Education(Grades 9-12)		2,113,202.00	0.00	2,113,202.00	588,235.09	1,397,693.58	127,273.33
2330 Teaching-Special Schools		120,000.00	0.00	120,000.00	6,889.00	0.00	113,111.00
2340 Employment Prep Education		1,350.00	1,000.00	2,350.00	733.33	1,466.67	150.00
2610 School Library & AV		762,065.29	4,060.19	766,125.48	193,464.21	480,019.08	92,642.19
2630 Computer Assisted Instruction		1,507,267.80	-198,340.80	1,308,927.00	219,364.11	238,254.33	851,308.56
2805 Attendance-Regular School		140,426.10	0.00	140,426.10	30,355.75	91,190.97	18,879.38
2810 Guidance-Regular School		860,752.00	0.00	860,752.00	209,426.78	619,897.02	31,428.20
2815 Health Svcs-Regular School		565,362.54	6,795.47	572,158.01	98,692.08	344,937.94	128,527.99
2820 Psychological Svcs-Reg Schl		434,173.75	36,000.00	470,173.75	87,028.83	380,731.82	2,413.10
2825 Social Work Svcs-Regular School		206,188.00	0.00	206,188.00	32,058.80	81,816.68	92,312.52
2850 Co-Curricular Activ-Reg Schl		335,200.00	0.00	335,200.00	27,434.89	230,413.54	77,351.57
2855 Interscholastic Athletics-Reg Schl		963,635.00	8,292.10	971,927.10	269,967.86	241,968.62	459,990.62
5510 District Transportation Services		4,425,769.14	0.00	4,425,769.14	907,666.16	2,245,336.83	1,272,766.15

Brockport Central School District

Budget Status Report As Of: 10/31/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5530	Garage Building	27,664.00	0.00	27,664.00	0.00	0.00	27,664.00
5581	Transportation from Boces	24,374.00	500.00	24,874.00	8,174.84	16,649.30	49.86
9010	State Retirement	1,782,037.00	-86,400.00	1,695,637.00	0.00	0.00	1,695,637.00
9020	Teachers' Retirement	2,391,000.00	-39,100.00	2,351,900.00	0.00	0.00	2,351,900.00
9030	Social Security	3,013,000.00	0.00	3,013,000.00	563,534.55	1,938,832.35	510,633.10
9040	Workers' Compensation	541,571.00	0.00	541,571.00	163,729.06	339,931.97	37,909.97
9045	Life Insurance	15,000.00	0.00	15,000.00	3,200.01	8,799.99	3,000.00
9050	Unemployment Insurance	50,000.00	0.00	50,000.00	0.00	40,000.00	10,000.00
9055	Disability Insurance	21,000.00	3,000.00	24,000.00	9,853.49	14,146.51	0.00
9060	Hospital, Medical, Dental Insurance	16,756,483.00	-2,500.00	16,753,983.00	6,509,068.38	9,696,447.03	548,467.59
9089	Other (specify)	350,000.00	0.00	350,000.00	71,474.65	116,873.03	161,652.32
9711	Serial Bonds-School Construction	4,045,237.50	0.00	4,045,237.50	0.00	0.00	4,045,237.50
9712	Serial Bonds-Bus Purchases	2,160,800.50	0.00	2,160,800.50	0.00	0.00	2,160,800.50
9901	Transfer to Other Funds	270,000.00	0.00	270,000.00	0.00	0.00	270,000.00
9950	Transfer to Capital Fund	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
Total GENERAL FUND		86,288,688.00	226,113.05	86,514,801.05	20,047,007.33	46,512,888.82	19,954,904.90

Brockport Central School District

Revenue Status Report As Of: 10/31/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			27,964,969.00	27,964,969.00	29,774,523.04	0.00	0.00	1,809,554.04
1081 Other Pmts in Lieu of Taxes			161,599.00	161,599.00	206,334.93	0.00	0.00	44,735.93
1085 STAR Reimbursement			6,128,184.00	6,128,184.00	0.00	0.00	6,128,184.00	0.00
1090 Int. & Penal. on Real Prop. Tax			15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
1120 Nonprop. Tax Distrib. By Co.			3,100,000.00	3,100,000.00	0.00	0.00	3,100,000.00	0.00
1311 Other Day School Tuition (Indv			5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
1315 Continuing Ed Tuition(Individ)			0.00	0.00	864.00	864.00	0.00	864.00
1410 Admissions (from Individuals)			15,000.00	15,000.00	4,601.10	4,601.10	10,398.90	0.00
2230 Day School Tuit-Oth Dist. NYS			15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
2308 Trans for BOCES-Shuttle Svs			1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
2401 Interest and Earnings			50,000.00	50,000.00	1,233.11	413.24	48,766.89	0.00
2410 Rental of Real Property, Indiv.			15,000.00	15,000.00	5,200.00	325.00	9,800.00	0.00
2413 Rental of Real Property, BOCES			43,000.00	43,000.00	0.00	0.00	43,000.00	0.00
2440 Rental of Buses			10,000.00	10,000.00	3,481.79	197.80	6,518.21	0.00
2450 Commissions			1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
2650 Sale Scrap & Excess Material			1,000.00	1,000.00	783.00	0.00	217.00	0.00
2665 Sale of Equipment			5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
2680 Insurance Recoveries			5,000.00	5,000.00	6,692.86	0.00	5,000.00	6,692.86
2690 Other Compensation for Loss			1,000.00	1,000.00	6.00	0.00	994.00	0.00
2701 Refund PY Exp-BOCES Aided Srvc			400,000.00	400,000.00	0.00	0.00	400,000.00	0.00
2703 Refund PY Exp-Other-Not Trans			0.00	0.00	56,948.15	0.00	0.00	56,948.15
2705 Gifts and Donations			60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
2770 Other Unclassified Rev.(Spec)			110,000.00	110,000.00	10,459.55	3,513.84	100,917.44	1,376.99
3101 Basic Formula Aid-Gen Aids (Ex			33,229,599.00	33,229,599.00	349,910.00	0.00	32,879,689.00	0.00
3102 Lottery Aid			6,200,000.00	6,200,000.00	4,703,382.97	168,315.15	1,496,617.03	0.00
3103 BOCES Aid (Sect 3609a Ed Law)			3,794,938.00	3,794,938.00	0.00	0.00	3,794,938.00	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			252,253.00	252,253.00	0.00	0.00	252,253.00	0.00
3262 Computer Sftwre, Hrdwre Aid			59,382.00	59,382.00	0.00	0.00	59,382.00	0.00
4601 Medic.Ass't-Sch Age-Sch Yr Pro			50,000.00	50,000.00	22,200.16	3,643.52	27,799.84	0.00
Total GENERAL FUND			81,692,924.00	81,692,924.00	35,146,620.66	181,873.65	48,466,475.31	1,920,171.97

Selection Criteria

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Sean Bruno
Superintendent

Jill Reichhart
Treasurer and Director of Finance

SUBJECT: Charles J. Sommer Scholarship

Submitted to the Board of Education for their approval is the establishment of the Charles J. Sommer Scholarship (see attached).

Motion by Seconded by

RESOLVED, that the Board of Education approve the establishment of the Charles J. Sommer Scholarship.

6.0 PHYSICAL PLANT



7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2021-2022 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 6, 2021*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 20, 2021*	5 p.m. - District Office Board Room
Tuesday	August 3, 2021*	5 p.m. - District Office Board Room
Tuesday	August 17, 2021*	5 p.m. – Hill School Cafetorium
Tuesday	September 7, 2021	6 p.m. – Hill School Cafetorium
Tuesday	September 21, 2021	6 p.m. – Hill School Cafetorium
Tuesday	October 5, 2021	6 p.m. - Hill School Cafetorium
Tuesday	October 19, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 2, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 16, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 7, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 21, 2021	6 p.m. - Hill School Cafetorium
Tuesday	January 4, 2022	6 p.m. - Hill School Cafetorium
Tuesday	January 18, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 5, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 26, 2022*	6 p.m. - Hill School Cafetorium Off Schedule (Spring Recess)
Tuesday	May 3, 2022*	6 p.m. Board Meeting/Budget Public Hearing Hill School Cafetorium
Tuesday	May 17, 2022*	7 p.m. - Hill School Cafetorium (Budget Vote)
Tuesday	June 7, 2022	6 p.m. - Hill School Cafetorium
Tuesday	June 21, 2022	6 p.m. - Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk ().*

Note: Meeting location is subject to change. Updated information will be posted on the District's website at www.bcs1.org.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2022-2023 BUDGET**

Date	Activity
September 7, 2021	Regular Board Meeting
September 15, 2021	BUDGET COMMITTEE MEETING
September 21, 2021	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters and procedures – District-wide budget forms and guidelines are distributed.
October 5, 2021	Regular Board Meeting
October 13, 2021	BUDGET COMMITTEE MEETING
October 19, 2021	Regular Board Meeting
November 2, 2021	Regular Board Meeting
November 10, 2021	BUDGET COMMITTEE MEETING
November 16, 2021	Regular Board Meeting
December 7, 2021	Regular Board Meeting
December 15, 2021	BUDGET COMMITTEE MEETING
December 21, 2021	Regular Board Meeting
January 4, 2022	Regular Board Meeting
January 12, 2022	BUDGET COMMITTEE MEETING
January 18, 2022	Regular Board Meeting
January 26, 2022	BUDGET COMMITTEE MEETING
February 1, 2022	Regular Board Meeting – (Draft budget)
February 9, 2022	BUDGET COMMITTEE MEETING
February 15, 2022	Regular Board Meeting
March 1, 2022	Regular Board Meeting
March 9, 2022	BUDGET COMMITTEE MEETING
March 15, 2022	Regular Board Meeting – (presentation of proposed 2022-2023 budget)
March 23, 2022	BUDGET COMMITTEE MEETING (IF NEEDED)
April 5, 2022	Regular Board Meeting – (adopt 2022-2023 budget & publish first budget legal notice)
April 13, 2022	BUDGET COMMITTEE MEETING
April 18, 2022	Last day to file nominating petition for Board candidates
April 26, 2022	Regular Board Meeting
May 3, 2022	Regular Board Meeting – Budget Hearing at 7:00 p.m.
May 11, 2022	BUDGET COMMITTEE MEETING
May 17, 2022	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 7, 2022	Regular Board Meeting
June 15, 2022	BUDGET COMMITTEE MEETING
June 21, 2022	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:45 – 11:00am**



MCSBA 2021 - 2022 CALENDAR

JULY 2021			
	5	MON	Holiday (Office Closed) Independence Day
	15	THUR	NYSSBA Summer Law Conference
*	27	TUES-8:00 am	Half day District Clerk's Conference

AUGUST 2021			
*	11	WED-Noon	Steering Committee
*	11	WED-5:45pm	Board Leadership Meeting

SEPTEMBER 2021			
	6	MON	Holiday (office closed) Labor Day
*	8	WED-Noon	Legislative Committee Meeting
*	8	WED-5:45pm	Board Leadership Meeting
	15	WED	Information Exchange Committee, Shadow Lake Golf Club
*	22	WED-Noon	Labor Relations Committee Meeting
	23	THUR-8:00am	MCSBA Fall Law Conference, Shadow Lake Golf Club
	26-28	SUN-TUES	NYSCOSS, Saratoga Springs, NY

OCTOBER 2021			
	1	FRI	NYSSBA Board Officer's Academy
*	6	WED-Noon	Legislative Committee Meeting
	6	WED-5:45pm	Executive Committee Meeting
	7	THURS	NYSSBA District Clerk Workshop
	11	MON	Columbus Day (Office Closed)
	13	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
*	16	SAT-7:30am	MCSBA Finance Conference
	18-22	MON-FRI	Board Member Recognition Week
*	20	WED-Noon	Labor Relations Committee Meeting
	24-26	THURS-SAT	NYSSBA Convention - NYC

NOVEMBER 2021			
	3	WED-Noon	Legislative Committee Meeting, Shadow Lake Golf Club
	3	WED-5:45 pm	Board Leadership Meeting, Shadow Lake Golf Club
	7	SUN	Daylight Savings Time
	10	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
	10	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	THURS	Veterans Day Holiday (office closed)
*	17	WED-Noon	Labor Relations Committee Meeting
*	18	THUR-8:30am	District Clerks Conference
	25-26	THUR-FRI	Thanksgiving Holiday (Office Closed)

DECEMBER 2021			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Executive Committee Meeting
	6	MON-7am	MCSBA One Day Advocacy Trip to Albany
	23-25	THURS-SAT	Christmas Holiday (Office Closed)
	30	FRI	New Year's Eve (office closed)

JANUARY 2022			
	1	SAT	Holiday - New Year's Day
*	5	WED-Noon	Legislative Committee Meeting
*	5	WED-5:45pm	Board Leadership Meeting
*	12	WED-Noon	Information Exchange Committee Meeting
	17	MON	Martin Luther King Holiday – Office closed
*	19	WED-Noon	Labor Relations Committee Meeting
*	26	WED-Noon	Steering Committee Meeting

FEBRUARY 2022			
*	2	WED - Noon	Legislative Committee Meeting
	2	Wed-5:45pm	Executive Committee Meeting
*	5	SAT-9:00 am	MCSBA Legislative Breakfast
*	9	WED-Noon	Information Exchange Committee Meeting
*	16	WED-Noon	Labor Relations Committee Meeting
	21	MON	Holiday (Office Closed) President's Day
	21-25	MON-FRI	Winter Recess

MARCH 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-5:45pm	Board Leadership Meeting
	7-8	MON-10:30am	MCSBA Albany 2-day Advocacy Trip
*	9	WED-Noon	Information Exchange Committee
	13	SUN	Daylight Savings Time
*	16	WED-Noon	Labor Relations Committee Meeting
*	26	SAT	Prospective Candidate Seminar
*	30	WED-Noon	Steering Committee Meeting

APRIL 2022			
	2-4	SAT-MON	NSBA Annual Conference, San Diego, CA
*	6	WED-Noon	Legislative Committee Meeting
	6	WED -	Monroe 2-Orleans BOCES Annual Meeting
*	7	THURS	District Clerk Conference
	7	THURS	Monroe One BOCES Annual Meeting
*	13	WED-Noon	Information Exchange Committee Meeting
	15	FRI	Holiday (Office Closed) Good Friday
	18-22	MON-FRI	Spring Break
*	27	WED-Noon	Labor Relations Committee Meeting
	27	WED- 5:45pm	Executive Committee Meeting

MAY 2022			
*	4	WED-Noon	Legislative Committee Meeting
*	4	WED -5:45pm	Board Leadership Meeting
	17	TUES	BUDGET VOTE
	25	WED	MCSBA Annual Meeting
	30	MON	Holiday (Office Closed) Memorial Day

JUNE 2022			
*	11	SAT-7:30am	New Board Member Training

* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)



10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

