



Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2022)
David Howlett (2025)
Daniel Legault (2026)
Robert Lewis (2023)
Kathy Robertson (2024)
Michael Turbeville (2023)

January 18, 2022

6 p.m.

Hill School Cafetorium



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Focus on the goal
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

January 18, 2022

**Regular Board Meeting Agenda 6 p.m.
Hill School Cafetorium**

**Call to Order
Pledge to the Flag
Fire Exits**

Motion to Approve the Order of the Agenda

Approval of Minutes

- January 4, 2022 Regular Board Meeting

Board Presentations:

None

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	December 15, 2021 6 p.m.	January 19, 2022 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	January 12, 2022 Noon	February 9, 2022 Noon	Trustee Robertson
MCSBA Board Leadership Meeting	January 5, 2022 5:45 p.m.	March 2, 2022 5:45 p.m.	President Carbone Vice President Harradine



Brockport Central School District

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MCSBA Labor Relations Committee	November 17, 2021 Noon	January 19, 2022 Noon	Trustee Lewis
MCSBA Legislative Committee	January 5, 2022 Noon	February 2, 2022 Noon	President Carbone
MCSBA Executive Committee	December 1, 2021 5:45 p.m.	February 2, 2022 5:45 p.m.	President Carbone & Mr. Bruno
Diversity, Equity, and Inclusion (DEI) Committee	January 5, 2022 4 p.m.	January 19, 2022 4 p.m.	President Carbone Vice President Harradine Member Robertson Mr. Bruno

1. New Business

None

2. Policy Development

- 2.1 4110 Administrative Personnel (remove policy) – second reading
- 2.2 4211 Administrative Organization and Operation – second reading
- 2.3 4212 Organizational Chart (remove policy) – second reading
- 2.4 4220 Abolishing an Administrative Position (remove policy) – second reading
- 2.5 4230 Administrative Authority During Absence of the Superintendent of Schools – second reading
- 2.6 4240 Administrative Latitude in the Absence of Board Policy (remove policy) – second reading
- 2.7 4250 Use of Committees – second reading
- 2.8 4260 Evaluation of Administrative Staff – second reading
- 2.9 4310 Superintendent of Schools – second reading
- 2.10 4320 Superintendent-Board of Education Relations – second reading
- 2.11 4410 Professional Development Opportunities – second reading

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Approval of Student Trip Request for Baseball trip to Myrtle Beach, SC.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.4 Approval of CSE Recommendations (3.4.1-3.4.8)
 - 3.4.1 On December 21, and January 5, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.4.2 On December 3, and 22, 2021, and January 4, and 6, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.3 On December 10, 16, 21, and 22, 2021, and January 6, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.4.4 On December 13, and 22, 2021 and January 6, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.5 On December 20, 2021, and January 4, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.6 On December 20, and 23, 2021, and January 7, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.7 On January 4, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.8 On December 22, 2021, and January 4, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.



Brockport Central School District

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4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 Alise Pangrazio, to be appointed as a Speech Teacher at Ginther School effective January 24, 2022. Initial certificate in Speech and Language Disabilities. Probationary period January 24, 2022 through January 23, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and Corresponding regulations. Annual Salary of \$40,223 (prorated \$ 21,318).
- 4.1.2 Riley DeBellis, to be appointed as an Elementary Teacher at Oliver Middle School effective January 19, 2022. Emergency COVID-19 certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Probationary period January 29, 2022 through January 28, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and Corresponding regulations. Annual Salary of \$37,100.
- 4.1.3 Melissa Conaghan, to be appointed as a Long-Term Substitute Reading Teacher at Ginther Elementary effective January 31, 2022 through June 30, 2022 Anticipated initial certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Annual Salary of \$38,900 (Prorated \$19,138).

4.2 Resignations

- 4.2.1 Marcia Bartalo, School Counselor at the high school, to resign for the purpose of retirement effective July 1, 2022.

4.3 Substitutes

- 4.3.1 Julia Decker
- 4.3.2 John Falkowski
- 4.3.3 Makenzie Patinella
- 4.3.4 Andrew Sheldon
- 4.3.5 Andrew Weber, Contracted Building Substitute, \$130/day

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

- 4.5.1 Emily Milazzo, to request an unpaid leave of absence effective February 8, 2022 through June 24, 2022.

4.6 Other

- 4.6.1 Amber Hildebrand, MTSS Tier 2 Coach, \$500 (prorated \$275 Jan – June).
- 4.6.2 Jessica Allen, Team Leader Gamma, (split w/ Dobson), \$ 2377 (prorated \$647 Jan – June)
- 4.6.3 Christopher Dobson, Team Leader Gamma, (split w/ Allen), \$2377 (prorated \$647 Jan –June)

CLASSIFIED

4.7 Appointments

- 4.7.1 Jessica James, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective January 20, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 20, 2022 and ends on January 19, 2023.
- 4.7.2 Charles Studier, to be appointed as a provisional Director of Transportation, effective January 24, 2022. Salary is set at \$78,000 per year.



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- 4.7.3 Catherine Raleigh, to be appointed as a probationary Teacher Aide at Hill School effective January 24, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 24, 2022 and ends on January 23, 2023.

4.8 Resignations

- 4.8.1 Anthony Alecki, Bus Driver, Transportation Department, resigning effective January 10, 2022.
4.8.2 Kellie Mesler, Food Service Helper, Oliver Middle School, resigning effective February 18, 2022.
4.8.3 Charles Studier, Head Bus Driver, Transportation Department, resigning effective January 23, 2022, pending board approval to the position of Director of Transportation.

4.9 Substitutes

- 4.9.1 ~~Robert Murphy, Jr., Bus Attendant (training for CDL) – Offer Rescinded~~
4.9.2 Anthony Alecki, Bus Driver
4.9.3 Laura Kelsey, School Aide
4.9.4 Charles Ricker, Bus Attendant (training for CDL)
4.9.5 John Frenett, School Aide
4.9.6 Ivan Mofardin, Student Cleaner

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Allison Hendricks, Practicum, (Inclusive Ed. Dept.)
4.11.2 Julia Cimino, Field Experience, (Kristy Sherman)
4.11.3 Josephine Walsh, Field Experience, (Laurie Torrence)
4.11.4 Matthew McGowan, Field Experience, (Hugo Herrera)
4.11.5 Nevaeh Wilson, Field Experience, (Bridget Quigley)
4.11.6 Ethan Carey, Field Experience, (Dawn Siragusa)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Creation of a Student Support Partner, per diem, at a rate of \$25.00 per hour.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools



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9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

14. Adjournment

Next Board of Education Meeting:

Tuesday, February 1, 2022, at 6 p.m., Hill Cafetorium

****Visitors must complete a health screening prior to attending the Board meeting found at www.bcsd.org (click on the Community tab and "BCSD Visitor/Vendor Health Screening").***

Face coverings are required regardless of vaccination status.

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
January 4, 2022**

These are the minutes of the Regular Board Meeting held on January 4, 2022. The meeting was called to order at 6:02 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education
- Jerilee DiLalla, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
- Jill Reichhart, Treasurer and Finance Director
- Darrin Winkley, Assistant Superintendent for Business
- Deb Moyer, District Clerk

Excused:

- Daniel Legault, Board Member

ORDER OF THE AGENDA

Ms. Robertson moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the December 21, 2021 Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

None

COMMUNICATION – PUBLIC COMMENT

None

BOARD REPORTS

None

1. New Business

None

2. Policy Development

Mr. Harradine moved, seconded by Ms. Robertson, the Board of Education approved the second-reading of policy 2.1. The motion carried 6-0.

- 2.1 7411 Academic Eligibility for Extraclassroom Activities

The Board of Education reviewed the first reading of policies 2.2-2.12.

- 2.2 4110 Administrative Personnel (remove policy)

- 2.3 4211 Administrative Organization and Operation
- 2.4 4212 Organizational Chart (remove policy)
- 2.5 4220 Abolishing an Administrative Position (remove policy)
- 2.6 4230 Administrative Authority During Absence of the Superintendent of Schools
- 2.7 4240 Administrative Latitude in the Absence of Board Policy
- 2.8 4250 Use of Committees
- 2.9 4260 Evaluation of Administrative Staff
- 2.10 4310 Superintendent of Schools
- 2.11 4320 Superintendent-Board of Education Relations
- 2.12 4410 Professional Development Opportunities

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth discussed the 2021-22 revised school calendar. Since Regents exams were canceled for January, the District is reverting to original plan to have high school students attend school on Jan. 28 (instead of having a test rating day). There was discussion about communicating the calendar change to families via social media and ideas for half year teachers who were planning to use the rating day.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
 - None
- 3.3 Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.3.1-3.3.5. The motion carried 6-0.
 - 3.3.1 On December 16, and 21, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On December 20, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On December 7 and 20, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On December 15, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On December 15 and 16, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Turbeville, the Board approved Personnel 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

None

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Alexis Carbonel
- 4.3.2 Talia Danno
- 4.3.3 Luke Paulus
- 4.3.4 Morgan Smith (Contracted Building Substitute, \$130/day).

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Unified Basketball Coach, Kerry Gant, \$1594.
- 4.6.2 Unified Basketball Coach, James Erbland, \$1594.
- 4.6.3 Unified Basketball Coach, Rebecca Rossier, \$1594.

CLASSIFIED**4.7 Appointments**

None

4.8 Resignations

- 4.8.1 Chen-Hsuan Huang, Teacher Aide, Oliver Middle School, resigning, effective January 14, 2022.

4.9 Substitutes

- 4.9.1 Karly Smith, School Aide
- 4.9.2 Ashley Bianchi, Bus Attendant (training for CDL)
- 4.9.3 Arianna Heveron, Bus Attendant (training for CDL)
- 4.9.4 Donald MacIntyre, Bus Attendant (training for CDL)
- 4.9.5 Eric Specksgoor, Bus Attendant (training for CDL)
- 4.9.6 John Donnelly, Bus Attendant (training for CDL)
- 4.9.7 Robert Murphy, Jr., Bus Attendant (training for CDL)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Natalie Salewski, Student Teaching (Amy Dunn)
- 4.11.2 Vincent Strollo, Field Experience (Erin Waite)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Lori Kohr has been appointed to the Sports Study Hall (regular) at the High School (at her current regular hourly rate) for the 2021-2022 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None
- 5.2 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of November 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.3 Mr. Turbeville moved, seconded by Mr. Harradine, RESOLVED, that the Board of Education approve the Financial Report for the month of November 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley reported on flooring completed over the December break.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided a COVID-19 update. He discussed the shortened quarantine period from a Dec. 24 memo and that new guidance was received within the hour. He expects further changes in guidance from The CDC and NYSDOH by Monday, January 10.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
9.2 2022-23 Budget Development Calendar
9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Mr. Turbeville moved, seconded by Mr. Harradine, the Board of Education approved the revised 2021-22 School calendar. The motion carried 6-0.

11. Other Items of Business

None

12. Round Table

- Mr. Lewis discussed organizational challenges for meetings following holidays. He also raised questions regarding the cost for Driver's Education. The budget was discussed as well as possible financial assistance for families.
- Mr. Howlett provided an Alumni Association report. The committee anticipates providing Class of 2022 families with gift cards again this year through 58 Main. Funding has been difficult this year and the committee is working on getting donations. They are exploring fund-raising options including a virtual golf tournament. The committee is also looking into an Adopt a Senior program for this year. Mr. Howlett also thanked Dr. Kluth and Ms. Carragher for providing first quarter data to the Instructional Board Subcommittee.
- Ms. Carbone thanked everyone for the work they did over break. She mentioned that the BEST foundation also has less money coming in this year and is hoping people will consider contributing through payroll deduction. The foundation meets monthly and is very committed to helping out where they can.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:38 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 6:51 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:11 p.m. The motion carried 6-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:12 p.m.
The motion carried 6-0.

Prepared by:

Debra S. Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 5/2/17
4000—ADMINISTRATION~~

~~ADMINISTRATION~~

~~4110 ADMINISTRATIVE PERSONNEL~~

~~Administrative and supervisory personnel shall be considered to be those District employees officially designated by Board of Education action as responsible for the administrative and supervisory tasks required to carry out Board of Education policy, programs, decisions, and actions.~~

~~These employees shall meet all certification and/or Civil Service requirements as outlined in New York State Civil Service Law, and the Rules and Regulations promulgated by the Commissioner of Education of New York State. The administrative and supervisory staff must be eligible to meet these requirements at the time of employment.~~

~~Policy References:~~

~~Education Law Section 1709~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 5/2/17
4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

4211 ADMINISTRATIVE ORGANIZATION AND OPERATION

All employees of the Brockport Central School District shall be under the general direction of the Superintendent of Schools, who shall establish lines of responsibility and reporting for teachers and all other employees. The organizational chart will be published on the District's website.

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 5/2/17~~
~~4000—ADMINISTRATION~~

~~**ADMINISTRATIVE OPERATIONS**~~

~~**4212 ORGANIZATIONAL CHART**~~

~~Please click on the file below for an organizational chart.~~

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 10/24/17
4000—ADMINISTRATION~~

~~**ADMINISTRATIVE OPERATIONS**~~

~~**4220 ABOLISHING AN ADMINISTRATIVE POSITION**~~

~~Existing administrative positions shall not be abolished by the Board of Education without previous written notification of the impending abolition. Such written notification is to be served to the individual currently holding that position.~~

~~**Policy References:**~~

~~Education Law Section 3013~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 10/24/17
4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

**4230 ADMINISTRATIVE AUTHORITY DURING ABSENCE OF THE
SUPERINTENDENT OF SCHOOLS**

The Superintendent of Schools shall delegate to another administrator the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 06/02/2015; 10/24/17~~
~~4000 – ADMINISTRATION~~

~~**ADMINISTRATIVE OPERATIONS**~~

~~**4240 ADMINISTRATIVE LATITUDE IN THE ABSENCE OF BOARD POLICY**~~

~~From time to time time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall work with the appropriate executive cabinet member to address the particular matter. The administrator and executive cabinet member will alert the Superintendent of Schools to the possible need for additional policy development and/or administrative regulations.~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 10/24/17
4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS
4250 USE OF COMMITTEES

Standing and ad hoc committees may be appointed as needed to study and to recommend courses of action in response to department, building or needs of the Brockport Central School District. These committees may be appointed by the Board of Education, the Superintendent of Schools or their designee. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment.

Adoption Date: 7/19/1994, Revised: 6/20/2000; 4/25/06; 10/24/17
4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

4260 EVALUATION OF ADMINISTRATIVE STAFF

Administrative evaluations shall take place per directive of the Superintendent of Schools.

Policy References:

8 New York Code of Rules and Regulations

(NYCRR) Section 100.2(o)(2)

Adoption Date: 7/19/1994, Revised: 6/20/2000; 06/02/2015; 10/24/17
4000 - ADMINISTRATION

**CENTRAL OFFICE AND BUILDING ADMINISTRATION
4310 SUPERINTENDENT OF SCHOOLS**

The Superintendent of Schools shall have the authority set forth in Education Law, including but not limited to:

1. As chief executive officer of the Brockport Central School District, they shall attend all regular, special, and work meetings of the Board except that the Superintendent may be excluded when their employment contract or performance is discussed in executive session.
2. Administer all policies and enforce all rules and regulations of the Board.
3. Review the District and recommend to the Board areas in which new policies seem to be needed.
4. Shall be responsible for organizing, administering, evaluating, and supervising the programs and personnel of all District buildings and departments, both instructional and non-instructional.
5. Recommend to the Board the appointment of all instructional and support personnel.
6. Be responsible for the preparation and recommendation to the Board of the annual District budget in accordance with the format and development plan specified by the Board.
7. Shall acquaint the public with the activities and needs of the schools through their written and spoken statements, and shall be responsible for all District news releases.
8. Be responsible for the construction of all salary scales and for the administration of the salary plan approved by the Board.
9. Determine the need and make plans for plant expansion and renovation.
10. Be responsible for recommending for hire, evaluating, promoting, and dismissing all professional and non-professional staff personnel.
11. Plan and coordinate the recruitment of teachers and other staff to assure the District of the best available personnel.
12. Plan and conduct a program of supervision of teaching staff that will have as its goal the improvement of instruction, and, at the same time, will assure that only highly competent teachers will be recommended for tenure.

13. When necessary or desirable, transfer such personnel as they anticipate will function more effectively in other positions. These transfers shall be made within the guidelines of state laws, District policies and negotiated contracts.

14. Work with the Board and staff to develop long range plans and strategies of the District.

15. Submit the data from the School Report Card and/or other such reports of student/District performance as prescribed by and in accordance with requirements of the Commissioner of Education.

Policy References:

Education Law Sections 1711 and 3003

8 New York Code of Rules and Regulations

(NYCRR) Section 100.2(m)

Adoption Date: 7/19/1994, Revised: 6/20/2000; 06/02/2015; 10/24/17
4000 - ADMINISTRATION

CENTRAL OFFICE AND BUILDING ADMINISTRATION
4320 SUPERINTENDENT - BOARD OF EDUCATION RELATIONS

The Board of Education is accountable for all pursuits, achievements and duties of the Brockport Central School District. The Board's specific role is to deliberate and to establish policies for the organization. The Board delegates the necessary authority to the Superintendent of Schools who, acting as chief executive officer, is held accountable to the Board for compliance with its policies.

- a) With respect to District's Strategic Plan, the Board may establish broad guidelines to be observed in the development of further policy and action.
- b) Generally, the Superintendent will be empowered to assign and use resources; employ, promote, discipline and deploy staff; to translate policies of the Board into action; to speak as agent of the Board; to organize and delegate administrative responsibilities; and to exercise such other powers as are customary for chief executives.
- c) The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted business and professional ethics; in violation of any contract into which the Board has entered; or, in violation of policies adopted by the Board.
- d) Should the Superintendent or their designee consider it unwise or impractical to comply with an explicit Board policy, the Superintendent will inform the Board of that determination. The Board will decide whether such judgment was warranted.
- e) The Superintendent shall continually strive to distinguish for all concerned between the Board the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel.

Adoption Date: 7/19/1994, Revised: 6/20/2000; 11/2/04; 12/5/17
4000 - ADMINISTRATION

COMPENSATION AND RELATED BENEFITS
4410 PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The Board of Education encourages administrators and supervisors to keep themselves informed of current educational theory and practice by study, by visiting other school districts, by attendance at educational conferences, and by such other means as are appropriate.

The approval of the Superintendent of Schools shall be required for any conference attendance or visitations requested by administrators and supervisors.

Participation shall be limited by available resources and reimbursement guidelines.

Policy References:

General Municipal Law Section 77-b

Policy Cross References:

» [6180 - PROFESSIONAL GROWTH/STAFF DEVELOPMENT](#)

» [6181 - PROFESSIONAL CERTIFICATION PROFESSIONAL DEVELOPMENT REQUIREMENT](#)

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: January 14, 2022

For January 18, 2022 Board of Education Meeting

- 3.4.1 On December 21, and January 5, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.4.2 On December 3, and 22, 2021, and January 4, and 6, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.3 On December 10, 16, 21, and 22, 2021, and January 6, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.4.4 On December 13, and 22, 2021 and January 6, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.5 On December 20, 2021, and January 4, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.6 On December 20, and 23, 2021, and January 7, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.7 On January 4, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.8 On December 22, 2021, and January 4, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	BOE Date	CMA Committee	CR Recommended School	ID#	Grade	CMA Reason	CR Decision/Status	CR Disability
12/21/2021	01/18/2022	CSE	Hill	211873	04	Initial Eligibility Determination Meeting	Classified	Other Health Impairment
01/05/2022	01/18/2022	CSE	OMS	999621	06	Requested Review	Classified	Other Health Impairment
12/03/2021	01/18/2022	SubCSE	Hill	560401	05	Initial Eligibility Determination Meeting	Classified No Services	Multiple Disabilities
12/22/2021	01/18/2022	SubCSE	Student is Parentally Placed in a Nonpublic School	560096	10	Amendment - Agreement No Meeting	Classified PP Within District Dual Enrollment	Autism
01/04/2022	01/18/2022	SubCSE	BOCES II Program MS/HS	210619	10	Amendment - Agreement No Meeting	Classified	Other Health Impairment
01/06/2022	01/18/2022	SubCSE	Ginther	559145	01	Amendment - Agreement No Meeting	Classified	Other Health Impairment
12/10/2021	01/18/2022	CPSE	PSItinerant Services Only	560271	PS	Initial Eligibility Determination Meeting	Classified PS	PSStudent with a Disability
12/16/2021	01/18/2022	CPSE	PSItinerant Services Only	212472	PS	Reevaluation Review	Classified PS	PSStudent with a Disability
12/21/2021	01/18/2022	CPSE	PSItinerant Services Only	559579	PS	Initial Eligibility Determination Meeting	Classified PS	PSStudent with a Disability
12/21/2021	01/18/2022	CPSE	PSItinerant Services Only	560452	PS	Requested Review	Classified PS	PSStudent with a Disability
12/22/2021	01/18/2022	CPSE	PSItinerant Services Only	560066	PS	Initial Eligibility Determination Meeting	Classified PS	PSStudent with a Disability

CMA Date	BOE Date	CMA Committee	CR Recommended School	ID#	Grade	CMA Reason	CR Decision/Status	CR Disability
01/06/2022	01/18/2022	CPSE	Liberty Post	560518	PS	Amendment - Agreement No Meeting	Classified PS	PS Student with a Disability
12/13/2021	01/18/2022	SubCSE	Ginther	559173	01	Reevaluation Review	Classified	Speech or Language Impairment
12/22/2021	01/18/2022	SubCSE	Ginther	559826	Kdg.	Requested Review	Classified	Speech or Language Impairment
12/22/2021	01/18/2022	SubCSE	Ginther	211162	01	Reevaluation Review	Classified	Speech or Language Impairment
12/22/2021	01/18/2022	SubCSE	Ginther	559853	Kdg.	Reevaluation Review	Classified	Speech or Language Impairment
01/06/2022	01/18/2022	SubCSE	Ginther	559493	Kdg.	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
12/20/2021	01/18/2022	SubCSE	Barclay	560353	03	Amendment - Agreement No Meeting	Classified	Other Health Impairment
01/04/2022	01/18/2022	SubCSE	Barclay	560085	01	Amendment - Agreement No Meeting	Classified	Autism
12/20/2021	01/18/2022	SubCSE	OMS	559855	06	Reevaluation Review	Classified No Services	Speech or Language Impairment
12/20/2021	01/18/2022	SubCSE	Hill	210843	04	Reevaluation Review	Classified	Speech or Language Impairment
12/23/2021	01/18/2022	SubCSE	Hill	212691	04	Requested Review	Classified	Other Health Impairment

CMA Date	BOE Date	CMA Committee	CR Recommended School	ID#	Grade	CMA Reason	CR Decision/Status	CR Disability
01/07/2022	01/18/2022	SubCSE	Hill	210335	05	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
01/04/2022	01/18/2022	SubCSE	OMS	210852	06	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
12/22/2021	01/18/2022	SubCSE	BHS	559996	10	Requested Review	Classified	Other Health Impairment
01/04/2022	01/18/2022	SubCSE	BHS	997160	11	Amendment - Agreement No Meeting	Classified	Learning Disability
01/04/2022	01/18/2022	SubCSE	BHS		11	Annual Review	Classified	Other Health Impairment

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 18, 2022

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of January 18, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

- 4.1.1 Alise Pangrazio, to be appointed as a Speech Teacher at Ginther School effective January 24, 2022. Initial certificate in Speech and Language Disabilities. Probationary period January 24, 2022 through January 23, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and Corresponding regulations. Annual Salary of \$40,223 (prorated \$ 21,318).
- 4.1.2 Riley DeBellis, to be appointed as an Elementary Teacher at Oliver Middle School effective January 19, 2022. Emergency COVID-19 certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Probationary period January 29, 2022 through January 28, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and Corresponding regulations. Annual Salary of \$37,100.
- 4.1.3 Melissa Conaghan, to be appointed as a Long-Term Substitute Reading Teacher at Ginther Elementary effective January 31, 2022 through June 30, 2022 Anticipated initial certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Annual Salary of \$38,900 (Prorated \$19,138).

4.2 Resignations

- 4.2.1 Marcia Bartalo, School Counselor at the high school, to resign for the purpose of retirement effective July 1, 2022.

4.3 Substitutes

- 4.3.1 Julia Decker
- 4.3.2 John Falkowski
- 4.3.3 Makenzie Patinella
- 4.3.4 Andrew Sheldon
- 4.3.5 Andrew Weber, Contracted Building Substitute, \$130/day

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

- 4.5.1 Emily Milazzo, to request an unpaid leave of absence effective February 8, 2022 through June 24, 2022.

4.6 Other

- 4.6.1 Amber Hildebrand, MTSS Tier 2 Coach, \$500 (prorated \$275 Jan – June).
- 4.6.2 Jessica Allen, Team Leader Gamma, (split w/ Dobson), \$ 2377 (prorated \$647 Jan – June)
- 4.6.3 Christopher Dobson, Team Leader Gamma, (split w/ Allen), \$2377 (prorated \$647 Jan –June)

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

JANUARY 18, 2022

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of January 18, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 Jessica James, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective January 20, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 20, 2022 and ends on January 19, 2023.
- 4.7.2 Charles Studier, to be appointed as a provisional Director of Transportation, effective January 24, 2022. Salary is set at \$78,000 per year.
- 4.7.3 Catherine Raleigh, to be appointed as a probationary Teacher Aide at Hill School effective January 24, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 24, 2022 and ends on January 23, 2023.

4.8 Resignations

- 4.8.1 Anthony Alecki, Bus Driver, Transportation Department, resigning effective January 10, 2022.
- 4.8.2 Kellie Mesler, Food Service Helper, Oliver Middle School, resigning effective February 18, 2022.
- 4.8.3 Charles Studier, Head Bus Driver, Transportation Department, resigning effective January 23, 2022, pending board approval to the position of Director of Transportation.

4.9 Substitutes

- 4.9.1 ~~Robert Murphy, Jr., Bus Attendant (training for CDL) – Offer Rescinded~~
- 4.9.2 Anthony Alecki, Bus Driver
- 4.9.3 Laura Kelsey, School Aide
- 4.9.4 Charles Ricker, Bus Attendant (training for CDL)
- 4.9.5 John Frenett, School Aide
- 4.9.6 Ivan Mofardin, Student Cleaner

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Allison Hendricks, Practicum, (Inclusive Ed. Dept.)
- 4.11.2 Julia Cimino, Field Experience, (Kristy Sherman)
- 4.11.3 Josephine Walsh, Field Experience, (Laurie Torrence)
- 4.11.4 Matthew McGowan, Field Experience, (Hugo Herrera)
- 4.11.5 Nevaeh Wilson, Field Experience, (Bridget Quigley)
- 4.11.6 Ethan Carey, Field Experience, (Dawn Siragusa)

4.12 Leaves of Absence

None

4.13 Other

4.13.1 Creation of a Student Support Partner, per diem, at a rate of \$25.00 per hour.

5.0 FINANCIAL



6.0 PHYSICAL PLANT



7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2021-2022 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 6, 2021*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 20, 2021*	5 p.m. - District Office Board Room
Tuesday	August 3, 2021*	5 p.m. - District Office Board Room
Tuesday	August 17, 2021*	5 p.m. – Hill School Cafetorium
Tuesday	September 7, 2021	6 p.m. – Hill School Cafetorium
Tuesday	September 21, 2021	6 p.m. – Hill School Cafetorium
Tuesday	October 5, 2021	6 p.m. - Hill School Cafetorium
Tuesday	October 19, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 2, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 16, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 7, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 21, 2021	6 p.m. - Hill School Cafetorium
Tuesday	January 4, 2022	6 p.m. - Hill School Cafetorium
Tuesday	January 18, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 5, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 26, 2022*	6 p.m. - Hill School Cafetorium Off Schedule (Spring Recess)
Tuesday	May 3, 2022*	6 p.m. Board Meeting/Budget Public Hearing Hill School Cafetorium
Tuesday	May 17, 2022*	7 p.m. - Hill School Cafetorium (Budget Vote)
Tuesday	June 7, 2022	6 p.m. - Hill School Cafetorium
Tuesday	June 21, 2022	6 p.m. - Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk ().*

Note: Meeting location is subject to change. Updated information will be posted on the District's website at www.bcs1.org.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2022-2023 BUDGET**

Date	Activity
September 7, 2021	Regular Board Meeting
September 15, 2021	BUDGET COMMITTEE MEETING
September 21, 2021	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters and procedures – District-wide budget forms and guidelines are distributed.
October 5, 2021	Regular Board Meeting
October 13, 2021	BUDGET COMMITTEE MEETING
October 19, 2021	Regular Board Meeting
November 2, 2021	Regular Board Meeting
November 10, 2021	BUDGET COMMITTEE MEETING
November 16, 2021	Regular Board Meeting
December 7, 2021	Regular Board Meeting
December 15, 2021	BUDGET COMMITTEE MEETING
December 21, 2021	Regular Board Meeting
January 4, 2022	Regular Board Meeting
January 12, 2022	BUDGET COMMITTEE MEETING
January 18, 2022	Regular Board Meeting
January 26, 2022	BUDGET COMMITTEE MEETING
February 1, 2022	Regular Board Meeting – (Draft budget)
February 9, 2022	BUDGET COMMITTEE MEETING
February 15, 2022	Regular Board Meeting
March 1, 2022	Regular Board Meeting
March 9, 2022	BUDGET COMMITTEE MEETING
March 15, 2022	Regular Board Meeting – (presentation of proposed 2022-2023 budget)
March 23, 2022	BUDGET COMMITTEE MEETING (IF NEEDED)
April 5, 2022	Regular Board Meeting – (adopt 2022-2023 budget & publish first budget legal notice)
April 13, 2022	BUDGET COMMITTEE MEETING
April 18, 2022	Last day to file nominating petition for Board candidates
April 26, 2022	Regular Board Meeting
May 3, 2022	Regular Board Meeting – Budget Hearing at 7:00 p.m.
May 11, 2022	BUDGET COMMITTEE MEETING
May 17, 2022	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 7, 2022	Regular Board Meeting
June 15, 2022	BUDGET COMMITTEE MEETING
June 21, 2022	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:45 – 11:00am**



MCSBA 2021 - 2022 CALENDAR

JULY 2021			
	5	MON	Holiday (Office Closed) Independence Day
	15	THUR	NYSSBA Summer Law Conference
*	27	TUES-8:00 am	Half day District Clerk's Conference

AUGUST 2021			
*	11	WED-Noon	Steering Committee
*	11	WED-5:45pm	Board Leadership Meeting

SEPTEMBER 2021			
	6	MON	Holiday (office closed) Labor Day
*	8	WED-Noon	Legislative Committee Meeting
*	8	WED-5:45pm	Board Leadership Meeting
	15	WED	Information Exchange Committee, Shadow Lake Golf Club
*	22	WED-Noon	Labor Relations Committee Meeting
	23	THUR-8:00am	MCSBA Fall Law Conference, Shadow Lake Golf Club
	26-28	SUN-TUES	NYSCOSS, Saratoga Springs, NY

OCTOBER 2021			
	1	FRI	NYSSBA Board Officer's Academy
*	6	WED-Noon	Legislative Committee Meeting
	6	WED-5:45pm	Executive Committee Meeting
	7	THURS	NYSSBA District Clerk Workshop
	11	MON	Columbus Day (Office Closed)
	13	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
*	16	SAT-7:30am	MCSBA Finance Conference
	18-22	MON-FRI	Board Member Recognition Week
*	20	WED-Noon	Labor Relations Committee Meeting
	24-26	THURS-SAT	NYSSBA Convention - NYC

NOVEMBER 2021			
	3	WED-Noon	Legislative Committee Meeting, Shadow Lake Golf Club
	3	WED-5:45 pm	Board Leadership Meeting, Shadow Lake Golf Club
	7	SUN	Daylight Savings Time
	10	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
	10	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	THURS	Veterans Day Holiday (office closed)
*	17	WED-Noon	Labor Relations Committee Meeting
*	18	THUR-8:30am	District Clerks Conference
	25-26	THUR-FRI	Thanksgiving Holiday (Office Closed)

DECEMBER 2021			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Executive Committee Meeting
	6	MON-7am	MCSBA One Day Advocacy Trip to Albany
	23-25	THURS-SAT	Christmas Holiday (Office Closed)
	30	FRI	New Year's Eve (office closed)

JANUARY 2022			
	1	SAT	Holiday - New Year's Day
*	5	WED-Noon	Legislative Committee Meeting
*	5	WED-5:45pm	Board Leadership Meeting
*	12	WED-Noon	Information Exchange Committee Meeting
	17	MON	Martin Luther King Holiday – Office closed
*	19	WED-Noon	Labor Relations Committee Meeting
*	26	WED-Noon	Steering Committee Meeting

FEBRUARY 2022			
*	2	WED - Noon	Legislative Committee Meeting
	2	Wed-5:45pm	Executive Committee Meeting
*	5	SAT-9:00 am	MCSBA Legislative Breakfast
*	9	WED-Noon	Information Exchange Committee Meeting
*	16	WED-Noon	Labor Relations Committee Meeting
	21	MON	Holiday (Office Closed) President's Day
	21-25	MON-FRI	Winter Recess

MARCH 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-5:45pm	Board Leadership Meeting
	7-8	MON-10:30am	MCSBA Albany 2-day Advocacy Trip
*	9	WED-Noon	Information Exchange Committee
	13	SUN	Daylight Savings Time
*	16	WED-Noon	Labor Relations Committee Meeting
*	26	SAT	Prospective Candidate Seminar
*	30	WED-Noon	Steering Committee Meeting

APRIL 2022			
	2-4	SAT-MON	NSBA Annual Conference, San Diego, CA
*	6	WED-Noon	Legislative Committee Meeting
	6	WED -	Monroe 2-Orleans BOCES Annual Meeting
*	7	THURS	District Clerk Conference
	7	THURS	Monroe One BOCES Annual Meeting
*	13	WED-Noon	Information Exchange Committee Meeting
	15	FRI	Holiday (Office Closed) Good Friday
	18-22	MON-FRI	Spring Break
*	27	WED-Noon	Labor Relations Committee Meeting
	27	WED- 5:45pm	Executive Committee Meeting

MAY 2022			
*	4	WED-Noon	Legislative Committee Meeting
*	4	WED -5:45pm	Board Leadership Meeting
	17	TUES	BUDGET VOTE
	25	WED	MCSBA Annual Meeting
	30	MON	Holiday (Office Closed) Memorial Day

JUNE 2022			
*	11	SAT-7:30am	New Board Member Training

* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)



10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

