

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
January 18, 2022**

These are the minutes of the Regular Board Meeting held on January 18, 2022. The meeting was called to order at 6:01 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President  
Jeffrey Harradine, Vice President  
David Howlett, Board Member  
Daniel Legault, Board Member  
Robert Lewis, Board Member  
Kathy Robertson, Board Member  
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools  
Lynn Carragher, Assistant to the Superintendent for Inclusive Education  
Jerilee DiLalla, Assistant Superintendent for Human Resources  
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction  
Jill Reichhart, Treasurer and Finance Director  
Darrin Winkley, Assistant Superintendent for Business  
Deb Moyer, District Clerk

#### **ORDER OF THE AGENDA**

Mr. Harradine moved, seconded by Mr. Legault, the Board of Education approved the order of the agenda with the addition of a Board Presentation on the Student Support Team and Hand Carry 4.9.4. The motion carried 7-0.

#### **MINUTES**

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the December 21, 2021 Regular Board Meeting minutes. The motion carried 7-0.

#### **BOARD PRESENTATIONS**

Mr. Bruno provided an overview of the High School Student Support Team. Six new staff members will circulate the high school daily as well as cover district events. A staff and family letter will be sent on January 19.

#### **COMMUNICATION – PUBLIC COMMENT**

None

#### **BOARD REPORTS**

Ms. Robertson forwarded the packet and minutes to Board members from the January 12 MCSBA Information Exchange meeting. The meeting provided an update on State Division of Human Rights involving students and staff. Sara Visingard sited some of the changes and things schools need to be aware of.

Ms. Carbone forwarded the minutes and updates for the January 5 MCSBA Board Leadership meeting.

Ms. Carbone, Mr. Harradine and Ms. Robertson attended the January 5 DEI Committee meeting. They reported we are moving in the right direction of meeting the needs of the students.

#### **1. New Business**

None

## 2. Policy Development

Mr. Harradine moved, seconded by Mr. Lewis, the Board of Education approved the second reading of policies 2.1-2.11. The motion carried 7-0.

- 2.1 4110 Administrative Personnel (remove policy) – second reading
- 2.2 4211 Administrative Organization and Operation – second reading
- 2.3 4212 Organizational Chart (remove policy) – second reading
- 2.4 4220 Abolishing an Administrative Position (remove policy) – second reading
- 2.5 4230 Administrative Authority During Absence of the Superintendent of Schools – second reading
- 2.6 4240 Administrative Latitude in the Absence of Board Policy (remove policy) – second reading
- 2.7 4250 Use of Committees – second reading
- 2.8 4260 Evaluation of Administrative Staff – second reading
- 2.9 4310 Superintendent of Schools – second reading
- 2.10 4320 Superintendent-Board of Education Relations – second reading
- 2.11 4410 Professional Development Opportunities – second reading

## 3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
  - Dr. Kluth shared that the Secondary/Elementary Reading Steering committee met today regarding our reading pilot. Mr. Broughton will be sending out a survey to members of the steering committee to gather input on the resources and process.
  - Kudos were given to the building administrators and instructional coaches for their input and guidance as we worked to create plans if needed for remote learning. The goal is to provide our students and staff with opportunities to continue preparing to use technology in a virtual learning environment.
- 3.2 Mr. Legault moved, seconded by Mr. Turbeville, the Board approved the Student Trip Request for the Baseball trip to Myrtle Beach, SC, April 15-23, 2022. The motion carried 7-0.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
  - Ms. Carragher reported that her office is moving into annual review season (February). They are having department meetings, setting timelines and expectations. They are providing a lot of professional development (new speech, social workers and special ed teachers going through the process for the first time).
  - Ms. Carragher gave kudos to the nurses for doing a phenomenal job. She had a meeting with nurses and school physician Dr. Goetz to review revised COVID-19 guidance documents so they continue to be on same page with the frequent changes.
- 3.4 Mr. Turbeville moved, seconded by Mr. Howlett, the Board approved Consent Items (CSE) 3.4.1-3.4.8. The motion carried 7-0.
  - 3.4.1 On December 21, and January 5, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
  - 3.4.2 On December 3, and 22, 2021, and January 4, and 6, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.4.3 On December 10, 16, 21, and 22, 2021, and January 6, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
  - 3.4.4 On December 13, and 22, 2021 and January 6, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.4.5 On December 20, 2021, and January 4, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.4.6 On December 20, and 23, 2021, and January 7, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.4.7 On January 4, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.8 On December 22, 2021, and January 4, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

#### **4. Personnel**

Mr. Harradine moved, seconded by Mr. Howlett, the Board approved Personnel 4.1-4.13 (including hand carry 4.9.4). The motion carried 7-0.

#### **4.1 Appointments**

- 4.1.1 Alise Pangrazio, to be appointed as a Speech Teacher at Ginther School effective January 24, 2022. Initial certificate in Speech and Language Disabilities. Probationary period January 24, 2022 through January 23, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and Corresponding regulations. Annual Salary of \$40,223 (prorated \$ 21,318).
- 4.1.2 Riley DeBellis, to be appointed as an Elementary Teacher at Oliver Middle School effective January 19, 2022. Emergency COVID-19 certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Probationary period January 29, 2022 through January 28, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and Corresponding regulations. Annual Salary of \$37,100.
- 4.1.3 Melissa Conaghan, to be appointed as a Long-Term Substitute Reading Teacher at Ginther Elementary effective January 31, 2022 through June 30, 2022 Anticipated initial certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Annual Salary of \$38,900 (Prorated \$19,138).

#### **4.2 Resignations**

- 4.2.1 Marcia Bartalo, School Counselor at the high school, to resign for the purpose of retirement effective July 1, 2022.

#### **4.3 Substitutes**

- 4.3.1 Julia Decker
- 4.3.2 John Falkowski
- 4.3.3 Makenzie Patinella
- 4.3.4 Andrew Sheldon
- 4.3.5 Andrew Weber, Contracted Building Substitute, \$130/day

#### **4.4 Teacher Immersion Fellowship Program Participants**

None

#### **4.5 Leaves of Absence**

- 4.5.1 Emily Milazzo, to request an unpaid leave of absence effective February 8, 2022 through June 24, 2022.

#### **4.6 Other**

- 4.6.1 Amber Hildebrand, MTSS Tier 2 Coach, \$500 (prorated \$275 Jan – June).
- 4.6.2 Jessica Allen, Team Leader Gamma, (split w/ Dobson), \$ 2377 (prorated \$647 Jan – June)
- 4.6.3 Christopher Dobson, Team Leader Gamma, (split w/ Allen), \$2377 (prorated \$647 Jan –June)

### **CLASSIFIED**

#### **4.7 Appointments**

- 4.7.1 Jessica James, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective January 20, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 20, 2022 and ends on January 19, 2023.
- 4.7.2 Charles Studier, to be appointed as a provisional Director of Transportation, effective January 24, 2022. Salary is set at \$78,000 per year.

- 4.7.3 Catherine Raleigh, to be appointed as a probationary Teacher Aide at Hill School effective January 24, 2022. Rate is set at \$14.00 per hour. Probationary period begins on January 24, 2022 and ends on January 23, 2023.

#### **4.8 Resignations**

- 4.8.1 Anthony Alecki, Bus Driver, Transportation Department, resigning effective January 10, 2022.  
4.8.2 Kellie Mesler, Food Service Helper, Oliver Middle School, resigning effective February 18, 2022.  
4.8.3 Charles Studier, Head Bus Driver, Transportation Department, resigning effective January 23, 2022, pending board approval to the position of Director of Transportation.

#### **4.9 Substitutes**

- 4.9.1 ~~Robert Murphy, Jr., Bus Attendant (training for CDL)~~ – Offer Rescinded  
4.9.2 Anthony Alecki, Bus Driver  
4.9.3 Laura Kelsey, School Aide  
4.9.4 Charles Ricker, Bus Attendant (training for CDL)  
**HAND CARRY UPDATE -- Charles Ricker, Bus Attendant (training for CDL), retro-active to January 15, 2022.**  
4.9.5 John Frenett, School Aide  
4.9.6 Ivan Mofardin, Student Cleaner

#### **4.10 Volunteers**

None

#### **4.11 College Participants**

- 4.11.1 Allison Hendricks, Practicum, (Inclusive Ed. Dept.)  
4.11.2 Julia Cimino, Field Experience, (Kristy Sherman)  
4.11.3 Josephine Walsh, Field Experience, (Laurie Torrence)  
4.11.4 Matthew McGowan, Field Experience, (Hugo Herrera)  
4.11.5 Nevaeh Wilson, Field Experience, (Bridget Quigley)  
4.11.6 Ethan Carey, Field Experience, (Dawn Siragusa)

#### **4.12 Leaves of Absence**

None

#### **4.13 Other**

- 4.13.1 Creation of a Student Support Partner, per diem, at a rate of \$25.00 per hour.

### **5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart received the single and extra classroom audits. She will be scheduling an audit committee meeting.

### **7. Physical Plant, Safety & Security, Transportation and Support Services**

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided an update on transportation. Two new drivers recently passed road test.

### **7. Human Resources**

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- Ms. DiLalla reported she met with the Wellness Committee last week. They are planning for a spring challenge focusing on weight loss.

### **8. Report of the Superintendent of Schools**

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- None

**9. Board Operations**

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

**10. Old Business**

None

**11. Other Items of Business**

None

**12. Round Table**

- Board members gave kudos to administrative team for all they are doing.
- Ms. Robertson wished Marcia Bartalo congratulations on her retirement.
- Mr. Legault mentioned he has been on campus several times today and gave kudos to the buildings and grounds staff for the snow removal. Mr. Bruno mentioned that Buildings and Grounds staff started clearing the snow at midnight on Sunday night and worked through Monday at 5 p.m. and back at 2 a.m. today. Transportation colleagues also came in to clean off the buses on the holiday. He gave kudos to the dedicate staff.
- Mr. Harradine gave kudos to students and staff who volunteered to help with Food Link. He mentioned that the students are working hard for our community and are all very respectful.
- Ms. Carbone mentioned the Board retreat and will send out agenda to the Board for additional ideas.

**13. Executive Session**

- 13.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the regular meeting at 6:51 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.


Mr. Legault moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:11 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 7:40 p.m. The motion carried 7-0.

**14. Adjournment**

- 14.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the meeting at 7:41 p.m. The motion carried 7-0.

Prepared by:

  
Debra S. Moyer, District Clerk

2/2/2022  
Date