

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
January 17, 2023**

These are the minutes of the Regular Board Meeting held on January 17, 2023. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Michelle Guerrieri
Mike Pincelli
Jerrod Roberts

ORDER OF THE AGENDA

Mr. Legault moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda. The motion carried 7-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the January 3, 2023, Regular Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

BHS Principal Michael Pincelli and OMS Principal Jerrod Roberts presented on their respective school's quarter 1 data. Data included: average grade trends, attendance, and behavior.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- MCSBA Legislative Committee: Ms. Carbone shared information about a March trip planned to Albany to meet with legislators.

1. New Business

- None

2. Policy Development

Mr. Harradine moved, seconded by Mr. Turbeville; The Board of Education approved the second reading of policies 2.1-2.16. The motion carried 7-0.

- 2.1 6000 Code of Ethics for All District Personnel
- 2.2 6121 Sexual Harassment – Employees
- 2.3 6130 Evaluation of Personnel: Purposes
- 2.4 6140 Employee Medical Examinations
- 2.5 6150 Alcohol, Drugs and Other Substances (School Personnel)
- 2.6 6151 Drug-Free Workplace
- 2.7 6152 Employee Assistance Program
- 2.8 6180 Professional Growth/Staff Development
- 2.9 6183 Conference/Travel Expense Reimbursement (Removed)
- 2.10 6184 Employees Serving as Consultants
- 2.11 6190 Fingerprinting of Prospective School Employees
- 2.12 6191 Safety of Students (Fingerprinting Clearance of New Hires) (Removed)
- 2.13 6210 Certified Personnel (Removed)
- 2.14 6211 Recruitment
- 2.15 6212 Certification
- 2.16 7500 Dignity for All Students Act

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth provided the following updates:
 - AVID meeting: this week’s meeting included OMS and high school teams. The background, overview and expectations were discussed.
 - Elementary Report Card Planning Committee: Brandon Broughton is bringing back the committee to ensure report cards are easy to read and reflective of standards and the new reading series.
 - Computer-based testing for grades 3-8: they are engaging in supports for teachers and providing samples and simulations for students.
 - Rachel’s Challenge: middle and high school clubs are working on various kindness activities (i.e., a paper chain activity and kindness bingo); Rachel’s Closet is progressing at the high school.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared the progress of the partnership with Oak Orchard’s Behavioral Health and the growth over the last five years from helping approximately 9 students to 27. (To date, 18 students are benefiting from the program).
 - Ms. Carragher shared the partnership with Genesee Mental Health is going well and between two clinicians at OMS and High School, they are servicing 72 families.
- 3.3 Ms. Robertson moved, seconded by Mr. Harradine, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.
 - 3.3.1 On November 8, 16, and 21 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On November 7, 9, 14, and 23, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On October 13, November 1, 10, 14, and 15, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On November 14 and 16, 17 and 22, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On November 8, 15, and 21, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On November 10, 14, 18, and 22, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.7 On November 3, 7, 14, 15 and 18, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On October 26, November 2, 16, and 21, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Personnel items 4.1-4.13. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Peter Lawrence, to be appointed as the Interim Director of Transportation effective January 18, 2023 through June 30, 2023. Professional certificate as a School District Business Leader. \$500 per day.
- 4.1.2 **UPDATE** James Bachman, to be appointed as a long-term substitute Elementary Teacher at Oliver Middle School October 28, 2022 through ~~February 7, 2023~~ **January 17, 2023**. Initial certificate in Childhood Education Grades 1-6. Annual salary \$39,000 (prorated ~~\$13,065~~ **\$10,140**).
- 4.1.3 Ashley Brown, to be appointed as a Special Education Teacher at Barclay School effective February 15, 2022. Professional certificates in Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, Early Childhood Education Birth – Grade 2, and Severe or Multiple Disabilities. Probationary period February 15, 2023 through February 14, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all the requirements of Educational Law and corresponding regulations. Annual salary \$49,772 (prorated \$21,153)

4.2 Resignations

- 4.2.1 Charles Studier, Director of Transportation, to resign effective January 17, 2023 pending board approval to the position of Head Bus Driver.
- 4.2.2 Nancy Postilli, Elementary Teacher at Hill School, to resign for the purpose of retirement effective June 30, 2023.

4.3 Substitutes

- 4.3.1 Bailee Nelson, Contracted Building Substitute, \$135 per day
- 4.3.2 James Steele
- 4.3.3 Madison Baker
- 4.3.4 Kennedi Wittenrich
- 4.3.5 Gabrielle Gare
- 4.3.6 Shannon Keenan

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 Tresa Constantino, Elementary Teacher at Oliver Middle School, to request an unpaid leave of absence effective February 6, 2023 through June 23, 2023.
- 4.5.2 Marin Aldrich, Elementary Teacher at Barclay School, to request an unpaid leave of absence effective February 28, 2023 through April 7, 2023.

4.6 Other

- 4.6.1 Karen Bourg, Mentor Teacher, \$600 (January – June).

CLASSIFIED**4.7 Appointments**

- 4.7.1 Charles Studier, to be appointed as Head Bus Driver in the Transportation Department effective January 18, 2023. Rate is set at \$28.60 per hour.
- 4.7.2 Tamara DeLorenzo, to be appointed as a probationary Teacher Aide at Oliver Middle School effective January 30, 2023. Rate is set at \$16.41 per hour. Probationary period begins on January 30, 2023 and ends on January 29, 2024. (pending fingerprint clearance)
- 4.7.3 Gabriella Schlieter, to be appointed as a probationary Teacher Aide at Barclay School effective January 18, 2023. Rate is set at \$14.86 per hour. Probationary period begins on January 18, 2023 and ends on January 17, 2024.
- 4.7.4 Angela Way, to be appointed as a probationary School Aide/Cafeteria Monitor at the High School effective January 19, 2023. Rate is set at \$14.50 per hour. Probationary period begins on January 19, 2023 and ends on January 18, 2024. (pending fingerprint clearance)

4.8 Resignations

- 4.8.1 Nancy Maier, Teacher Aide, Oliver Middle School, resigning effective January 17, 2023.

4.9 Substitutes

None

4.10 Volunteers

- 4.10.1 Madison Baker
- 4.10.2 Ashley Basisty
- 4.10.3 Jennifer Juby
- 4.10.4 Nancy Wolfe

4.11 College Participants

- 4.11.1 Tiana D'Aries, Field Placement, (Maria Belpanno)
- 4.11.2 Abigail Grimaudo, Internship, (Jeanmary Day)
- 4.11.3 Allison Cring, Field Placement, (Justin Jackson)
- 4.11.4 Casey Melanophy, Field Placement, (Silvia Wharram/Amanda McMillian)
- 4.11.5 Rhea Mais, Field Placement, (Kristen Moulton)
- 4.11.6 Parker Doty, Field Placement, (Brittany Moorhead)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Emilee Dudek has been appointed to a regular position for the Sports Study Hall at the Oliver Middle School (at her current regular hourly rate) for the 2022-2023 school year.
- 4.13.2 Creation of one (1) Head Bus Driver position, 8.00 hours per day, 12 months per year.
- 4.13.3 UPDATE – Anna Beardslee, change from Temporary appointment to Probationary appointment as Office Clerk III, retroactive to January 3, 2023. Probationary period begins on January 3, 2023 and ends on January 2, 2024.
- 4.13.4 UPDATE – Brittany Jackson, change from Temporary appointment to Probationary appointment as Office Clerk III, retroactive to January 3, 2023. Probationary period begins on January 3, 2023 and ends on January 2, 2024.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared during the Budget subcommittee meeting last week, High School Principal Mr. Pincelli presented about branding and reviewed programs.
 - Audit Committee will meet Jan. 25 to review the extra class and single audit.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley discussed creating capital and bus reserves this year.
- 6.2 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the contracts to be awarded as recommended as a result of contractor bid proposal and authorize the District Clerk to execute contracts per this determination. The motion carried 7-0.

- Oliver Middle School - SED No. 26-18-01-06-0-001-023**
- Oliver Middle School (2022 100K COP) - SED No. 26-18-01-06-0-001-024**
- Barclay Elementary - SED No. 26-18-01-06-0-002-021**
- Ginther Elementary - SED No. 26-18-01-06-0-004-016**
- Senior High School - SED No. 26-18-01-06-0-007-032**
- Fred Hill School - SED No. 26-18-01-06-0-010-019**

Submitted to the Board of Education for their review and approval are bids from the 2021 Capital Project. The bids were opened on January 11, 2023.

Turner Construction Company and Labella Associates have reviewed the bids received January 11, 2023, and sees no reason not to award the following Plumbing, HVAC and Electrical contracts: *.

Bids can be subject to change pending results of further investigation of qualifications.

Contract #	Base Bid	Alternate 1 Ginther Roof 300 Wing	Alternate 2 Ginther Roof 400 Wing	Alternate 3 Ginther Office Suite Roof	Alternate 4 Ginther Water Heater	Alternate 5 Barclay Water Heater	Alternate 6 AAON, Magic Aire, & Rittling HVAC	Alternate 7 Daikin & RenewAi re HVAC Equip	Total Bid Award
1. GENERAL CONTRACT No Award									
2. PLUMBING Landry Mechanical	\$214,600.00				\$45,600 Not Awarded	\$33,100 Not Awarded			\$214,600.00
3. HVAC Landry Mechanical	\$3,224,000.00	\$14,300 Not Awarded	\$14,700 Not Awarded	\$13,100.00	\$9,100 Not Awarded	\$9,200 Not Awarded	\$379,000.00	\$77,600.00 Rejected	\$3,616,100
4. ELECTRICAL Concord Electric	\$1,407,000.00		\$3,000 Not Awarded	\$5,000	\$4,000 Not Awarded	\$6,000 Not Awarded			\$1,412,000

* Recommended low bidder based on total bid, including acceptance of alternates noted

- 6.3 Mr. Harradine moved, seconded by Mr. Legault; RESOLVED, that the Board of Education approve the contract to **Otis Elevator Company** in the amount of **\$240,016** be awarded as recommended, and authorize the District Clerk to execute contract per this determination. The motion carried 7-0.

- Oliver Middle School - SED No. 26-18-01-06-0-001-023**
- Oliver Middle School (2022 100K COP) - SED No. 26-18-01-06-0-001-024**
- Barclay Elementary - SED No. 26-18-01-06-0-002-021**
- Ginther Elementary - SED No. 26-18-01-06-0-004-016**
- Senior High School - SED No. 26-18-01-06-0-007-032**
- Fred Hill School - SED No. 26-18-01-06-0-010-019**

Submitted to the Board of Education for their review and approval is a proposal from Otis Elevator Company for the elevator equipment, materials, installation and warranty. Pricing is based OMNIA Partners Purchasing Agreement #2019.001563.

The proposal, for elevator materials, equipment, and installation is **\$240,016**

Turner Construction Company and LaBella Associates, D.P.C. has verified and substantiated these bids, have conferred with the District and agree on the following recommendation.

- 6.4 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the contract to Modular Comfort Systems in the amount of **\$73,763** be awarded as recommended and authorize the District Clerk to execute contract per this determination. The motion carried 7-0.

Oliver Middle School - SED No. 26-18-01-06-0-001-023
Oliver Middle School (2022 100K COP) - SED No. 26-18-01-06-0-001-024
Barclay Elementary - SED No. 26-18-01-06-0-002-021
Ginther Elementary - SED No. 26-18-01-06-0-004-016
Senior High School - SED No. 26-18-01-06-0-007-032
Fred Hill School - SED No. 26-18-01-06-0-010-019

**Master Intergovernmental Cooperative Purchasing Agreement/Piggyback
 OMNIA Partners Purchasing Agreement R200401-NY-260582**

Submitted to the Board of Education for their review and approval is a proposal from Modular Comfort Systems for the HVAC equipment and materials. Pricing is based on OMNIA Partners Purchasing Agreement **R200401-NY-260582**.

The proposal, for HVAC material and equipment is \$73,763.

Turner Construction Company and LaBella Associates, D.P.C. has verified and substantiated these bids, have conferred with the District and agree on the following recommendation.

- 6.5 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the contract to **Day Automation** in the amount of **\$400,674.42** be awarded as recommended and authorize the District Clerk to execute contract per this determination. The motion carried 7-0.

Oliver Middle School - SED No. 26-18-01-06-0-001-023
Oliver Middle School (2022 100K COP) - SED No. 26-18-01-06-0-001-024
Barclay Elementary - SED No. 26-18-01-06-0-002-021
Ginther Elementary - SED No. 26-18-01-06-0-004-016
Senior High School - SED No. 26-18-01-06-0-007-032
Fred Hill School - SED No. 26-18-01-06-0-010-019

**State Contract - Master Intergovernmental Cooperative Purchasing Agreement/Piggyback
 NYS OGS contract PT-68783**

Submitted to the Board of Education for their review and approval is a proposal from Day Automation for the HVAC controls equipment-materials. Pricing is based on NYS OGS contract PT-68783.

The proposal, for HVAC controls equipment-materials is **\$400,674.42**.

Turner Construction Company and LaBella Associates, D.P.C. has verified and substantiated these bids, have conferred with the District and agree on the following recommendation.

- 6.6 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the contract to **Elmer W. Davis** in the amount of **\$905,000.00** be awarded as recommended and authorize the District Clerk to execute contract per this determination. The motion carried 7-0.

Oliver Middle School - SED No. 26-18-01-06-0-001-023
Oliver Middle School (2022 100K COP) - SED No. 26-18-01-06-0-001-024
Barclay Elementary - SED No. 26-18-01-06-0-002-021
Ginther Elementary - SED No. 26-18-01-06-0-004-016
Senior High School - SED No. 26-18-01-06-0-007-032
Fred Hill School - SED No. 26-18-01-06-0-010-019

**Master Intergovernmental Cooperative Purchasing Agreement/Piggyback
 Single Prime Roofing Contractor – Governmental Entity Cooperative (Piggyback) Contract
 Trades Labor and Materials (JOC) (The Interlocal Purchasing System - TIPS)
 Contract # 200201**

Submitted to the Board of Education for their review and approval is a proposal from Elmer W. Davis for the roofing equipment, materials, installation and warranty. Pricing is based **Single Prime Roofing Contractor – Governmental Entity Cooperative (Piggyback) Contract Trades Labor and Materials (JOC) (The Interlocal Purchasing System - TIPS)**
Contract # 200201

The proposal, for roofing materials, equipment, and installation is **\$905,000**

Turner Construction Company and LaBella Associates, D.P.C. has verified and substantiated these bids, have conferred with the District and agree on the following recommendation.

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- Ms. Gulino provided an update on recruiting this spring. Anticipated vacancies were posted for next year and job fairs are set to get an early start. There will be six instructional focused job fairs between February and April and two non-instructional inhouse job fairs planned between March and July.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno reviewed potential future capital project ideas, concepts and staff requests. He invited the Board to take a tour of the current pool.

9. Board Operations

- 9.1 2022-23 Board of Education Meeting Schedule
 9.2 2023-24 Budget Development Calendar
 9.3 2022-23 MCSBA Calendar

10. Old Business

- 10.1 Combat Veterans Exemption
- The Combat Veteran Exemption was discussed.

11. Other Items of Business

- None

12. Round Table

- None

13. Executive Session

13.1 Mr. Legault moved, seconded by Mr. Lewis, RESOLVED the Board of Education adjourned the meeting at 9:12 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 7-0.


Mr. Turbeville moved, seconded by Mr. Legault, the Board entered into executive session at 9:22 p.m. The motion carried 7-0.

Mr. Legault moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 10:07 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Turbeville moved, seconded by Ms. Robertson, the Board adjourned the meeting at 10:07 p.m. The motion carried 7-0.

Prepared by:



Debra S. Moyer, District Clerk

2/8/23

Date