

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
February 7, 2023**

These are the minutes of the Regular Board Meeting held on February 7, 2023. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- Daniel Legault, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
- Jill Reichhart, Treasurer and Finance Director
- Deb Moyer, District Clerk
- Donna Bopp
- Tim Bopp

Excused:

- David Howlett, Board Member
- Darrin Winkley, Assistant Superintendent for Business

ORDER OF THE AGENDA

Mr. Harradine moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda with striking the data presentations (moved to a later date). The motion carried 6-0.

MINUTES

Mr. Harradine moved, seconded by Ms. Robertson, the Board of Education approved the January 17, 2023, Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- None

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- MCSBA Legislative Breakfast, Feb. 4: Ms. Carbone shared she and Superintendent Bruno attended the Legislative Breakfast. More than 100 people were in attendance and several legislators from around the community.

1. New Business

- None

2. Policy Development

- None

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth provided updates including the elementary reading resources implementation, grants, elementary science program, and online testing.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Ms. Carragher updated the Board regarding annual reviews, IEPs, and projections for programming for the 23-24 school year.
- 3.3 Mr. Harradine moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 6-0.
- 3.3.1 On January 9, 13, 17, 18, 24, and 26, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On January 12, 13, 19, and 30, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On December 19, 2022, January 6, 9, 12, 13, 18, 20, 23, 25 and 27, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On January 11, 12, 17, 18, 26, 27, and 30, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On December 21, January 6, 11, and 19, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On January 11, 17, 18, and 24, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On January 19, 20, and 23, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On January 10, 11, 13, 19, 25, and 27, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Matthew Campagna, to be appointed as a long-term substitute Special Education Teacher at the high school retroactive to January 17, 2023 through June 23, 2023. Annual salary \$39,000 (prorated \$21,645).
- 4.1.2 **UPDATE**, Kevin Guy, to be appointed as a long-term substitute Health/FACS Teacher (0.7 FTE) at Oliver Middle School, retroactive to August 31, 2022 through ~~February 3, 2023~~ **June 23, 2023**. Initial certificate in Social Studies grades 7-12. Annual salary \$40,800 (prorated ~~\$14,708~~ **\$28,560**).
- 4.1.3 Jessa Stores, to be appointed as a long-term substitute Elementary Teacher at Oliver Middle School retroactive to January 17, 2023 through June 23, 2023. Annual salary \$39,000 (prorated \$21,645).

4.2 Resignations

- 4.2.1 Calisha Bertram, School Counselor at Hill School to resign effective February 25, 2023.

4.3 Substitutes

- 4.3.1 Michael Anne Pentz, Contracted Building Substitute, \$135 per day
- 4.3.2 SharonMarie Bartz
- 4.3.3 Kyle Haettich
- 4.3.4 Shea Lee

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Sheyla Jimenez
- 4.4.2 Margaret King

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

4.6.1 – 4.6.21 The following staff members to be appointed as Student Support Program Teachers at the high school effective February 21, 2023 through February 24, 2023 at a rate of \$42.00 per hour.

- 4.6.1 Anthony Aviles
- 4.6.2 Allen Barton
- 4.6.3 Maria Daley
- 4.6.4 Gordon DiBattisto
- 4.6.5 Katherine Distaffen
- 4.6.6 Pam Hasen
- 4.6.7 Scott Hopsicker
- 4.6.8 Meagan Lane
- 4.6.9 Krista Monroe
- 4.6.10 Brittany Moorhead
- 4.6.11 Mark Mutton
- 4.6.12 Neil Paul
- 4.6.13 Marissa Randall
- 4.6.14 Amy Rodak
- 4.6.15 Keishla Santiago
- 4.6.16 Matthew Schirmer
- 4.6.17 Danielle Spartano
- 4.6.18 Jared Strong
- 4.6.19 Frances Teta
- 4.6.20 Jonathan VanHuben
- 4.6.21 James Wallington

4.6.22-4.6.23 The following staff members to be appointed as substitute Student Support Program Teachers at the high school effective February 21, 2023 through February 24, 2023 at a rate of \$42.00 per hour.

- 4.6.22 Anthony Benson
- 4.6.23 Jeanine Davis

CLASSIFIED**4.7 Appointments**

- 4.7.1 Jennifer Miller, to be appointed as a temporary Office Clerk III at Ginther School effective February 8, 2023. Rate is set at \$16.00 per hour. Probationary period is to be determined. (Pending fingerprint clearance.)

4.8 Resignations

- 4.8.1 Rebecca Stevenson, Bus Attendant, Transportation Department, resigning effective February 3, 2023.
- 4.8.2 Pamela Alfaro Loera, School Aide/Cafeteria Monitor, Hill School, resigning effective January 27, 2023.
- 4.8.3 MaryLynn Siciliano, Office Clerk III, High School, resigning effective January 27, 2023.
- 4.8.4 Frank Heinz, Bus Driver, Transportation Department, resigning effective January 31, 2023.
- 4.8.5 Gabriella Schlieter, Teacher Aide, Barclay School, resigning effective February 2, 2023.
- 4.8.6 Kaitlyn Vane, School Aide/Cafeteria Monitor, Barclay School, resigning effective February 3, 2023.

4.9 Substitutes

- 4.9.1 Frank Heinz, Bus Driver
- 4.9.2 Anna Wojtas, Teacher Aide
- 4.9.3 Bradley Moody, Bus Attendant, training for CDL

4.10 Volunteers

- 4.10.1 SharonMarie Bartz
- 4.10.2 Bryn Baube
- 4.10.3 Morgan Belliveau
- 4.10.4 Eric Benson
- 4.10.5 Chris Billington
- 4.10.6 Megan Bullard
- 4.10.7 Leah Congdon
- 4.10.8 Kayla Garrison
- 4.10.9 Autumn Hill Dugan
- 4.10.10 Michelle Johnson
- 4.10.11 Jessica Lang
- 4.10.12 Stephanie McAfee
- 4.10.13 Jodie McJury
- 4.10.14 Rachel Moore
- 4.10.15 David Moran
- 4.10.16 Shane Moyer
- 4.10.17 Cristy Murray
- 4.10.18 Stephanie Pescini
- 4.10.19 Briana Post
- 4.10.20 Alea Santana
- 4.10.21 Patricia Selig
- 4.10.22 Kenneth Steurys
- 4.10.23 Kali Visiko
- 4.10.24 Christina McGavern
- 4.10.25 Gregory Drew
- 4.10.26 Matthew Alvut

4.11 College Participants

- 4.11.1 Brendan Carroll, Field Placement, (Jessica Barton)
- 4.11.2 Sam Sevor, Field Placement, (Jessica Allen)
- 4.11.3 Rennee Rozler, Field Placement, (Michael Kiesow)
- 4.11.4 Julia Olson, Student Teacher, (Becki Place) (Retroactive to January 19, 2023)
- 4.11.5 Scott Ochsner, Internship, (Todd Hagreen)
- 4.11.6 Dylan DiBattisto, Field Placement, (Karen Ekeze)
- 4.11.7 Abigail Konieczny, Field Placement (Kelly Young)
- 4.11.8 Scott Lewis, Field Placement, (Steven Reiss/Robert Sidebotham)
- 4.11.9 Shannon Aubin, Field Placement, (Amanda Collins)
- 4.11.10 Shea Lee, Field Placement, (Heather Noni)
- 4.11.11 Nicholas Pastore, Practicum, (Joseph Setek)
- 4.11.12 Colin Pytlak, Practicum, (Colleen Molina)
- 4.11.13 Heather Smith, Internship, (pending fingerprint clearance) (Anthony Smith)

4.12 Leaves of Absence

- 4.12.1 UPDATE -- Karen Pahman, Food Service Helper, effective November 8, 2022 through the anticipated return date of ~~January 3, 2023~~ ~~January 25, 2023~~ **January 30, 2023**.

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart shared information from the 2023-24 state aid runs and reviewed Brockport's aid versus other Monroe County Schools. Brockport has been at or above the state calculated

- foundation aid level which means for 2023-24 we will receive a 3% increase in foundation aid.
- 5.2 Mr. Turbeville moved, seconded by Mr. Legault, RESOLVED that the Board of Education accept the Single Audit Report for the year ended June 30, 2022 as prepared by Mengel Metzger Barr, LLC. The motion carried 6-0.
- 5.3 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Extra Class Audit Report and Corrective Action Plan for the year ended June 30, 2022 as prepared by Mengel, Metzger and Barr. The motion carried 6.0.
- 5.4 Ms. Robertson moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for November and December 2022 and the High School for October, November, and December 2022. The motion carried 6-0.
- 5.5 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Treasurer's Report for the months of November and December 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- None

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- Ms. Gulino shared information on Brockport's Bright Spot, a new program to build upon culture. Staff may nominate their colleagues based on Brockport's Core Beliefs. Staff are recognized monthly in the staff newsletter, *Connections*, and on social media. There are more than 20 nominations currently.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided the following updates:
 - New Website is clearer, cleaner and easy to navigate. Improvements include:
 - Meet our Teams section
 - Safety and Security page includes a list of AED devices and locations; training video
 - A new UPK video will be posted shortly.
 - UPK: Enrollment is up to four full-day sessions and one-half day session for next year. Outside providers are also implementing full-day programming. We are working toward providing transportation for full day sessions in the fall.
 - Automated Notification System: ESL teachers are helping to identify primary languages for families so automated messages can be translated.
 - Total Eclipse, April 8, 2023: Attended meeting at Clarkson Town Hall – could see a minimum of 400,000 people in our area at the once in a lifetime event for Brockport, NY.

9. Board Operations

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Mr. Lewis gave kudos to Ms. Reichhart, finance director on the consistently better extra class audits. He also shared he read a book to a UPK class and it was a great experience.
- Ms. Carbone updated the Board regarding her conversations with other districts about the Veterans' Exemption. Ms. Carbone also shared that our wrestling and track coaches are doing a wonderful job.

13. Executive Session

13.1 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED the Board of Education adjourned the meeting at 6:51 p.m. to enter into Executive Session for the purpose of discussing collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 6-0.

Mr. Legault moved, seconded by Ms. Robertson, the Board entered into executive session at 6:59 p.m. The motion carried 6-0.

Mr. Legault moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:20 p.m. The motion carried 6-0.

14. Adjournment

14.1 Mr. Turbeville moved, seconded by Mr. Lewis, the Board adjourned the meeting at 7:20 p.m. The motion carried 6-0.

Prepared by:


Debra S. Moyer, District Clerk

2-28-23
Date