

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
March 5, 2024**

These are the minutes of the Regular Board Meeting held on March 5, 2024. The meeting was called to order at 6 p.m. by President Harradine.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member
Jeffrey Harradine, President
David Howlett, Board Member
Robert Lewis, Vice President
Kathy Robertson, Board Member
David Stroup, Board Member

The following Board member was excused:

Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Ryan Lanigan, Assistant Superintendent for Instruction
Darrin Winkley, Assistant Superintendent for Business
Jill Reichhart, Director of Finance
Deb Moyer, District Clerk
Marlea Bahantka
Jim Barrett
Kirsten Minor
Corey Minor
Maureen Hetherington
Milt Waye
Krista Monroe
Sean O'Donnell

ORDER OF THE AGENDA

Mr. Stroup moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Stroup, the Board of Education approved the February 6, 2024 Regular Meeting Minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Quarter 2 Data: Ryan Lanigan, Assistant Superintendent for Instruction
 - Mid-year PK-5 Benchmarks, OMS and High School data were presented.
- Budget Presentation: Sean Bruno, Superintendent of Schools; Jill Reichhart, Director of Finance
Highlights of the proposed 2024-25 Budget:
 - Zero tax levy increase
 - Use of reserves to minimize levy
 - Enrollment increased over 160 students in 2023-24
 - Increased staffing for higher enrollment, social emotional needs, and special education needs while maintaining low class size

- Transportation – bus purchase includes a large electric bus

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- None

1. New Business

- None

2. Policy Development

Mr. Lewis moved, seconded by Ms. Carbone; RESOLVED, that the Board of Education approve the second reading of policies 2.1-2.18. The motion carried 6-0.

- 2.1 ~~2120 Use of Parliamentary Procedure~~ (Removed)
- 2.2 ~~2310 Membership in Associations~~ (Removed)
- 2.3 ~~3110 Public Information Program~~ (Removed)
- 2.4 ~~3120 Community Relations~~ (Removed)
- 2.5 ~~3130 Senior Citizens~~ (Removed)
- 2.6 3150 School Volunteers
- 2.7 ~~3220 Public Participation at Board Meetings~~ (Removed)
- 2.8 3250 Parent Teacher Student Association
- 2.9 ~~4211 Administration Organization and Operation~~ (Removed)
- 2.10 ~~5150 Contingency Budget~~ (Removed)
- 2.11 5130 Budget Adoption
- 2.12 ~~5320 Budget Transfers~~ (Removed)
- 2.13 5140 Administration of the Budget
- 2.14 ~~6510 Workers' Compensation~~ (Removed)
- 2.15 6152 Employee Assistance Program
- 2.16 ~~7340 Bus Rules and Regulations~~ (Removed)
- 2.17 7350 Corporal Punishment
- 2.18 7360 Weapons in School and the Gun-Free Schools Act

3. Instructional Planning & Services

3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan provided an update on Smart Scholars, an early high school grant we were awarded through NYS. Twenty-five students can earn college credits in the program focusing on Cyber Security in collaboration with MCC, SUNY Brockport, and Industry Partner Levacloud.

3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher provided an update that preschool and out-of-district annual reviews are moving along well. The Inclusive Education Office is looking at staffing needs for the upcoming school year.
- Ms. Carragher also provided an update on Unified Sports. We can expect games to be Tues/Thurs again beginning mid to late April. The schedule will be forwarded once available.

3.3 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED that the Board of Education approved CSE Recommendations (3.3.1-3.3.8). The motion carried 6-0.

- 3.3.1 On January 24, 30, 31, and February 15, 2024, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On January 24, 31, February 1, 6, 7, 8, 13, 14, 15, and 26, 2024 the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On January 30, February 5, and 7, 2024, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On January 24, 31, February 1, 8, and 16, 2024, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.5 On January 9, 24, 31, February 1, 2, and 8, 2024, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On January 26, February 2, 9, 15, and 16, 2024, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On January 26, February 6, 7, 8, 12, 15, and 16, 2024, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On January 26, February 6, 8, 13, 15, 26, 2024, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve Personnel items 4.1-4.6.13 and 4.6.15-4.13. The motion carried 6-0; Mr. Harradine abstained from 4.6.14 due to affinity. That motion carried 5-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Sean O'Donnell, to be appointed as an Assistant Principal at the high school effective March 25, 2024. Initial certificate as a School Building Leader and Emergency Medical Services grades 7-12. Professional certificates in Biology grades 7-12, Students with Disabilities grades 7-12, and School District Leader. Probationary period March 25, 2024 through March 24, 2028. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$87,000 (prorated \$23,423).
- 4.1.2 Kasi Williams to be appointed as an English Teacher at Oliver Middle School effective May 20, 2024. Pending certificates in Childhood Education grades 1-6 and ELA Extension grades 7-9. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$43,000 (prorated \$6,020).
- 4.1.3 Madison Theetge, to be appointed as a School Nurse at Barclay School effective March 18, 2024. Probationary period March 18, 2024 through March 17, 2025. Annual salary \$46,306. (prorated \$16,095)
- 4.1.4 Trent Marasco, to be appointed as a (0.5) part time Special Education Teacher at Barclay School effective March 6, 2024. Pending certificate in Students with Disabilities Grades 1-6. Annual salary \$43,000 (prorated \$8,277)

4.2 Resignations

- 4.2.1 None

4.3 Substitutes

- 4.3.1 Katherine Perry, pending fingerprint clearance
- 4.3.2 Trent Marasco, Contracted Building Substitute, (0.5) part time, \$160 per day (prorated)
- 4.3.3 Dea Minnick, Contracted Building Substitute, \$160 per day
- 4.3.4 Kaitlyn Avery
- 4.3.5 Christopher Camman, pending fingerprint clearance

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Jaclyn Kelley-Howard, Mentor Teacher, \$500 (prorated Feb – June)
- 4.6.2 Charlotte Collins, Substitute Percussion Club Advisor, \$135 (prorated April 17 – June 28)

4.6.3 – 4.6.10 Spring Coaches

4.6.3	Baseball UPDATE	JV	Aaron Wood	75% of B	Step 1-5	3585-4145
4.6.4	Baseball	Mod A	Timothy Kemp	60% of B	Step 6	3436
4.6.5	Boys Lacrosse	Varsity	Jeffrey Jung	B	Step 1	4779
4.6.6	Boys Lacrosse	Assistant	Paul Forte	75% of B	Step 1	3584
4.6.7	Girls Lacrosse	Mod B	Sophie DePalma	60% of B	Step 3	3085
4.6.8	Softball	Mod B	Michael Schesser	60% of B	Step 1	2867
4.6.9	Unified Basketball	Varsity	Colleen Molina	60% of C	Step 1	2512
4.6.10	Unified Basketball	Varsity	Rebecca Rossier	60% of C	Step 4	2800

4.6.11 – 4.6.21 The following staff members to be appointed as an Afternoon Academy (AIS) Teacher at Ginther School effective April 9, 2024 through June 5, 2024, at a rate of \$53.00 per hour.

4.6.11 Mary Bruno

4.6.12 Alexis Carbonel

4.6.13 Kristine Chapman

4.6.14 Sarah Harradine

4.6.15 Alissa Mitchell

4.6.16 Sofia Palmieri

4.6.17 Shannon Patricelli

4.6.18 Julia Pratt

4.6.19 Sarah Saverino

4.6.20 Silvia Wharram

4.6.21 Megan Wood

4.6.22- 4.6.23 The following staff members to be appointed as an Afternoon Academy (AIS) Substitute Teacher at Ginther School effective April 9, 2024 through June 5, 2024, at a rate of \$53.00 per hour.

4.6.22 Michael Ann Pentz

4.6.23 Anna Roggow

4.6.24 Justin Jackson, Mentor Teacher, \$400 (prorated March – June)

4.6.25 Dawn Dyminski, Special Education Department Chair High School, \$661 (prorated March 11 – May 6)

CLASSIFIED**4.7 Appointments**

4.7.1 **UPDATE --** Jennifer Carpenter, to be appointed as a probationary Teacher Aide at the High School effective ~~February 12, 2024~~ **February 26, 2024**. Rate is set at \$15.50 per hour. Probationary period begins on ~~February 12, 2024~~ **February 26, 2024** and ends on ~~February 11, 2025~~ **February 25, 2025**.

4.7.2 Daljeet Kaur, to be appointed as a probationary School Aide/Cafeteria Monitor at Hill School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.

4.7.3 Morgan Austin, to be appointed as a probationary Teacher Aide at Oliver Middle School effective March 14, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 14, 2024 and ends on March 13, 2025. (Pending fingerprint clearance.)

4.7.4 Brenda Gardner, to be appointed as a probationary School Aide/Cafeteria Monitor at Barclay School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.

4.7.5 Mary Lewis, to be appointed as a probationary Teacher Aide at Ginther School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.

4.7.6 Nicole Battaglia, to be appointed as a probationary Food Service Helper at Hill School effective March 7, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 7, 2024 and ends on March 6, 2025. (Pending fingerprint clearance.)

4.7.7 Ameer Lana, to be appointed as a probationary Teacher Aide at Ginther School effective March 6, 2024. Rate is set at \$15.50 per hour. Probationary period begins on March 6, 2024 and ends on March 5, 2025.

4.8 Resignations

- 4.8.1 **UPDATE** -- Veronica Natiello, School Aide/Cafeteria Monitor, Barclay School, resigning effective ~~February 9, 2024~~ **February 8, 2024**.
- 4.8.2 Kim Wagner, Assistant Cook, Oliver Middle School, resigning for the purpose of retirement effective March 20, 2024.

4.9 Substitutes

- 4.9.1 Joseph McCracken, Bus Attendant (training for CDL)
- 4.9.2 Ashley Spector, Cleaner, pending fingerprint clearance
- 4.9.3 Kelly Fiutko, Food Service Helper
- 4.9.4 Quinn McCue, Cleaner
- 4.9.5 Carla Fintak, Student Support Partner, pending fingerprint clearance
- 4.9.6 Joshua Greenman, Teacher Aide
- 4.9.7 Kim Wagner, Food Service Helper
- 4.9.8 Greg Biondolillo, Bus Attendant (training for CDL)

4.10 Volunteers

- 4.10.1 Ava Baker
- 4.10.2 Christopher D. Brown
- 4.10.3 Cody Butlin
- 4.10.4 Tresa Constantino
- 4.10.5 Irene Ketonen-Keating
- 4.10.6 Alan Magee
- 4.10.7 Judy Ramos
- 4.10.8 Loretta Ross
- 4.10.9 Rayanna Smith
- 4.10.10 Ann Wade
- 4.10.11 Amanda Wood

4.11 College Participants

- 4.11.1 Thomas Ford, Field Experience, (K. Jaccarino)
- 4.11.2 Alexandria Emery, Student Teaching, (E. Reed)

4.12 Leaves of Absence

- 4.12.1 Ana Gomez, Cleaner, effective February 21, 2024 through April 9, 2024.
- 4.12.2 Kim Wagner, Assistant Cook, effective February 14, 2024 through March 19, 2024.
- 4.12.3 Jessica Baase, Bus Driver, effective January 10, 2024 through February 29, 2024.

4.13 Other

- 4.13.1 UPDATE – JoEllen Malara, change from Probationary appointment to Permanent appointment as a School Aide/Cafeteria Monitor effective March 8, 2024.
- 4.13.2 Collin Longer to be appointed to the Sports Study Hall at Oliver Middle School (at his current regular hourly rate) for the 2023-2024 school year.
- 4.13.3 Sara Kaypak, Mentor Teacher Aide, \$500.00 stipend (pro-rated), effective March 14, 2023 for the 2023-2024 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- None
- 5.2 Ms. Robertson moved, seconded by Mr. Lewis, **RESOLVED**, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the High School, Hill School and Oliver Middle School for January 2024. The motion carried 6-0.

- 5.3 Ms. Robertson moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of January 2024, prepared by the District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Mr. Stroup moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Financial Report for the month of January 2024, prepared by the District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.5 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve the establishment of the Kevin Grady Memorial Choral Scholarship. The motion carried 6-0.
- 5.6 Ms. Carbone moved, seconded by Mr. Stroup,
WHEREAS, the renovation of the High School Roofing and Masonry Reconstruction (Control Number 26-18-01-06-0-007-TBD) is a replacement, of a structure "in kind" in accordance with 6 NYCRR Part 617, Section 617.5, paragraph (c) (2). Section 617.5 classifies this project as a Type II Action, which completes the SEQRA process.
RESOLVED, that the Board of Education accept the High School Roofing and Masonry Reconstruction SEQRA determination of a Type II action. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided an update on the 2023 Capital Project. He met with design professionals to review schematics and make sure everyone is on the same page.

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno shared he attended the hockey game of our merged Brockport/Spencerport team. It went smoothly and was wonderful having the two communities coming together to root for our team.
 - Mr. Bruno provided an update on an accident involving two cars hitting one of our buses. There were no injuries on our bus, and everyone was safe. The Transportation Department staff were helping at the scene and our bus driver was keeping the students calm and happy. This is a tribute to our bus drivers and staff who do such a wonderful job.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Mr. Howlett provided an update from the Alumni Association. He shared the Super Bowl fundraiser was a success; they sent out 300 letters to businesses around Brockport for donations that will help fund scholarships and dinner for families. He also shared there is an upcoming fundraiser at Kendall CSD for a scholarship to be given in memory of Teacher Amy Laureano.
- Mr. Lewis watched coverage of sectional basketball championships. There was discussion about the location of the boys' and girls' championships.
- Mr. Harradine reminded everyone of Class Acts and the upcoming All District Orchestra Concert.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Ms. Carbone, the Board of Education adjourned the meeting at 7:22 p.m. to enter into Executive Session for the purpose discussing the employment history of particular persons or matters leading to the dismissal of particular persons; and for the purpose of hearing and deciding on two appeals concerning student discipline matters. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board entered into executive session at 7:44 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:58 p.m. The motion carried 6-0.

Regular Session:

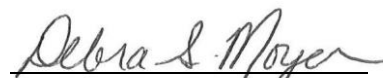
Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education affirmed the superintendent’s determination for a long-term suspension (Student A). The motion carried 6-0.

Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education affirmed the superintendent’s determination for a long-term suspension (Student B). The motion carried 6-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Ms. Robertson, the Board of Education adjourned the meeting at 7:59 p.m. The motion carried 6-0.

Prepared by:


Debra Moyer, District Clerk

March 26, 2024
Date